

## Technology Committee Meeting Minutes

October 17, 2012

**Present:** J. Alexander, K. Bennington, M. Cork, C. Elliott, W. Hicks, D. Hill, M. Litton, T. Philpott, J. Robinette (via telephone), C. Shumate, G. Towers.

The meeting began at 3:00 pm in Rahall 200.

**Minutes:** A review of the minutes of the September 26, 2012 meeting occurred. Corrections include the word "community" being changed to "committee" in the second line of the Action Items section. Chuck Elliott moved to approve the minutes with the corrections as discussed; Kevin Bennington seconded the motion.

**LMS Strategy:** Chuck Elliott proposed that the Technology Committee recommend the development of "working group" for the LMS Strategy. The working group would draft a problem statement, achievable goals, and processes and procedures to meeting the goals. The working group would be time limited (a couple of months) and goal driven. The discussion then occurred on the problems of a sizeable working group (8 people total: composed of the six academic divisions, a student representative, and a technology representative). The discussion then turned to how to determine who would represent each division and how will these representatives will be selected. Affordability, according to Chuck Elliott, will not be the issue. Recommendations for membership were discussed. The working group has been charged to investigate CU's LMS strategy. The working group will be composed of a representative from each of the 6 divisions, Michael Cork, and Chuck Elliott (from IT). Faculty Senate has referred this to the APC.

**Phones:** VOIP system is up and running. Glitches are currently being worked out. Retirement of legacy phone system will be occurring shortly.

**Blackboard Mobile:** problem previously discussed has been addressed. Steven Meadows stayed late that evening and verified the existence of the problem with Blackboard and Blackboard Mobile was disabled that evening and remains so until further notice.

**Search Committee update:** A Systems Programmer Sr. (Webmaster) position and pc technician position will be placed in People Admin System to advertise the next round of vacancies.

**Exchange migration update:** With new phone system, more people have volunteered for the update. The technology department is working to upgrade everyone.

**Acalog update:** The Registrar's Office was not present during this meeting but the acalog should be up and running for the new catalog. Degree Works should be implemented in Spring 2013.

**Survey of campus for utilization of SPSS and Adobe:** Sys Aid program has ability to look into computers to determine what software is being used and the actual survey will not be necessary.

**Maintenance window:** The first Maintenance window is scheduled for this Sunday morning.

**Future discussion items:** Printing solutions were discussed as opposed to the possibility of charging students for printing.

Chuck Elliott motioned that the meeting be adjourned; Kevin Bennington seconded this motion. Meeting adjourned at 4:05 pm.

Minutes prepared by T. Philpott.

Minutes approved at the November 14, 2012 meeting.