

University Technology Committee  
November 11, 2015

The meeting was called to order at 3:00 pm in Rahall 200. The following were in attendance:

- K. Bennington (Fine Arts)
- D. Hill (Science, Mathematics, and Health)
- C. Elliott (Technology Services)
- T. Philpott (Student Affairs)
- C. Shumate (Library)
- K. Turner (Education)
- J. Yeager (Business)
- E. Jewell (Housing)
- D. Fitzpatrick (Human Resources)
- P. Viscusi (Administration)
- E. Darden (Social Sciences)

**Proposed Agenda:**

Adjustments needed to the agenda: Item 8 New Web Site as requested by Dr. Viscusi. Minutes from September 23, 2015 were reviewed for approval. Minutes were approved without corrections (Dan Fitzpatrick motioned and Kevin Bennington seconded).

**Agenda Item 3: My Pass**

C. Elliott provided update. At “go” time 459 students were locked out of the system as of today that number has dropped to 180. Contact will be made with these students.

**Special thanks go out to all of the IT staff members who made this gigantic task manageable and successful!** Motion was made by K. Bennington and seconded by C. Shumate that faculty and staff will be locked out of the system on Friday, December 4, 2015 8:00 am if no new secure password has been established. This motion unanimously passed. Password complexity procedures: you cannot change your password within 48 hours of its establishment. Dr. Viscusi suggested adding phrasing of “as passwords”. Password complexity draft will be revised with changes for maximum password spacing designation and Dr. Viscusi’s suggestion. C. Elliott discussed the “1password” program (product) as a possible password management tool.

**Agenda Item 5: Continued access to CU systems such as file server, Blackboard, etc. from unenrolled former students (non-graduates)?**

CU has approximately 17,000 accounts for students who have registered here, but never attended. C. Elliott stated to the committee that there needs to be a policy to guide IT staff regarding this issue of students calling to request these be reactivated after never being enrolled. Motion was made by P. Viscusi and seconded by E. Darden that the students who have never attended will be deleted (from the file server) one month after

the beginning of the semester. Recommendations included: the students who have attended CU at some point, yet are not currently attending will have their accounts inactivated after six months (recommendation by the IT team); the e-mail accounts would remain for alumni utilization by moving them to the alumni server. The following agenda items will be old business for the next meeting.

Meeting was adjourned at 4:03 pm.