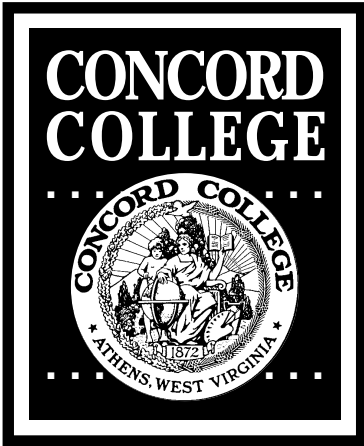


CONCORD COLLEGE

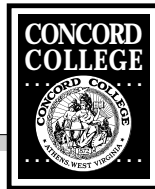


1999-2001 ACADEMIC CATALOG

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Contents

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C O N T E N T S

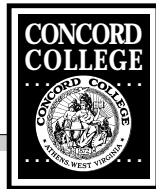
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	<i>Page</i>	
A Profile of Concord	4	
History & Academic Mission	6	
Admission Information.....	8	
Degrees & Graduation Requirements.....	14	
The Program of General Studies.....	20	
Special Academic Programs & Opportunities.....	26	
Interdisciplinary Studies.....	32	
Divisions, Departments, Majors, Minors, & Course Listings.....	34	
The Division of Business & Economics	38	
The Division of Education, Library Science, & Physical Education.....	52	
The Division of Fine Arts	82	
The Division of Languages & Literature	96	
The Division of Natural Sciences.....	104	
The Division of Social Sciences.....	122	
Support Services & Facilities	146	
Fees, Expenses, & Financial Aid	150	
Scholarships, Prizes, & Awards.....	160	
Student Life.....	164	
Residential Life.....	168	
Academic Policies & Procedures.....	172	
Faculty & Staff Directory	186	
Academic Calendars	198	
Index	200	
Campus Map	204	

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A Profile of Concord

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Student Enrollment:

Approximately 2,400 undergraduate students.

Geographic Distribution:

28 states and 22 countries represented.

Average Class Size:

15-30 students per class.

Degrees Offered:

12: Bachelor of Science, Bachelor of Arts, Bachelor of Social Work, and Associate of Arts Degrees.

Most Popular Majors:

Business, Pre-Med/Biology, Teacher Education, Psychology, Accounting, Communications, Social Work, Travel Industry Management, Advertising & Graphic Design, and "Undecided."

Affiliation:

A selective 4-year public college of the West Virginia State College System.

Financial Aid:

68% of freshmen receive some form of financial aid, with the average award representing 55% of tuition and room & board costs.

Clubs & Activities:

Dozens of student organizations sponsoring hundreds of activities each semester.

Study Abroad:

Available through a variety of affiliated programs and individual faculty initiative.

Athletics:

Men's & women's varsity athletics—NCAA II affiliation and a strong intramural program.

New Student Profile:

- ACT: 50% score between 20-29 (combined).
- SAT: 50% score between 950-1300 (combined).
- 65% are in the first generation of their families to go to college.
- 55% female; 45% male.
- 4% international students.
- 61% live in on-campus residence halls; 39% commute.

Founded:

1872, soon after West Virginia split away from Virginia during the Civil War.

Campus:

123-acre park-like campus in Southern West Virginia—just off of I-77—and far away from the traffic, crime, and commotion of most urban areas.

Library:

Nearly 175,000 holdings, automated catalog, and worldwide computer Internet access.

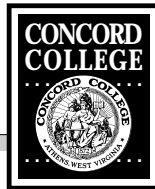
Accreditation:

Fully accredited by the authorized regional accrediting agency and other prominent national organizations.

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History and Academic Mission

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History & Purpose

CONCORD COLLEGE was established on February 28, 1872, by an act of the West Virginia State Legislature, and was officially opened on May 10, 1875. The College currently enrolls 2,400 students, served by 140 faculty and professional staff members.

Concord College is a selective baccalaureate institution with a strong commitment to programs of excellence in teacher education, business, pre-professional programs in the arts and sciences, and public service. Instruction is the College's primary function, complemented by scholarly activity and public service that contributes to the balanced and enduring economic development of southern West Virginia, to enrichment of the region's general quality of life, and to improvement of the public schools. Concord College is committed to its role as a liberal arts college with an emphasis on academic programs that proceed from or relate to that orientation. The College has a carefully defined and clearly understood vision of the liberally educated person, and judges quality and success on the basis of knowledge and performance measured in relation to those ideals.

Intensified recruiting, more generous scholarships, and increased selectivity will enable the College to serve students who are more diverse culturally and geographically, better prepared, and whose talents are most likely to be enhanced and refined by the particular challenges fashioned by the College. Service to the people of rural southern West Virginia—primarily Mercer, McDowell, Monroe, Raleigh, Wyoming, Summers, Greenbrier, and Fayette counties—is the principal animating commitment of the faculty and staff. An upper-division partner with community colleges proximate to its campus, Concord is West Virginia's only residential college south of Beckley. Using the

excess capacity of existing facilities in selected communities (principally Beckley), Concord will continue to offer off-campus learning opportunities where resources permit quality instruction. Expanding educational services to students in the region through collaboration and cooperation with other colleges and universities will remain an important consideration.

Mission of Concord College

The mission of Concord College is to provide quality, liberal arts based education, to foster scholarly activities, and to serve the regional community.

Concord College provides rigorous programs, primarily at the baccalaureate level, which prepare students to pursue various graduate study and career options and to assume leadership and professional roles in a multicultural society. While we incorporate a variety of educational methodologies/technologies, our size and the caring dedication of our faculty, staff and administration are the principal assurances of a quality educational opportunity at Concord College.

As a learning community, Concord College is committed to furthering knowledge through professional development activities and programs, through research, and through the application, publication and appreciation of scholarly efforts.

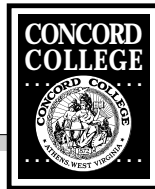
The primary purpose of Concord's mission is academic; however, the service the College provides to its state and region goes beyond the classroom. Concord College contributes to the quality of cultural and economic life in southern West Virginia through collaboration with both public and private organizations and agencies and through extension of its support and assistance into the region it serves.

Ultimately, Concord College measures its success by the fulfillment alumni find in their careers and throughout their lives.

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Admission Information

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CONCORD COLLEGE welcomes applications from men and women who are willing to work conscientiously and to regard the opportunity to attend college as a serious challenge. Applicants are encouraged to submit their applications prior to June 1 of the fall semester in which they are to enroll. Even though an interview is not required, prospective students are encouraged to visit the Campus.

Regular Admissions

Students must meet the following requirements for entrance to Concord College:

- a. have an overall grade-point average of at least 2.00 (C) or higher or a composite score of 17 on the American College Testing Program (ACT) or 810 on the Scholastic Assessment Test (SAT);
- b. complete the required high school units listed below at an approved secondary school: 4 English (including courses in grammar, composition and literature); 3 Social Studies (including U.S. History); 2 Mathematics (Algebra 1 and higher); 2 Laboratory Science (from biology, coordinated thematic science, chemistry, environmental earth science in grades 11 or 12, physics and other courses with a strong laboratory science orientation).

We strongly recommend two units of foreign language and the remaining elective units should be chosen from such subjects as computer science, fine arts, humanities and typing (keyboard-ing);

- c. complete an application form; and
- d. arrange for official copies of high school credentials, the results of the American College Testing Program (ACT) or Scholastic Assessment Test

(SAT) and a satisfactory health form (after admission) to be forwarded to the Admissions Office.

Applicants for admission who have been out of high school for more than five years or who meet our established GED requirements may be exempted from the specific high school curricular requirements.

Applications from individuals who are not high school graduates will be considered only if they attain GED scores sufficient to qualify for the State's high school equivalency certificate or diploma (state required scores at the time of testing). Such applicants must be seventeen years of age or past the age they would have been had they remained in high school until graduation and they must have been out of high school more than one year preceding their application.

In-state and out-of-state applicants are considered under the same admission policy.

Provisional admission may be granted in instances where institutional officials have evidence that the student has the potential to successfully complete college-level work.

Transfer Students

Students who want to transfer to Concord from another institution should apply as early as possible. The application must list any colleges or universities previously attended and the reasons for leaving each institution. Any failure to do this is grounds for separation from Concord. The student must provide the Admissions Office with transcripts of all previous college work. The Registrar's Office will then determine how many hours can be accepted in transfer, and what qualitative standards apply. A decision on admission will be made after a thorough evaluation of the student's record, including consideration of any

ADMISSION INFORMATION

deficiency in quality points represented by grades at previous institutions.

Transfer students shall not be admitted if they are deficient twenty or more quality points in their work at the institutions they previously attended unless there are extenuating circumstances. If accepted, such students will be admitted on a probational basis.

Except in unusual and extenuating circumstances, transfer students must have been in good academic and social standing and be able to return to the institution from which they are transferring unless the student has been out of school for five years.

A scale in this Catalog outlines the maximum quality-point deficit permitted to avoid academic probation. Any student on academic probation at the college previously attended will be assigned a probationary status for the first period of admission at Concord irrespective of quality-point standing.

Once admitted to Concord, a student must have approval from the Registrar to transfer additional credits from other institutions.

A satisfactory health form must be submitted after admission.

Transfer students with fewer than 15 semester hours of college credits are required to attend an orientation session prior to registration in the fall. Transfer students with fewer than 30 semester hours of credit must submit their ACT or SAT scores. Transfer students with fewer than 30 semester hours must also submit a copy of their high school transcript.

Non Degree Students

Concord may admit students on a non-degree basis.

By definition, such students are not seeking a certificate or degree. Such students must satisfactorily demonstrate to the admitting institution qualities making their success in the courses selected reasonably assured. Should such a non-matriculant wish to matric-

ulate at Concord College, all applicable admission criteria must be met, including transcripts, GED, and ACT or SAT scores. After completing 15 hours credit, non-matriculated/special students will be subject to regular student academic requirements.

Veterans

Concord College makes a special effort to serve veterans. Veterans should contact the Veterans' Affairs Office, located in the Financial Aid Office, prior to changing their schedules (adding or dropping courses). They must be sure that their course load is not reduced below the level for which they are being paid by the Veterans Administration. They also must enroll in courses that count toward graduation. Failure to comply with these regulations will affect veterans' benefits and refunds must be made back to the start of the semester. Veterans may qualify for admission by achieving General Education Development (GED) test scores sufficient to qualify for the state's high school equivalency certificate or diploma. Veterans are under the same grading practices as other enrolled students. Academic probation and academic suspension procedures are the same for all students. Persons receiving veterans' benefits must maintain satisfactory progress as outlined in the law (38 USC 1674 or 1724).

Veterans must declare their major field of interest upon the completion of their sophomore year in college (59 hours). Otherwise, they will not be able to make satisfactory progress toward graduation. A permanent record of the veteran's academic record is maintained by the Registrar's Office. This record is updated at the end of each semester. Veterans may check their records during working hours. Enrolled veterans come under the same guidelines regarding conduct and conditions for dismissal for unsatisfactory conduct as other stu-

dents. Classroom conduct and responsibilities are set forth in the *Catalog*. Students with more than one year of military service shall be granted a maximum of four semester hours as general electives in the field of physical education, of which two hours can be used to satisfy the General Studies requirement. Transfer credits for ROTC will be counted as general electives. Veterans are assigned an advisor to assist them with their academic planning; however, the Veterans' Affairs Office, the Admissions Office, the Registrar's Office, the Student Affairs Office, and other College personnel will assist in other areas of need.

Advanced Placement

The State College and University Systems of West Virginia have implemented policies which enable students who have successfully completed any advanced placement exams to receive credit at Concord and all other undergraduate institutions in the state systems. Provisions of the policies include:

1. High school students completing advanced placement examinations of The College Board with a minimum score of 3 will receive credit at any institution in the State College and University Systems;
2. When the examination is in the area of the student's major, the institution will award credit toward the major or core curriculum;
3. An academic department within the institution, upon the approval of the institutional faculty, may require a higher score than 3 on an advanced placement test if the credit is to be used toward meeting a course requirement for a major in the department; and
4. Credits awarded by regionally accredited institutions of higher education for successful completion of advanced placement exams are transferable to

institutions in the State College and University Systems in accordance with the advanced placement policy of the receiving institution.

Listings of awards of advanced placement credit, minimum scores, number of credits awarded, and available course equivalents for each institution in the State College and University Systems are available in the Office of the Registrar. Credits are awarded after an official report is received and the student enrolls in the receiving institution.

International Students

Concord College considers qualified applicants from schools and colleges located outside the United States. International Students may be admitted if they have satisfactory academic records with a minimum score of 500 (paper-based) and 173 (computer-based) on the Test of English as a Foreign Language (TOEFL). Applicants must provide documentation that indicates they can meet the financial responsibilities during the period of time they expect to be in residence.

Students scoring less than the minimum score on the TOEFL will be considered for our English Language Training Program, a program operated by Concord College which provides intensive personalized instruction. For information on costs, contact the English Language Training Program Director in the Office of Student Affairs.

High School Students

Concord College is authorized to allow a limited number of talented and superior high school students to earn college credits prior to their graduation from high school. The credits earned will be held for the students until they become regular students at Concord, or the College will forward, upon request, transcripts to other colleges.

Students who intend to continue their high school programs may seek

ADMISSION INFORMATION

conditional admission and request permission to enroll in college courses either during one or both summer terms or during the academic year.

High school students may enroll during the summer for a full-time load of no more than seven hours each term. Qualifications for this program include the following criteria:

- a. completion of at least the sophomore year (8 units in the college preparatory curriculum) of high school;
- b. recommend a grade average of 3.00 or better in all academic subjects completed in high school; and
- c. recommendation of the high school principal or counselor.

High school students enrolling during the academic year, thus combining high school and college study, may enroll for no more than twelve hours each semester, depending upon the total student load. Qualifications for this program are as follows:

- a. completion of at least the sophomore year (8 units in the college preparatory curriculum of high school);
- b. recommend a grade average or 3.00 or better in all academic subjects completed in high school; and
- c. recommendation of the high school principal or counselor.

Advanced Admissions

High school students may be granted, on occasion, full admission to the College and be granted permission to enroll for full-time study without

completing the normal high school program. Applicants in this category will be expected to fulfill the following qualifications:

- a. at least a senior classification (completed at least 12 units in the college preparatory curriculum);
- b. a grade average and an ACT or comparable SAT score which yield a prediction factor indicating that each student has at least a seventy percent chance of earning a C or higher at Concord; and
- c. recommendation of the high school principal or counselor.

Off-Campus Programs

The admission requirements for off-campus students are the same as for regular admission to the College.

Regents Bachelor of Arts Degree

Admission to the West Virginia Board of Regents' degree program is open to students who have graduated from high school at least four years ago. Admission to this degree program does not provide automatic admission to other programs in the College.

For further information about the RBA program, see pages 16-17 of this *Catalog*.

Transient Students

Students seeking a degree at another institution may enroll for course work at Concord College. The appropriate transient approval form must be submitted by the parent institutions.

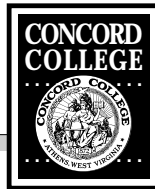
ADMISSION INFORMATION

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Degrees & Graduation Requirements

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Concord Offers 12 Degrees

CONCORD COLLEGE offers twelve degrees: Bachelor of Science in Education, Bachelor of Science in Business Administration, Bachelor of Arts, Bachelor of Science, Bachelor of Social Work, Bachelor of Science in Medical Technology, Bachelor of Science in Travel Industry Management, Bachelor of Arts/Bachelor of Science in Interdisciplinary Studies (see page 33), Bachelor of Arts in Communication Arts, Bachelor of Science in Computer Information Systems, the Regents Bachelor of Arts (see pages 16-17), and Associate of Arts in Office Supervision.

Majors and Minors

For the Bachelor of Arts degree, majors are available in Advertising/Graphic Design, English: Journalism emphasis, English: Literature emphasis, English: Writing emphasis, Geography, History, History with an emphasis in Philosophy, Psychology, Political Science, Sociology, and Studio Art. For the Bachelor of Science degree, majors are available in Biology (general), Biology (pre-professional), Chemistry (comprehensive), Chemistry (pre-professional), Mathematics, Mathematics Comprehensive, and Mathematics/Computer Science.

For the Bachelor of Science in Business Administration degree, majors are available in Accounting, Administrative Systems, Finance, Management, and Marketing.

Minors or emphases for both degrees, Bachelor of Arts and Bachelor of Science, are available in Appalachian Studies, Biology, Chemistry, Computer Science, Dramatic Arts, English: Literature Emphasis, English: Writing-Journalism Emphasis, Geography, History, Mathematics, Music, Philosophy,

Physics, Political Science, Pre-Actuarial Science, Psychology, Social Work, Sociology, Speech/Oral Communication, Statistics, Studio Art, and Travel Industry Management. Students seeking the Bachelor of Arts or Bachelor of Science degrees (but not degrees in Education, Business Administration, Social Work, Medical Technology, Travel Industry Management, Communication Arts, or Computer Information Systems) are required to complete six hours in one foreign language or to demonstrate an equivalent proficiency. The BA/BS in Interdisciplinary Studies may require a foreign language. (See page 23 concerning the use of foreign language courses in the General Studies program.)

For the Bachelor of Science in Education degree teaching fields are available in art, biology, business education, chemistry, early education, preschool handicapped, English-language arts, general science, health education, school library-media (K-12), mathematics, multi-subjects K-8, music, oral communications, physical education, social studies, and special education learning disabilities and mentally impaired. Any person holding an earned bachelor's degree from a recognized institution of higher education is permitted to complete any of Concord's majors, minors, or emphases and to have this recognition on his or her official permanent record.

Evening Degree Programs

The Concord College Division of Business and Economics offers the Bachelor of Science in Business Administration degree with majors in accounting, management, and marketing through evening classes in Athens and Beckley. The College also offers classes in both locations leading to the Associate of Arts in Office Supervision.

Concord also offers teacher education classes on a regular basis in the Beckley area.

Regents Bachelor of Arts Degree (RBA)

The Regents Bachelor of Arts Degree Program is a non-traditional program at Concord College which is designed for adults who are interested in obtaining a bachelor's degree. The holders of the Regents Bachelor of Arts Degree will meet comparable requirements for the more conventional baccalaureate degree, but will meet the requirements in a different manner.

The RBA program may be appropriate for persons who have gained knowledge outside the traditional classroom setting that is comparable to the knowledge traditionally gained in the classroom. This knowledge is demonstrated by the student through a written resume of experiences which is evaluated by the Concord College Faculty. Based on this evaluation recommendations are made to the Vice President and Academic Dean for the award of credit.

Admission to the RBA program is accomplished in accordance with the following regulations:

1. A student is considered for admission by submitting the statewide undergraduate admission application form to Concord College.
2. Applicant's high school class must have graduated at least four years prior to application.
3. A student already holding an accredited baccalaureate degree is excluded from the program.
4. A student may not be simultaneously enrolled in the Regents Degree program and another degree program. However, a student who is in another baccalaureate program and who is in good standing will be considered for admission into the Regents program after consultation between the Regents B.A. Coordinator and appropriate academic officers. Appropriate documentation shall

accompany the transfer.

5. A student currently under suspension from any institution may not be admitted to the program until the suspension period has expired.
6. The Regents Program Coordinator will consider and rule on all applications for admission to the program.

Upon admission to the program a student may earn credit in several ways:

1. Credit earned in regular degree programs at Concord College or other accredited institutions of higher learning may be transferred into the Regents Degree Program. (State policies regarding transfer of credit between institutions will apply to students in the Regents Degree Program.)
2. CPEP, CLEP, College-Level GED, USAFI, and similar testing results are acceptable for credit.
3. Correspondence credits from accredited institutions are accepted.
4. Credit may be awarded based on work and/or life experience when requested by a student. The credit is awarded based on an evaluation of a resume and documentation of these experiences submitted to the Program Coordinator. (There is a fee of \$200 for this evaluation regardless of the number of hours credit awarded. This fee will be charged each time a student submits any subsequent assessment of work not included in the initial appraisal.) There is no upper or lower limit of credit awarded by this method.

Regents Bachelor of Arts Degree Requirements

Total credit hours128

1. Upper Division Hours:
(Any 300 level courses or above)....40
2. General Education36
which must include the areas listed on the top of the next page:

Communications.....6
 Humanities.....6
 Natural Science.....6
 Social Science.....6
 Mathematical Sciences
 or Computer Applications.....3
 Electives from the above areas.....9
 3. Elective Hours.....52
 Hours at Baccalaureate Institution56
 Grade point average for graduation: 2.00

A student must earn twenty-four hours in the state system, including community colleges.

All Fs received four years or more before admission to the Regents Degree Program are disregarded.

All prerequisites for courses must be met according to the Concord College *Catalog*.

Graduation Requirements

Qualifying for graduation is solely a student responsibility. If there are any doubts about meeting the requirements for graduation, the student should check with his or her academic advisor and with the Registrar's Office.

To receive a bachelor's degree from Concord College, a student must have:

- a. earned at least 128 semester hours of approved credit; see also pages 177 and 183;
- b. completed the course requirements set for his or her particular program, as described in the applicable *Catalog*;
- c. achieved a C or better in English 101-102; and met all special departmental/divisional grade-point average requirements;
- d. taken and passed the Praxis I: PPST and state-required standardized test(s) to qualify for the Bachelor of Science in Education degree;
- e. earned at least a 2.00 (C) cumulative

grade average on all courses attempted at Concord, both overall and within the major. (Excess quality points earned at other institutions may not be used to make up a deficit at Concord; however, they are used in the calculation of graduation with honors);

- f. earned a minimum of 2.00 (C) cumulative grade average on all courses taken (this includes Concord courses and courses taken at all other institutions);
- g. met certain residence and scholarship requirements, as set forth in the following paragraphs;
- h. met all financial obligations;
- i. satisfied any penalties imposed by the College;
- j. applied for graduation before the deadline; and
- k. attended the Commencement ceremonies, if graduating in May, unless excused by the Registrar of the College.

Certification and Degree Requirements in Education

Requirements for the degree of Bachelor of Science in Education at Concord College are linked to the requirements for certification by the West Virginia Department of Education for teaching in the public schools. The fact that students may not intend to teach in West Virginia does not remove any of the requirements of the degree. Students must fulfill all the provisions for certification in West Virginia, including the Praxis I: Pre-Professional Skills Tests (PPST) and state-required standardized test(s) in their particular teaching field(s) or specializations. Additional and detailed requirements are included in the Teacher Education (Bachelor of Science in Education) section of this *Catalog*.

Graduation Procedure

Concord College grants degrees only at the end of each fall and spring semester, and at the close of the summer session in August. Students completing the requirements for degrees, diplomas, and certificates will receive the appropriate credentials at one of these three dates, if they file applications by the proper time. To graduate at the end of any semester or summer session, students must make official application in that particular period; consult the Academic Calendar in this *Catalog*, or in the schedule of courses in any semester or summer session, for this exact date. To graduate, to receive credentials, or to be recommended for teaching certification, all fees and other bills due the College must be paid. Students must use their full and proper names when registering, in applying for degrees, and in other similar circumstances.

Only one formal graduation ceremony is held annually, at the close of the spring semester in May. Students graduating in this spring semester are required to participate in the Commencement ceremonies, unless excused by the Registrar. Seniors who have been granted their credentials at the end of the previous fall are invited to take part in the annual Commencement ceremonies; to do so, written notice of attendance must be sent to the Registrar by March 15, prior to the date of spring Commencement.

Students whose potential graduation date is August will be allowed to participate in the May Commencement ceremonies provided the student has the required grade point average needed for graduation. Any senior may apply for May graduation. If a student is scheduled to graduate at the end of the spring semester, and cannot attend the Commencement ceremonies, he or she must apply to the Registrar in writing, at the time of filing application for degree, for

permission to receive the degree in absentia.

Graduation with Honors

This includes a notation on the permanent record and diploma, and special recognition in the Commencement ceremonies. Students must complete a minimum of 60 hours at Concord College to be considered for graduation with honors.

The following cumulative quality-point averages are calculated for honors: 1) all college courses taken at Concord and elsewhere and 2) all college courses taken at Concord and within the state system of West Virginia. The lowest of these cumulative quality-point averages is used for placement in graduation with honors. *Summa cum laude* requires that neither of these quality-point averages be lower than a 3.80, *Magna cum laude* from 3.60 to 3.79, and *Cum laude* from 3.30 to 3.59.

All grades earned, except those of the spring semester for May graduates, are used in computing quality-point averages for ceremonial honors. Official honors designation will be based on all courses taken.

Graduation with Field Honors

Course requirements for field honors recognition are determined by the department offering the field program. Candidates for degree who have taken all their college work at Concord and who do not qualify for general graduation honors may be eligible to graduate with field honors. To receive field honors, students must have earned 60 hours at Concord, and must have a cumulative quality-point average of 3.00 to 3.29 and a quality-point average of 3.50 or above in all courses in their major or teaching field or elementary specialization.

For transfer students, field honors require a cumulative quality-point aver-

GRADUATION REQUIREMENTS

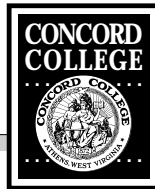
age of 3.00 to 3.29 in all college courses at Concord and elsewhere, and a quality-point average of 3.50 or above in all courses in their major or teaching field at Concord and elsewhere. At least one-half of the courses in the major or teaching field must have been taken at Concord College. In addition, transfer students must have a cumulative average of 3.00 to 3.29 for all Concord courses and a quality-point average of 3.50 or above in all courses in their Concord major or teaching field or elementary specialization.

All grades earned are used in computing quality-point averages for official field honors.

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The Program of General Studies

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Concord's Core of General Education

The Program of General Studies

ALL STUDENTS must complete a minimum of 128 semester hours to receive a baccalaureate degree, regardless of their field of specialization, and among these must be the 46-59 semester hours prescribed in the Program of General Studies.

General education is an essential element in an educational process designed around student learning expectations and the attainment of the knowledge, skills, and attitudes usually considered characteristic of an educated person. At Concord College, the Program of General Studies is a coherent series of courses that emphasizes the common learning of a shared body of knowledge, the development of intellectual skills, and an appreciation of the diverse social and cultural values and institutions which make up the modern world. Through studies in these basic liberal arts and sciences, students gain a foundation for specialized studies, are equipped with the tools and skills necessary to pursue further learning, and acquire an understanding of the modes of inquiry and the ways of knowing.

The goal of the Program of General Studies at Concord College is, therefore, to assure that graduates of the institution are genuinely educated persons. Specifically, these graduates will reflect satisfactorily the following characteristics.

Characteristics of an Educated Person

- The ability to listen, read and comprehend, to observe critically, and to communicate clearly and effectively in writing and speech.
- Possession of basic logical, mathematical, and computational skills.
- Understanding of the observational and experimental methodologies of the sciences.
- Ability to analyze moral, ethical, and aesthetic problems.
- Ability to analyze social institutions in this country and elsewhere in the world in order to understand the importance of building a healthy cohesive society.
- Ability to develop a historical perspective in various areas of knowledge and experience.
- Appreciation of the benefits inherent in maintaining physical, mental and social well being.
- Appreciation of one's abilities and limits as a scholar.
- Enjoyment of learning and the ability to continue learning throughout life.
- Development of skills in self-awareness, interpersonal relationships, and leadership.

Although general education continues throughout the full four years, students will take most of the Program of General Studies in their first two years. This makes it possible to explore programs and fields of specialization without adding much, if any, time to complete the degree. The Program of General Studies is described on the following pages. Some courses are absolute requirements; others allow academic choices.

Written and Oral Communications (6-12 hours)

1. The first course in English for entering freshmen will be ENGL 090, Fundamentals of Composition and Grammar (3); ENGL 101, Composition and Rhetoric (3); or ENGL 102, Composition and Rhetoric (3), depending upon demonstrated verbal proficiency as indicated by ACT or equivalent scores and, in some instances, by writing samples.* Initial placement in ENGL 090, 101, or 102 is determined by the student's score on the English section of the Enhanced ACT, SAT, or ASSET test. The following score ranges on the Enhanced ACT serve as a guide for determining comparable ranges on other tests. Contact the Office of Admissions for further information.
 - a. A student who scores below 17 or who has no scores at the time of enrollment will be placed in English 090.
 - b. A student who scores between 17 and 24 will be eligible for initial placement in English 101. However, if a writing sample indicates a need for more basic instruction, the student will be transferred to English 090.
 - c. A student who scores above 24 will be eligible for placement in English 102 if, in the judgment of at least two English faculty members, the student's writing demonstrates adequate mastery of the skills taught in English 101.

*In special circumstances, students whose writing ability appears to be inappropriate for the type of freshman-level course in which they are enrolled may be transferred to a different course within two weeks after classes begin, should two of three faculty members concur with the instructor in charge.

*Note: A minimum grade of C is required in ENGL 090, 101, and 102. **These courses***

must be begun in the entering semester and continued each semester until satisfactorily completed.

2. In oral communication, students will complete CART 101, Fundamentals of Speech (3). Teacher education majors are referred to the section on Admission to Teacher Education (page 56) for additional requirements.

Literature (6 hours)

Students will complete ENGL 203, World Literature I (3); and either ENGL 204, World Literature II (3) or three different Special Topics minicourses, ENGL 3501, 3502, or 3503 (1,1,1). Students in English–Language Arts 5-8 or 5-12 must take ENGL 203 and 204.

The Arts (6 hours)

Students may choose two of three courses: ART 101, Introduction to the Visual Arts (3); MUS 101, Introduction to Music (3); or CART 102, Introduction to the Theatre (3).

The Social Sciences (12 hours)

Students may select four courses with at least three disciplines represented, or three courses from the Social Sciences and one course from Business and Economics. Therefore, no more than two courses may be taken in the same discipline and be counted toward meeting the General Studies requirement. Students pursuing the Bachelor of Science in Education degree must take three hours of History. Students pursuing the Bachelor of Science in Elementary Education must take six hours of History. (These six hours should be chosen from the 101-102 courses, since they are *prerequisite* to all other History courses.)

Geography: GEOG 100, Principles of Physical Geography (3); GEOG 201, Principles of World Cultural Geography (3); GEOG 250, Regional Geography (3).

History: HIST 101-102. In certain instances, other history courses may be

substituted, *if the 101-102 prerequisite is waived, with the consent of the instructor.*

Political Science: POSC 101, Introduction to Political Science (3); POSC 104, American Federal Government (3).

Philosophy: PHIL 101,102, History of Ideas (3,3).

Psychology: PSY 101, General Psychology (3); PSY 300, Basic Learning (3).

Sociology: SOC 101, People and Their Social Environment (3); SOC 310, Cultural Anthropology (3).

Business and Economics

Students may select one course from Business and Economics to fulfill three hours of the Social Sciences requirement, above: ECON 201 or 202, Principles of Macroeconomics (3) or Principles of Microeconomics (3).

Science and Mathematics (14-15 hours)

1. Students will complete one course offered by the Department of Mathematics (other than MATH 108—Introduction to Computers) for at least three semester hours.
2. Students will complete two four-hour laboratory science courses for eight semester hours.
3. Students will complete an additional four-hour laboratory science course, or Natural Science 300A-E, Science and Human Affairs (3); or MATH 105, Elementary Statistics (3); or MATH 201, Introduction to Computer Programming I (3); or MATH 211, COBOL I (3). Teacher education majors are referred to the section on Admission to Teacher Education (page 54) for additional requirements.

Note: Biology 201, Ecology and Field Methods, cannot be used to satisfy a General Studies science requirement.

Physical Education (2 hours)

Students will complete P ED 101M, Personal Wellness (2).

Foreign Languages

Many baccalaureate programs offered at Concord require students to complete six hours in one foreign language or to demonstrate an equivalent proficiency. In these degree programs students may use the six hours toward General Studies. Students should refer to specific degree programs in the pages which follow for more details.

Additionally, students may use six hours of one foreign language in place of up to two courses in the General Studies Program, except that there are no substitutes for ENGL 101-102 or the General Studies mathematics requirement, and the foreign language can be used to substitute for no more than one General Studies offering in each Division offering General Studies courses.

- Students with *no* high school credit in the language being taken may substitute 101 *and* 102 credit in that language for two courses in General Studies. Both 101 and 102 must be passed before General Studies credit can be given.
- Students with *one year* of high school credit in the language being taken may take 101 in that language for credit but may not substitute 101 for a General Studies course. They may take any courses above 101 for credit and substitution for up to two courses in General Studies.
- Students with *two or more years* of high school credit in the language being taken may take 101 or 102 of that language for credit but may not substitute for General Studies courses. They may take 201 and/or 202 for credit and may substitute for one or two General Studies courses.

Honors Course

Any student enrolled in the Honors Program may elect to substitute the 400 level capstone course for any General Studies course not required in his or her program, except that there is no substitute permitted for English 101-102, or the General Studies mathematics requirement.

Remedial Courses (0-10 hours)

Students admitted provisionally or who do not achieve adequate scores on entrance examinations will be required to complete one or more of the following courses:

College 090, *Introduction to College*

(1). Required of all students admitted provisionally. Assists Concord College freshmen in making the transition to Concord's academic life and the campus community through identification and skillful use of the many resources available to them. (Non-graduation credit)

English 090, *Fundamentals of Composition and Grammar* (3). See Written and Oral Communication on page 22 for further details. (Non-graduation credit) Mathematics 090, Basic Mathematics and/or Mathematics 091, Basic

Algebra. See course descriptions on page 115.

Reading: Students scoring 17 or above on the reading section of the Enhanced ACT, 340 or above on the verbal section of the SAT, 36 or above on the reading skills test of the ASSET, or 30 percentile or above on the Nelson-Denny Reading Test will be considered to have met minimal reading skill requirements. It is recommended that students not meeting the standard should complete a developmental course in reading.

Grades and credits in courses numbered less than 100 will not be calculated in the student's academic status, standing or grade point average.

Assessment

To analyze and improve the quality of Concord's educational programs, the College uses various measures to assess student attainment. These include an English proficiency test, a sample measurement of general education knowledge, and a major-field achievement evaluation in some disciplines. Minimum scores in designated assessment areas are required for graduation from some programs.

