

University Technology Committee
February 8, 2017

The meeting was called to order at 3:00 pm in Rahall 200. The following were in attendance:

- D. Hill (Science and Human Performance)
- C. Elliott (Technology Services)
- T. Philpott (Student Affairs)
- P. Viscusi (VPAD)
- E. Jewell (Housing)
- E. Darden (Social Sciences)
- S. Lusk (Registrar's Office)
- K. Bennington (Fine Arts)
- D. Turner (Financial Aid)
- K. Tucker (Education)

Proposed Agenda:

Meeting was called to order at 3:05pm. Draft minutes from last meeting were approved. No additional agenda items were raised.

Agenda Item 1: Blackboard Upgrade

Updates are scheduled to be installed at 4:00 pm on May 9, 2017 (date that grades are due). The only system affected will be Blackboard. Once the update is complete, an email will be sent to faculty/staff. Everyone was asked to take this date back to their departments/divisions and make sure everyone understands the necessity of this timing. C. Elliott was asked to draft an email to go out to the technology committee members to be shared with their constituencies. Blackboard pop ups were discussed to be sure that all users (faculty/staff) would be notified.

Agenda Item 2: A student representative will be attending the next scheduled Technology Committee meeting...one has been missing from this committee for quite some time.

Agenda Item 3: Rahall 103 technological equipment will be updated beginning on the Friday before spring break.

Agenda Item 4: H5P Add in for moodle was discussed by Dr. Hill. Smart thinking access is being worked on for Moodle access.

Dr. Darden discussed IT coverage around normal work hours for Blackboard support.

Dr. Viscusi moved that the meeting be adjourned and Dr. Ellen Darden seconded the motion. Meeting was adjourned at 3:40 pm.

Meeting was adjourned at 4:00 pm. Next scheduled meeting September 14, 2016 at 3:00 pm in Rahall 200.