

## Tuition and Fees

**F**EES MUST BE PAID at the time of registration.\* To these should be added some allowance for the incidental cost of travel, books, and miscellaneous expenses.

Costs are subject to change.

The College Fee is included in the figures below; all students attending classes predominately on the Athens campus pay the College Fee with each credit hour attempted. The fee of \$220 is distributed as follows:

Student Government Association .....	\$30.00
Student Medical Services.....	\$15.00
Artist-Lecture Series.....	\$9.75
Student Activities Committee.....	\$14.00
Intramurals .....	\$1.75
<i>Pine Tree</i> Yearbook.....	\$8.00
Day Care.....	\$3.50
Student Union Programming .....	\$38.00
Athletics .....	\$85.00
Student Special Services Fee.....	\$15.00

Students registered predominately for off-campus classes pay an Off Campus Fee of \$220. This fee is used to enhance off-campus center activities.

Full-time Bluefield State College students may cross-register to attend classes for credit at Concord College without paying additional fees. These students must submit a paid receipt from Bluefield State College to the Concord Business Office during the regular registration period.

**\*Note:** With special permission from the Business Office and a signed agreement, charges for tuition and fees, room and board may be paid in two installments. After all financial aid has been applied to the student's account, sixty percent of the balance of all charges must be paid prior to the start of classes. The remaining balance, including interest, must be paid prior to the end of the sixth week of classes. Interest on the deferred amount will be charged at a rate not to exceed the legal limit. The election of the installment method of payment does not alter in any way the student's financial obligation.

## On-or-Off Campus Courses

### *IN-STATE, SPRING SEMESTER 1999*

<i>Semester Hours</i>	<i>Tuition and Fees</i>	<i>Total with Board and Double Room</i>	<i>Total with Board and Single Room</i>
1	\$ 99.00	\$2,024.00	\$2,459.00
2	198.00	2,123.00	2,558.00
3	297.00	2,222.00	2,657.00
4	396.00	2,321.00	2,756.00
5	495.00	2,420.00	2,855.00
6	594.00	2,519.00	2,954.00
7	693.00	2,618.00	3,053.00
8	792.00	2,717.00	3,152.00
9	891.00	2,816.00	3,251.00
10	990.00	2,915.00	3,350.00
11	1,089.00	3,014.00	3,449.00
12+	1,194.00	3,119.00	3,554.00

### *OUT-OF-STATE, SPRING SEMESTER 1999*

<i>Semester Hours</i>	<i>Tuition and Fees</i>	<i>Total with Board and Double Room</i>	<i>Total with Board and Single Room</i>
1	\$ 220.00	\$2,145.00	\$2,580.00
2	440.00	2,365.00	2,800.00
3	660.00	2,585.00	3,020.00
4	880.00	2,805.00	3,240.00
5	1,100.00	3,025.00	3,460.00
6	1,320.00	3,245.00	3,680.00
7	1,540.00	3,465.00	3,900.00
8	1,760.00	3,685.00	4,120.00
9	1,980.00	3,905.00	4,340.00
10	2,200.00	4,125.00	4,560.00
11	2,420.00	4,345.00	4,780.00
12+	2,625.00	4,550.00	4,985.00

FINANCIAL AID

**IN-STATE,  
FIRST SUMMER TERM 1999**

<b>Semester Hours</b>	<b>Tuition and Fees</b>	<b>Total with Board and Double Room</b>	<b>Total with Board and Single Room</b>
1	\$ 99.00	\$ 701.00	\$ 837.00
2	198.00	800.00	936.00
3	297.00	899.00	1,035.00
4	396.00	998.00	1,134.00
5	495.00	1,097.00	1,233.00
6	594.00	1,196.00	1,332.00
7	693.00	1,295.00	1,431.00
8	792.00	1,394.00	1,530.00
9	891.00	1,493.00	1,629.00
10	990.00	1,592.00	1,728.00
11	1,089.00	1,691.00	1,827.00
12+	1,194.00	1,796.00	1,932.00

**OUT-OF-STATE,  
FIRST SUMMER TERM 1999**

<b>Semester Hours</b>	<b>Tuition and Fees</b>	<b>Total with Board and Double Room</b>	<b>Total with Board and Single Room</b>
1	\$ 220.00	\$ 822.00	\$ 958.00
2	440.00	1,042.00	1,178.00
3	660.00	1,262.00	1,398.00
4	880.00	1,482.00	1,618.00
5	1,100.00	1,702.00	1,838.00
6	1,320.00	1,922.00	2,058.00
7	1,540.00	2,142.00	2,278.00
8	1,760.00	2,362.00	2,498.00
9	1,980.00	2,582.00	2,718.00
10	2,200.00	2,802.00	2,938.00
11	2,420.00	3,022.00	3,158.00
12+	2,625.00	3,227.00	3,363.00

In the event the College is closed, or normal operations are suspended, or certain services (including housing and feeding) are suspended, or reduced by the President of the College or other duly constituted authority because of an emergency or other circumstances that may make such action appropriate, tuition or fees (including board and room) will not be refunded unless so directed by the State College System, nor can the College assume any responsibility for any extra expenses which students or others may incur because of such action.

**Residence Status**

Determination of residence status for the purpose of collecting fees will be made in keeping with the West Virginia Board of Regents' revised Policy Bulletin No. 34. This statement of the Board, as revised, will be forwarded upon request. The complete Policy Bulletin represents the legal basis for residence classification. The following extracts from the Bulletin may serve as adequate guidelines.

Students enrolling in a West Virginia public institution of higher education shall be classified as resident or non-resident for admission, tuition, and fee purposes by the institutional officer designated by the President. The decision shall be based upon information furnished by the student and all other relevant information. The designated officer is authorized to require such written documents, affidavits, verifications, or other evidence as are deemed necessary to establish the domicile of a student. The burden of establishing residency for admission, tuition, and fee purposes is upon the student.

If there is a question as to residence, the matter must be brought to the attention of the designated officer at least two weeks prior to the deadline for the payment of tuition and fees. Any student found to have made a false or misleading statement concerning residence shall be subject to institutional disciplinary action and will be charged the non-resident fees for each academic term theretofore attended.

Domicile within the State means adoption of the State as the fixed permanent home and involves the personal residence within the State with no intent on the part of the applicant or, in the case of the dependent student, the applicant's parent(s) to return to another state or country. Residing with relatives (other than parent(s)/legal guardian) does not, in and of itself, cause the student to attain residence in the State for admis-

sion or fee payment purposes. West Virginia domicile may be established upon the completion of at least twelve months of continued residence within the State prior to the date of registration, provided that such twelve months' residency is not primarily for the purpose of attendance at any institution of higher education in West Virginia.

Establishment of West Virginia domicile with less than twelve months' residence prior to the date of registration must be supported by evidence of positive and unequivocal action. Priority consideration should normally be given to such evidence as the purchase of a West Virginia home, full-time employment within the State, paying West Virginia property tax, filing West Virginia income tax returns, registering of motor vehicles in West Virginia, and marriage to a West Virginia resident. Items of lesser importance which might be considered as support factors include registering to vote in West Virginia and the actual exercise of such right, possessing a valid West Virginia driver's license, transferring or establishing local church membership, involvement in local community activities, and various other acts which may give evidence of intent to remain indefinitely within the State. Proof of a number of these actions shall be considered only as evidence which may be used in determining whether or not a domicile has been established. Factors militating against the establishment of West Virginia residence might include such considerations as the student not being self-supporting, being claimed as a dependent on federal or state income tax returns or the parent's health insurance policy if the parents reside out of state, receiving financial assistance from state student aid programs in other states, and leaving the State when school is not in session.

A dependent student is one who is listed as a dependent on the federal or state tax return of his/her parents or

legal guardian or who receives major financial support from that person. Such a student maintains the same residence as that of the parents or legal guardian. In the event the parents are divorced or legally separated, the dependent student takes the residence of the parent with whom he/she lives or to whom he/she has been assigned by court order. However, a dependent student who enrolls and is properly classified as a resident student maintains that classification as long as the enrollment is continuous and that student does not attain independence and establish domicile in another state.

A nonresident student who becomes independent while a student at an institution of higher education in West Virginia does not, by reason of such independence alone, attain residence in this State for admission or fee payment purposes.

A student who had been classified as an out-of-state resident and who seeks resident status in West Virginia must assume the burden of providing conclusive evidence that he/she has established domicile in West Virginia with the intention of making the permanent home in this State. The intent to remain indefinitely in West Virginia is evidenced not only by a person's statements but also by that person's actions. In making a determination regarding a request for change in residence status, the designated institutional officer shall consider those actions referenced in the section above.

An individual who is on full-time active military service in another state or a foreign country or an employee of the federal government shall be classified as a resident for the purpose of payment of tuition and fees, provided that the person established a domicile in West Virginia prior to entrance into federal service, entered the federal service from West Virginia, and has at no time while in federal service claimed or established a domicile in another state.

**FINANCIAL AID**

Sworn statements attesting to these conditions may be required. The spouse and dependent children of such individuals shall also be classified as residents of the State of West Virginia for tuition and fee purposes.

Persons assigned to full-time active military service in West Virginia and residing in the State shall be classified as in-state residents for tuition and fee purposes. The spouse and dependent children of such individuals shall also be classified as residents of the State of West Virginia for tuition and fee purposes.

An alien who is in the United States on a resident visa or who has filed a petition for naturalization in the naturalization court, and who has established a bona fide domicile in West Virginia as defined above, may be eligible for resident classification, provided that person is in the state for purposes other than to attempt to qualify for residency status as a student.

The decisions of the designated institutional officer charged with the determination of residence classification may be appealed to the President of the institution. The President may establish such committees and procedures as are determined to be appropriate for the processing of appeals. The decision of the residency committee may be appealed in writing with supporting documentation to the President of the institution.

**Room and Board Costs**

The costs for rooms, board, and apartments are as follows:

**REGULAR SEMESTER**  
**IN A RESIDENCE HALL: 1998-99**

Board.....	\$1,055.00
Double Room .....	\$870.00
Single Room.....	\$1,305.00
Triple Occupancy, each person .....	\$1,053.00

**SUMMER TERM (5 WEEKS)**

**IN A RESIDENCE HALL: 1998**

Board.....	\$320.00
Double Room .....	\$272.00
Single Room.....	\$408.00

**FURNISHED APARTMENT**  
**IN THE COLLEGE COURTS:**

Each month for a one-room efficiency apartment* .....	\$241.00
Each month for a two-room efficiency apartment* .....	\$301.00

\*These monthly rentals include all utilities, except telephone, and are payable in advance.

Each occupant of a residence hall room must rent for the academic semester, such rental to be evidenced by a rental agreement signed by the student, and by the parent or guardian if the student is less than 18 years old.

Board is contracted for the academic semester, but no written agreement is required. Campus residents must take their meals in the College Cafeteria; non-residence-hall students may take their meals there.

All residence halls and the Cafeteria are closed during vacation periods, and such periods are not included in charges made to students; therefore, the College may use the facilities for other purposes during these times. The College will notify the students in advance if their rooms are to be vacated.

**Special Charges**

All Students Freshman Orientation Charge (page 147) .....	\$40.00
Technology Fee (per credit hour) .....	5.00
Lab Fee (as applicable).....	15.00
Late Registration Charge begins with second day of classes .....	\$25.00
Late Registration Charge for off-campus classes begins with the third class meeting...	\$25.00
Drop/Add Fee.....	5.00
Advanced Standing Exam Fee .....	55.00

RBA Degree Evaluation Fee .....	200.00
Auditing charges are the same as for part-time students (page 177). Graduation (per degree).....	\$28.00
Late Graduation Fee (in addition to Graduation Fee) ....	\$20.00
Diploma Replacement Fee .....	25.00
Transcript Fee (first transcript free) .....	\$ 3.00
Returned Check Fee.....	\$15.00
Residence Hall Damage Deposit	.\$50.00

**Note: No charge is made for transcripts requested by and sent directly to high schools, state departments of education, and professional associations for their official files.**

**FAILURE TO PAY ALL ACCOUNTS DUE ENCUMBERS THE STUDENT'S RECORDS; REGISTRATION FOR SUBSEQUENT SEMESTERS WILL NOT BE PERMITTED. TRANSCRIPTS AND SEMESTER GRADES WILL NOT BE ISSUED.**

**Refunds**

Refunds will be given ONLY upon withdrawal from the institution. A student withdrawing under disciplinary action forfeits all rights to a return of any portion of tuition, fees, and board and room paid.

Fees are subject to change. Such changes may take effect at once and may apply to students already enrolled, unless otherwise specified. Dishonored checks may result in exclusion from classes until payment, including a \$15 assessment, is made.

All refunds of tuition and fees are calculated from the day scheduled as the first day of class. Students receiving financial aid from the College will have their refund redeposited into the financial aid account. First time enrollees receiving Title IV aid will have refunds released based on federal guidelines.

Refunds on tuition, fees, and room will be made as follows:

**REFUNDS IN THE REGULAR ACADEMIC SEMESTER**

During the first and second weeks .....	90%
During the third and fourth weeks .....	70%
During the fifth and sixth weeks .....	50%
No refund thereafter	

**REFUNDS IN SUMMER TERMS AND NON-TRADITIONAL PERIODS**

During the first 13% of the term....	90%
From 14% to 25% of the term.....	70%
From 26% to 38% of the term.....	50%
After 38% of the term is completed .....	No refund

If a student withdraws in keeping with the regulations of the College, as set forth in this *Catalog*, refunds on board will begin the Saturday following the date the Business Office is notified of withdrawal.

**Financial Aid**

Grants, loans, part-time employment and scholarships are available for eligible students at Concord. Students should complete the Free Application for Federal Student Aid (FAFSA) as soon as possible after January 1 to assure consideration for available funds since the earlier applications are packaged first. April 15 is the deadline for priority consideration of campus-based aid; however, applications processed after April 15 will be considered based on the availability of funds. Awards are normally based on full-time enrollment. However, some programs are available through part-time enrollment. The major portion of financial aid is awarded to students who have a demonstrated financial need based on the results of the FAFSA application.

## FINANCIAL AID

Financial aid is normally awarded to students for the regular academic year of two semesters. Renewal of Federal and State aid is contingent upon reapplying each year, having a demonstrated financial need, and maintaining satisfactory academic progress toward a degree objective.

Many communities and local organizations offer scholarships to deserving high school graduates. These possibilities should be explored with your high school principal or guidance counselor.

Institutional scholarships available through Concord College are competitive. Applicants for scholarships must complete a separate scholarship application form which includes recommendations by appropriate College or secondary school officials. These forms are available from the Office of Admissions or the Financial Aid Office.

### General Financial Aid Information

Students who receive financial aid through Concord College must use this money solely for educational expenses related to attendance at Concord. Any student who receives financial aid from sources in addition to funds through Concord must report this income to the Financial Aid Office. Since student aid is based upon financial need, additional income may reduce the College's award.

Federal student aid programs, amounts, and policies are subject to change based on federal legislative action. Questions concerning financial aid should be directed to the Financial Aid Office.

### Grants

The Free Application for Federal Student Aid Form (FAFSA) must be submitted for consideration of any of the following programs. Application forms may be obtained from the Financial Aid Office or high school guidance counselor. Applicants will

receive a Student Aid Report (SAR) from the Pell Central Processing Center.

#### **FEDERAL PELL GRANT**

#### **FEDERAL SUPPLEMENTAL EDUCATION OPPORTUNITY GRANT (SEOG)**

#### **WEST VIRGINIA HIGHER EDUCATION GRANT PROGRAM**

- (a) Residents of West Virginia with academic potential and financial need are eligible.
- (b) The FAFSA must be received by the processor by March 1 to be considered.
- (c) Selection is made by the West Virginia Higher Education Grant Program in Charleston.

### State Grants

Check with your home state grant office, if one exists, to determine if state residents attending out-of-state schools are eligible for grants. If so, process the paperwork for Concord, and we will disburse your state grant.

### Loans

#### **THE FEDERAL PERKINS LOAN**

An applicant may borrow a maximum of \$9,000 as an undergraduate student, not to exceed \$4,500 in the first two years of school (based upon availability of funds). The first repayment is due six months after graduation or separation from college. The Loan has a five percent interest rate that begins to accrue the seventh month after graduation or separation from college. There are provisions for the repayment of this loan to be partially or wholly canceled for certain areas of teaching, military service, volunteer service, NOAA, and certain disabilities. In addition, deferment options exist. Check with the Perkins Loan

Office prior to leaving school about these options.

**FEDERAL STAFFORD LOAN  
(SUBSIDIZED AND UNSUBSIDIZED)  
FOR DEPENDENT UNDERGRADUATE  
STUDENTS**

- (a) Applications may be obtained from a local bank or from the Financial Aid Office.
- (b) The student completes the Student Portion of the application form and submits it to the Financial Aid Office for completion of the College's portion. The financial aid officer will submit the application to the student's bank or state lending agency. An undergraduate student may borrow \$2,625 at the freshman level, \$3,500 at the sophomore level, and \$5,500 at the junior or senior level, with an aggregate loan limit of \$23,000. The interest will be subsidized by the federal government and will not begin to accrue until the seventh month after graduation or separation from college. The interest is an annual variable based on 91-Day T-Bill + 2.3%, for loans with the first disbursement made to new borrowers. Currently there is an interest cap of 8.25%.

**Maximum Annual Loan Limits  
Independent Undergraduate Students**

<b>Grade Level</b>	<b>Subsidized Stafford</b>	<b>Unsubsidized Stafford</b>
Freshman	\$2,625	\$6,625 minus Subsidized Stafford
Sophomore	\$3,500	\$7,500 minus Subsidized Stafford
Junior/Senior	\$8,500	\$18,500 minus Subsidized Stafford

**Aggregate Federal Loan Limits**

Dependent Undergraduate Students .....	\$23,000
Independent Undergraduate Students .....	\$46,000

Interest Rate: Annual Variable Rate based on 91-day T-Bill + 2.3%, capped at 8.25%.

Origination Fee, 3%. Guarantee fee, up to 1%.

**FEDERAL PARENTS LOAN FOR  
UNDERGRADUATE STUDENTS  
(FPLUS)**

- (a) Applications are available from a local bank or from the Financial Aid Office.
- (b) The parent completes the parent portion of the application form, the student completes the student portion, and submits it to the Financial Aid Office for completion of the College's portion. Parents may borrow an annual amount equal to cost of attendance minus other aid (effective on loans made after July 1, 1993). Interest rate is an annual variable based on 52-week T-Bill + 3.10%, capped at 9% or 10% depending upon when the loan was made. Parents who have no adverse credit history are eligible for FPLUS loans.

**INSTITUTIONAL LOANS**

Concord College has very limited institutional loans that may be used as restricted sources of funds.

**Federal Work-Study Program**

Students in the Federal Work-Study Program secure jobs in various offices on campus, as well as other agencies. The work hours for this program will be adjusted to the student's schedule, but may not exceed 20 hours per week. Paychecks are issued monthly. The rate of pay is the federal minimum wage.

**Student Assistant Program**

This is a State-funded work program

## FINANCIAL AID

and students may be hired by various departments. Financial need is not a prerequisite.

### Satisfactory Academic Progress Policy for Financial Aid Recipients

The following components constitute academic satisfactory progress necessary for receipt of financial aid.

1. Quantitative. While enrolled as a full-time student (12 hours or more) you must progress at the following rate. (Include semesters during which you received no financial aid.)

<i>Semester</i>	<i>Cumulative Hours Earned</i>
<b>1</b>	<b>9</b>
<b>2</b>	<b>18</b>
<b>3</b>	<b>30</b>
<b>4</b>	<b>42</b>
<b>5</b>	<b>54</b>
<b>6</b>	<b>69</b>
<b>7</b>	<b>84</b>
<b>8</b>	<b>99</b>
<b>9</b>	<b>114</b>
<b>10</b>	<b>GRAD</b>

Part-time attendance will be prorated at the same rate as above and determined by the number of hours attempted at registration.

2. Qualitative. Maintain the following cumulative grade point average.

<i>Hours Earned</i>	<i>GPA</i>
<b>0-14</b>	<b>1.357</b>
<b>15-29</b>	<b>1.690</b>
<b>30-44</b>	<b>1.795</b>
<b>45-59</b>	<b>1.847</b>
<b>60-74</b>	<b>1.919</b>
<b>75-89</b>	<b>1.933</b>
<b>90-112</b>	<b>1.973</b>
<b>113+</b>	<b>2.000</b>

If you withdraw during the semester without having earned credit, you will be considered to have made unsatisfactory progress, unless you present acceptable reasons for withdrawal. (This is providing you were making satisfactory progress at the time of withdrawal or during the previous enrollment period.)

Data to implement this policy will come from the Registrar's Office. Withdrawals and incompletes will be counted in the determination of GPA and hours attempted in accordance with the policies of the Registrar's Office. Federal, state and some institutional financial aid administered by this office may be affected.

If you are denied aid for failure to maintain satisfactory academic progress, you may not receive further payments until you attain satisfactory academic progress. To do this you must attain the cumulative GPA and earn the hours required as previously stated.

Probation. If you are not making satisfactory progress as defined above, you will be placed on probation from financial aid. If it is your first unsatisfactory semester, you will be awarded financial aid during the next probationary semester. If it is your second semester, you will be placed on financial aid suspension, and you will not be awarded aid during the next semester. During your third semester of unsatisfactory progress you will be placed on financial aid ineligible status, and you will lose all eligibility for future financial aid.

The Financial Aid Office can only ensure that Federal Pell Grants and Federal Stafford Loans will be reinstated after the probationary period, if you are eligible. Campus based aid (FSEOG, FWS, and Federal Perkins Loans) will be reinstated only if funds are still available.

You may appeal financial aid suspension and/or ineligibility by submitting in writing to the Director of Financial Aid the basis for your appeal, stating the reasons for not making satisfactory academic progress. Appeals will be considered only for reasons of ill health, accidents, or death of family members. Appeals may not be considered if a student's quality point deficit exceeds the following:

FINANCIAL AID

<i>Hours Earned</i>	<i>Quality Point Deficit</i>
<b>0-59</b>	<b>9</b>
<b>60-89</b>	<b>6</b>
<b>90-112</b>	<b>3</b>
<b>118+</b>	<b>0</b>

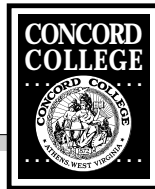
You will be notified in writing and furnished with a copy of this policy if you are not making satisfactory academic progress prior to the next enrollment period for which you would normally be eligible for financial aid.



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# Scholarships, Prizes, & Awards

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## Scholarships

Scholarships available to assist Concord College students are derived from endowments within the Concord College Foundation exceeding \$12 million, plus varied other sources of private, corporate, philanthropic, and governmental assistance. The condensed eligibility information below is intended to give you general guidelines; contact the Admissions Office for complete information and application procedures.

References to schools, counties, and geographic areas in the following listings refer to West Virginia locations, unless indicated otherwise.

### The Bonner Scholars Program

“Changing the World through Service,” Bonner Scholars receive up to \$2,950 per year in return for a significant commitment to perform public or community service work while they are enrolled. This unique program was founded by the Corella and Bertram F. Bonner Foundation of Princeton, NJ. Further criteria and applications are available by writing to The Bonner Scholar Program Director at Concord.

### Quest for Scholars Scholarships

- John Henry Scholarship (WV student)
- Charles Buford Anderson Scholarship (Summers County High School graduate)
- Grace Gumm Scholarship
- Princeton High—Hardees Scholarship (Princeton High School graduate)
- Princeton High—Partners in Education Scholarship (Princeton High School graduate)
- James Monroe High Scholarships
- Beckley Quest Scholarship
- Southern West Virginia Community

College Scholarship (Transfer student from SWVCTC)

- Wyoming County Scholarship
- Mount View High (McDowell County) Scholarship
- Baileysville High Scholarship (Baileysville High School graduate)
- PikeView High Scholarship (Oakvale area graduate)
- Classified Employees Scholarship (son or daughter of a classified employee of Concord College)
- Gilbert High Scholarship
- Jaeger High Scholarship
- PikeView High Scholarship (Athens area)
- Princeton High—Interact Scholarship
- Woodrow Wilson High Quest Scholarship (Raleigh County)
- CHPR Gwinn Family Scholarship (Summers County)
- Jack Grose/SGA Scholarship (current Concord student)
- Larry Fanning/Oakvale Area Scholarship
- Bank One Scholarship (Raleigh County)
- City National Bank of West Virginia Scholarship (Raleigh County)
- United National Bank Scholarship (Raleigh County)

### Teacher Education Scholarships

- Paul Douglas Scholarship
- Underwood-Smith Scholarship
- Winnis Hylton Landing Scholarship (Raleigh or Wyoming County teacher education major)
- Beasley/Dressler Scholarship
- Teacher Education Scholarship for minority students
- Leola Hoke Bingham Scholarship (musical ability and potential; teacher

## SCHOLARSHIPS

- education major preferred)
- Louise T. Leary/Delta Kappa Gamma Scholarship
- The Fannie and W. D. Pendleton Scholarship

### Named Scholarships

- Laurence E. Tierney, Jr. Scholarship (West Virginia)
- Joseph R. Hatcher Scholarship (Mercer County)
- Harry Finkelman Scholarship (Accounting major)
- Yankee Barbakow Scholarship (Mercer County)
- Frank Nelson Scholarship (Mercer County)
- Mitchell N. Pashion Scholarship (involved in community)
- Jack and Ruby Anderson Scholarship (Monroe County preferred)
- Sue Burger Everett Scholarship (West Virginian)
- Rev. Harry Christie Scholarship (Princeton WV resident preferred)
- Wilma Toothman Scholarship (member of the Sigma Sigma Sigma sorority)
- Joseph F. Marsh Jr. Scholarship
- M. N. Freeman Scholarship
- Advanced Placement Scholarship (score of 3 or above on the Advanced Placement exam of The College Board)
- Concord Student Government Association Memorial Scholarship
- Beckley Area Foundation Scholarships (Raleigh Co. area)
- C & P Telephone Scholarship (business, technical, or education major)
- Elks Memorial Scholarship
- Bluefield Regional Medical Center Scholarship (for students entering a health care field)
- Robert Ellison Scholarship (Princeton WV High School graduate)
- George M. Cruise Scholarship
- Dr. James P. Bailey Scholarship
- Nick Joe Rahall Scholarship (resident of Rep. Nick Rahall's congressional district in southern West Virginia)
- Carl H. Bailey Mathematics Scholarship
- Jerry L. Blatt Scholarship (mathematics)
- Lawrence J. (Pacie) Pace Jr. Scholarship (for students intending to serve the handicapped)
- United National Bank South Scholarship
- Wanda McCoy Perry Scholarship (Greenbrier County)
- Robert L. Roark Scholarship (Kanawha or Roane County)
- J. Arthur Butcher Scholarship (art major)
- Ella Holroyd Music Scholarship
- William B. Caruth Sr. Scholarship (music major)
- Frank and Fannie Dean Scholarship (music or arts)
- Community Players Scholarship (for a student or students active in the College Theatre)
- Liberty High–Citizens' Scholarship (Raleigh County)
- Woodrow Wilson High–Citizens' Scholarship (Raleigh)
- One Valley Bank–Mercer County Scholarship (business major interested in banking career)
- Sun Valley Ruritan Scholarship (Pike-View student from Athens area)
- Frances and David Taylor Scholarship (non-traditional student)
- Leslie Carter Scholarship (Raleigh or Fayette County)
- William and Olivia Clark Scholarship

- Hobart M. and Pansy Michael Harvey Scholarship
- Bell Atlantic Scholarship
- Michael N. Donato Music Scholarship
- Joseph Peters Scholarship
- Carucci Memorial Scholarship
- John C. and Chloe A. Higginbotham Scholarship (Iaeger High School graduate)
- H. C. Beavers Scholarship (Iaeger High School graduate)
- Margaret Ann Stradley Scholarship (Big Creek High School graduate)
- Mary and J. Therin Rogers Scholarship (Northfork area of McDowell County)
- Joseph G. and Nelle Bailey Hunt Scholarship (McDowell County)
- Clifford E. and Linnie Coon Scholarship (Sherman High School)
- Arthur N. Hofstetter Scholarship
- Wilkes Family Scholarship (Raleigh County high school graduate)

### **Categorical Scholarships**

- Academically Talented
- Concord College Undergraduate (CCUS)
- Divisional Academic
- Presidential Scholars
- Valedictorian and Salutatorian of high school class
- Special Scholarship Fund
- Talent (students are recommended by the Chair of the Fine Arts Division to the Director of Financial Aid for approval)
- General (international students are eligible)
- Residential Scholarship (certain academically talented resident students receive 50% reductions in room costs)
- Athletic Undergraduate (for student-athletes)
- Mountain Lion Club (for student-athletes)
- Minor Sports (for student-athletes)
- Alumni Scholarship
- Governor's School or Honors Academy
- Dean's Scholarship
- ACT/SAT Scholarships



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**Student Life**  
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## Student Enrichment

**S**TUDENT LIFE at Concord College includes many different aspects, from purely academic concerns to clubs and social events to emotional and physical health. A student's campus life can be enriched by application of talent, energy, and classroom knowledge in extracurricular activities.

The Office of Student Affairs has the major responsibility for student life at Concord. Facilities, programs, and services within the Office are designed to extend and enhance the academic curriculum. Student Affairs works to facilitate the personal development, maturity, and interpersonal effectiveness of an increasingly diversified student body.

This Office attempts to help each student become involved in the process of his or her own education, development, and personal growth.

Achievement of this goal comes about through counseling in the areas of personal, financial, educational, vocational, and college transfer problems. The Office of Student Affairs provides services in the areas of housing, orientation, testing, career development, placement, counseling, athletics (intercollegiate and intramurals), health services, and College Center activities. The staff also assists in creating and furthering special developmental programs prepared to meet the needs of students. The staff serves as consultants to other professional members of the College community in discussing the needs, capabilities, and potentialities of students.

### Office of Student Activities

The purpose of the Office of Student Activities is to complement the academic program and to enhance the overall educational experience of students

through development of, exposure to, and participation in social, recreational, and student governance programs. The Student Activities Director provides assistance to the Student Government Association, the Student Activities Committee and student organizations. The office is located in the College Center and the phone extension is 5311.

### Campus Organizations

A list of campus organizations demonstrates the diversity of thought and activity that characterizes the Concord campus.

Honor and leadership groups include Alpha Chi (scholarship), Blue Key and Cardinal Key, Gamma Beta Phi (service), the Student Government Association, Panhellenic Council, and Intrafraternity Council.

Professional organizations include the Psi Chi honor society, American Marketing Association, Concord College Reading Council, Kappa Alpha Kappa (accounting), Kappa Delta Pi (education), Music Educators National Conference, Music Teachers National Association, Phi Beta Lambda (business), Student Social Work Organization, and the Society for the Advancement of Management.

The weekly student newspaper, *The Concordian*, and *The Pine Tree* yearbook are outlets for creativity in writing and journalism. Students gain broadcast experience by performing on and operating closed-circuit WCCR Radio and WMLT-TV (Mountain Lion Television). The Cheerleaders support athletics. In addition, individual clubs exist to support intercollegiate baseball, softball, tennis, and volleyball.

Religious-oriented organizations are the Baptist Student Union, Baptist Campus Ministry, Concord Interfaith Chapel Foundation, and Newman Community.

Interest organizations include the

## STUDENT LIFE

Black Student Union, Collegiate Singers, ConChords vocal jazz ensemble, Concord Commanders instrumental jazz ensemble; Concert Marching and Varsity Band, Percussion Ensemble, Concord College Iron House Weightlifting Club, the Concord College Running Lions, Athens Food Cooperative, the Concord Travel Association, the Concord Art and Theatre Society (CATS), Concord Film Society, the International Cultural Awareness Organization, Concord Appalachian Adventure Society, the Concord Ambassadors, Global Awareness Involvement and Action, the Student Activities Committee, Theta Pi, and the Young Republicans.

There are four nationally recognized fraternities: Phi Sigma Phi, Sigma Tau Gamma, Pi Kappa Phi and Tau Kappa Epsilon. Four social organizations for men are recognized: the Crazy Eights, Beta Chi Theta, Delta Tau Chi and Mu Xi Phi.

There are four nationally recognized sororities: Alpha Sigma Alpha, Alpha Sigma Tau, Delta Zeta and Sigma Sigma Sigma. There is also one women's social organization, the Lady Eights.

### Student Productions

Concord theatre productions offer all students the opportunity to participate in plays in both on-stage and back-stage capacities. Performances in recent years have ranged from "Guys and Dolls" to Shakespeare's "Twelfth Night." Organizations in the Department of Music provide students with the opportunity to participate in vocal and instrumental groups which give public performances.

### Artist/Lecture Series

Through student assessed fees, outstanding performers and speakers are brought to campus each year. Series guests have included author Nat Hentoff, environmental activist Paul Watson, the West Virginia Symphony

and The Reduced Shakespeare Company. The balance of the season is filled with the plays, exhibits and concerts of the College's Fine and Performing Arts Programs.

### Student Government

Student government reflects the interest of students in the activities and operation of the campus. This is a student organization which supervises many activities and interests. Students train themselves for further leadership by joining in these efforts. The sense of responsibility expressed in such activities can determine the atmosphere of campus living.

In addition to the Student Government Association and its elected Board of Directors, students can become a governing force in the College through the Student Judicial System, Student Activities Committee, College Activities Board, Interfraternity and Panhellenic Councils, Commuters Committee, and residence hall councils.

### Student Programming

The Student Activities Committee is composed of students who plan, implement and evaluate campus activities and events. These students provide educational and entertaining programs, including weekly video films via campus Channel 6, comedians, magicians, hypnotists in the Subway, and special events during Homecoming and Springfest. If you have an interest in becoming involved, contact the Office of Student Activities.

## Recreational and Athletic Activities

### Intercollegiate Athletic Program

The athletic program is designed to make important contributions to the total educational services of the College. It is conducted according to stan-

dards which are educationally sound and acceptable by the National Collegiate Athletic Association (NCAA) of which Concord is a member. The Director of Athletics is responsible for the proper functioning of the athletic program in accordance with institutional practices and policies.

The athletic program is directed toward the needs and interests of students. It is both a chance for formal participation in an intercollegiate sport and an aspect of the social life of the community. Financial support for the athletic program, except for salaries and the construction and maintenance of facilities, derives from student fees, gate receipts, and guarantees in keeping with the highest standards of amateur athletics throughout the country. Students may participate in athletics only if regularly enrolled and meet all eligibility requirements set by the College athletic program, the NCAA, and the West Virginia Intercollegiate Athletic Conference (WVIAC). Both women's and men's athletics are members of the NCAA and WVIAC.

In accord with the WVIAC, Concord maintains schedules for men's sports in baseball, basketball, cross country, football, golf, soccer, tennis, and track. Concord maintains schedules for women's sports in basketball, cheerleading, cross country, soccer, softball, tennis, track, and volleyball. Participating and scheduling in other sports depends on student interest and the ability of the College to underwrite and staff such activities.

### **Intramural Recreational Program**

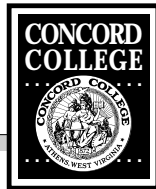
Concord College Intramural Recreation is a program of on-campus sports and recreational activities for the entire student body, faculty, and staff. The program offers a wide variety of activities suitable for the diverse interests of our students. Fifteen activities are available for men or women, while

eight activities are co-recreational. The goal of the program is to have maximum participation from our student body, faculty, and staff. Many of our students play in 6 to 8 activities during the course of an academic year with approximately 40% of the students participating in at least one activity. Available facilities for intramurals and the informal recreation program include 5 tennis courts, 4 racquetball courts, dance studio, 2 gyms, Nautilus fitness room, swimming pool, and various outdoor fields. A variety of sports equipment is available from the recreational equipment check-out room in the gym. Students may obtain this equipment by presenting a valid Concord College ID. In the intramural recreation program, units of competition include fraternities, sororities, clubs, organizations, and independent teams. League play and play-offs highlight the team sports activities while tournaments and meets are the basis of the individual sports program. Individual awards are presented to the players on first place teams and the individual winners of our tournaments and meet events. An overall champion point system is used to determine the group or organization that has the highest rate of participation and best over-all record in all activities. Concord College intramural recreation welcomes the participation of new students. The growth of the program and its overall success can only be attributed to the intense interest of the student body and their enthusiastic support. Action! Competition! Fun! These are the bywords of Concord College Intramural Recreation.

### **Free Recreation Program**

The Department of Physical Education offers programs to help students use leisure time in a wholesome manner. There are daily hours for recreational swimming and use of the gymnasium for informal sports.

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**Residential Life**  
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## Housing Arrangements

**C**ONCORD COLLEGE has four residence halls with a capacity of 1,025 students, as well as 48 family apartment units (the College Courts). In keeping with Concord's residential nature, the College's student housing is operated as a close adjunct to its academic purposes, and for the health, welfare, and safety of residents.

All unmarried students who do not reside with a parent/guardian and commute daily to classes are required to reside on campus in the College's residence halls as long as space is available.

Exceptions to the policy stated above may be approved upon the presentation of justifiable reasons in accordance with the guidelines and procedures established by the Committee on Housing. Requests for exceptions should be presented in writing to the Office of Housing and Residence Life no later than May 1 for both summer terms, no later than June 1 for the fall semester, and no later than November 15 for the spring semester. Submission of requests at the last minute should be avoided since registration will be delayed until consideration of the request is completed. In the event that all space in the residence halls becomes full, residence hall assignments will go to the students who are furthest from completing their degree. Housing arrangements for all unmarried students, except those who commute from their parent's home must be approved by the Office of Housing and Residence Life prior to registration.

Providing false information (verbal or written) related to off-campus housing, including failure to contact the Office of Housing and Residence Life prior to any change in housing classification, will subject the student to mov-

ing into the residence hall, being financially responsible for room/board payments for any period of enrollment for which or during which false information was provided, and to possible disciplinary action including dismissal from the College.

Admission to the College does not assure a room reservation. Likewise, an application for a room does not constitute an application for admission. A room assignment is not a guarantee that admission is final.

Students applying for College housing for the first time, or applying after previously withdrawing from College housing, must submit a completed housing application and a \$50 reservation fee to the Office of Housing and Residence Life. This housing application may be canceled and the reservation fee refunded if notification of the cancellation reaches the Office of Housing and Residence Life before June 30 for the fall semester, before December 21 for the spring semester, and at least ten days prior to the opening of summer session. Failure to notify by these dates results in forfeiture of the fee. Applications submitted after these deadlines are automatically subject to forfeiture upon cancellation. Students transferring from the residence halls to the College Courts must maintain the \$50 reservation fee.

Continuing students who want to maintain College housing for the next academic year must reserve housing by renewing their application by the end of the spring semester. The reservation fee will carry over to the next year as long as the balance of the fee after deduction of unpaid charges for items such as damages is more than \$20. If the balance of the fee becomes less than \$20, the student must submit a supplementary payment to return the balance of the fee to \$50. The balance of the reservation fee if any, will be refunded,

## RESIDENTIAL LIFE

whenever the student withdraws from College housing and receives a partial refund of room and board fees. The balance of the fee will also be refunded when the student withdraws from College housing at the end of the spring semester without having renewed the housing application for the next year; subsequent submission of an application will necessitate payment of a new \$50 reservation fee. Residents of the College Courts must give notice to the Office of Housing and Residence Life thirty days prior to vacating an apartment in order to be eligible for a refund.

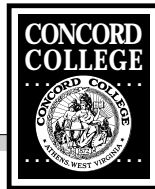
Questions concerning housing should be addressed to the Office of Housing and Residence Life.



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# Academic Policies & Procedures

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## Academic Responsibilities

**A**CADEMIC REGULATIONS exist to assist the College in maintaining its position as a recognized institution of higher education. The College has an obligation to offer programs of quality and to award degrees which will be respected nationally and internationally.

In accepting admission to Concord College, the student is receiving the opportunity to achieve an education, including the development of skills, ideas, and attitudes. The facilities and activities of the institution are dedicated to the task of providing the climate for learning. To provide equal educational opportunities for all students, regulations, goals, and practices must be observed.

Some of the College regulations are established by State legislation, by the West Virginia State College System, or by national agencies that accredit the College. Academic procedures vary from institution to institution: Concord regulations are designed to make the degree a meaningful mark of educational achievement. Students ultimately are responsible for their education, which includes reading, knowing, and observing the regulations of the College.

### Amending Information

While every effort is made to assure accuracy at the time of printing, Concord College reserves the right to delete, change, or amend the information in this *Catalog* as necessary. This document is for informational purposes only and is in no way a binding contract. It is the student's responsibility to comply with College policies.

## Classroom Conduct

In classrooms, laboratories, and in any other activities which are part of course requirements, students are expected to observe reasonable rules of conduct. Questions and discussions in class on the subject matter of a course will be accepted by any Concord instructor as a proper part of a college course, limited only by allotted time. Students also are encouraged to consult instructors individually when necessary, either about the subject matter of the course, or about their work in the course.

Disruptive behavior in the classroom will not be tolerated. If student conduct makes it difficult to continue the class satisfactorily, the instructor may warn the student of this fact. If objectionable conduct continues, the instructor may dismiss the student from the course with written notification of this action to the division or department chairperson and the Vice President and Academic Dean. Any appeal from such decision must be made to these persons. The grade recorded in cases of dismissal for conduct is an F. See page 179 concerning F grades for disruptive behavior.

A student suspended or expelled from the College for unacceptable conduct outside of the classroom shall have a grade of W recorded permanently for all course work during the semester of the suspension or expulsion.

### Class Attendance

Regular class attendance is part of one's academic obligation at Concord. Irregular attendance affects academic performance adversely, and is detrimental to the atmosphere of the class.

The instructor has considerable discretion with regard to attendance policy. Illness or other compelling reasons occasionally may make it necessary for a student to be absent from class.

When a student cannot attend a class or laboratory, each instructor involved must be notified by the student as soon as possible, and appropriate explanations offered. The student must take the initiative both in providing adequate explanation and in conforming with the class attendance policy.

It is imperative that students attend the first class meeting. If an instructor has a waiting list and a student does not attend the first class meeting, he or she may be dropped from the roll to provide room for students waiting to add the course. Instructors typically use the first day to establish class policies and orient students to the course.

Absence from class for College approved functions poses a special problem. Any absence means that a learning situation has been missed. To a greater or lesser extent, that experience can never be made up. The lost learning experience may result in reduced performance on exams or in other testing situations. In choosing to participate in College activities students should carefully consider the possible impact of the absence on their grades and their academic standing in the class. However, the College does not wish to prohibit student participation in approved activities. Therefore, instructors are required to excuse the physical absence if the student has notified the instructor and arranged for any compensating work prior to the absence. The student must find out from the instructor how far in advance of the absence such notification and arrangements must be made.

**Note: Printed lists of participants sometimes are circulated by the activity leader. These lists are for the instructors' information only. Such a list does not alter the student's responsibilities as explained in the previous paragraph.**

A student in irregular or non-attendance for which an instructor does not receive satisfactory explanation may be

dropped from that course by the instructor, after appropriate warning and notifying the Office of Student Affairs, with a written notification to the division or department chairperson and the Vice President and Academic Dean. The grade recorded in cases of dismissal for irregular and for non-attendance before the ninth week is a W and after the ninth week is an F.

When a student is withdrawn in this manner from all of his or her courses, he or she is no longer classified as a student, and therefore, is not eligible to reside in the residence halls or to receive financial aid.

### Weather Policy

As a general policy the College will remain in normal operation during adverse weather conditions. In the event of severe weather conditions, the President may 1) place classes on a late schedule; 2) cancel classes before the end of the class day; 3) cancel classes for an entire day or days; 4) with approval of the West Virginia State College System, close the College.

Under the one-hour late schedule, daytime classes will start an hour later than normal. The entire class schedule will advance one hour; for instance, classes normally starting at 11 a.m. will begin at noon. Classes beginning at or after 5 p.m., however, will not be affected by the late policy.

The status of off-campus classes in Raleigh County will be determined by the Director of The Beckley Center who will make a recommendation to the Vice President and Academic Dean prior to noon. When a decision to cancel classes is made the media, faculty, and appropriate College offices will be notified.

(The few off-campus classes in sites OTHER THAN Raleigh County will not meet if the host site closes due to bad weather.)

The late schedule affects classes only. Other College operations are

expected to follow their normal routines, although the College encourages its employees to use their discretion to ensure their safety in traveling on weather-affected roadways. Because the College does not wish to endanger the lives of faculty, students, or staff, it urges individuals to use their own best judgment in commuting to the campus in adverse or severe weather conditions.

Concord faculty are urged to make attendance policy considerations for the difficulties some commuting students may encounter due to weather conditions and provide opportunity to make up missed work. Students have an obligation to make every safe effort to attend their classes, in initiating arrangements for making up missed work, and understanding occasional commuting difficulties for faculty.

Announcements invoking the late schedule or other options referenced above will be aired on area radio and television stations. Take note that unless a cancellation announcement is made, classes will be held.

### **Academic Dishonesty**

Academic dishonesty, including the giving or receiving of improper help on examinations or assignments, falsifying records, and plagiarism (the act of stealing and using, as one's own, the ideas or the expression of the ideas of another), is morally unacceptable as well as destructive of the learning and teaching atmosphere. Such dishonesty can lead to a variety of penalties, among which is dismissal from the College. Academic dishonesty will be penalized by instructors according to the degree of dishonesty they judge is involved.

Any recommendation by the instructor beyond an F in the course must be submitted, in writing, to the student, to the division chair, and to the Vice President and Academic Dean for transmittal to the appropriate College official, who will then initiate judicial

procedure.

When a student's course grade is affected by academic dishonesty, the grade is reported, in writing, to the division chair and to the Vice President and Academic Dean who notifies, in writing, the Registrar's Office and the student. Course grades affected by academic dishonesty do not enjoy the privilege of the forgiveness rule as described on page 179 or the privilege of dropping the course with a grade of W.

### **Applicable Catalog**

Students entering Concord College shall follow the curriculum provisions and degree requirements of the *Catalog* at that time, unless the provisions of a later *Catalog* seem more appropriate and they choose, with the advice of their advisors and with notification to the Registrar's Office, to follow the later *Catalog*. A student may not select part of a program from one *Catalog*, however, and part from another. *Certain new regulations may become effective, regardless of when the student first enrolled at Concord.*

If a student completes less than six semester hours during any one academic year, reckoned from one fall registration to the next, he or she becomes subject to the provisions of the latest *Catalog*. If there are changes in major or minor fields or in teaching options within teacher education, the latest requirements for that major or minor or teaching option must be met. If a student changes from one degree program to another, all requirements for the newly-selected degree, as set forth in the latest *Catalog*, must be met.

Academic advisors will assist in clarifying the requirements and the choices in courses of study, as well as assisting with the scheduling of each semester's work. The Registrar's Office upon request will inform the students of the state of their records—the