Request for Library Material

☐ Interlibrary Loan  ☐ Purchase  Date: ________________

Material Type:  ☐ Book  ☐ DVD  ☐ Article  ☐ Other:

Book/DVD:

Title __________________________________________ ISBN __________________________________

Author(s) ______________________________________ Copyright Date ______________________

Journal Article:

Journal Title __________________________________ ISSN ____________________________________

Article Title __________________________________ Volume/Issue/Month/Year ________________

Author(s) ______________________________________ Page Numbers ________________________

Patron Information:

Name: ____________________________

774/922: ________ Campus Box: ________ Phone: ________ Email: ________

( ) Concord Student  ( ) Concord Faculty/Staff  ( ) Community Borrower

Library Use Only

Purchased

Date Ordered: ________ Price: ________

Source (Purchased) ________ Date Received: ________

Date Processed: ________ Date Notified: ________________

Date Returned: ________ Staff Initials/Date: ________

ILL

Lending Library (ILL): Date Received: ________

Due Back to Lending Library: ________

Marsh Library Due Date: Date Picked Up: ________

Database Source (If Applicable): ________

Price (If Applicable): ________

Citation (If Applicable): ________