

CU Technology Committee

March 25, 2015

3:00 pm

- Committee members present: D. Turner (Financial Aid), D. Fitzpatrick, P. Viscusi, S. Lusk (Registrar's Office), C. Shumate (Library), E. Jewell (Housing), T. Philpott (Student Affairs), D. Hill (Natural Sciences), S. Hatfield (IT), C. Elliott (Committee Chair), C. Durrani for Dr. C. Manzione (Humanities), and K. Bennington (Fine Arts).
- Meeting was called to order at 3:00 pm by C. Elliott.
- Minutes of previous meeting (January 28, 2015) were e-mailed to committee members today. No changes were immediately necessary and any adjustments can be sent to C. Elliott or T. Philpott.
- Call was made for changes to the proposed agenda.
- New business: Oasis Payroll.
- Continuing business: Office 365 migration. Sid Hatfield reported that most offices left for migration will be division offices including faculty. A two stage e-mail process will be sent to all faculty and staff before the migration process will begin.
- Office 2013: has been installed in the Student Support Services computer lab in the Student Center, McNair in the Student Center, Rahall Atrium, and the Library. Academic labs have not yet been addressed. Each division need only to send an e-mail to the CU helpdesk asking the technology committee to install Office 2013. If no correspondence comes to the Technology Department from the academic divisions, progress will continue during the summer.
- Testing Center: How would it be utilized? Surplus computers were purchased from Marshall University and will be excellent resources for a testing center. There are computers in B-8 that are available if CU office computers need to be replaced. Representatives from the Education Department have indicated an interest to Mr. Elliott, however, he has not had any other feedback. He appealed to members present to discuss with their colleagues the necessity of a testing center and use cases.
- Acceptable Use Policy: Security team has met to make recommendations for improvements to be incorporated into this policy. In that it must be publically posted for comment for 30 day, before it can be brought before the Board of Governors, Mr. Elliott will be putting some finishing touches on the draft. Suggestion was made by D. Hill that

the initial e-mails be sent out immediately, so that faculty and other groups can make recommendations prior to the end of this semester.

New Business

- D. Fitzpatrick reported on OASIS and human resources. The decision was made to implement in waves. The report is that the first wave should be complete (Department of Transportation). In April, 2015 the second wave will begin (CU and the rest of the state offices). We may implement as early as this fall. Preparations are being made to implement this system from our end. The change in payroll (from 24 paydays to 26 paydays) is expected to occur in the Fall of 2015.
- Networks need to be replaced and updated at CU. Dr. Viscusi asked about the probability of acceptance of a lab and tech fee obtained by infrastructure for each division to cover the expenses (Higher Education and Resource Fee?). There should be a policy on infrastructure planning, funding and budgeting. It should be a continuing and ongoing effort in an attempt to obtain a long-term resolution of this problem.
- Faculty electronic absentee voting and Student Government Association (SGA) electronic voting are being implemented.
- Automated budgeting reporting will need to be a collaboration with the Business Office. This will continue to be pursued.
- A blackboard server will be created utilizing an April 2014 version. Faculty members will be able to opt in through course web and have students enroll in courses. There is a move to present a demo of this in the General Faculty Meeting in April, 2015.
- Meeting was adjourned at 4:04 pm.

Respectfully submitted,

Terri Philpott MSW, ACSW, LCSW

Student Affairs Representative

Director, Student Support Services