Technology Committee Meeting Minutes

February 13, 2013, 3:00 pm, Business Division Conference Room

Present: C. Elliott, (Technology Services), S. Lusk (Registrar's Office), C. Lamb (Admissions), K. Bennington (Fine Arts), D. Hill (Natural Sciences), L. Bowe (Natural Sciences), C. Khanlarian (Business), Michael Cork (SGA), Marjie Flanigan (Student Affairs), Will Hicks (Student Housing), Shani Salifu (Technology Services).

The meeting began at 3:00 PM in Rahall 200

The proposed Agenda was approved.

The minutes of the Nov 14, 2012 meeting were approved.

Demonstration: Student Printing. Representatives from Konica-Minolta provided an overview on managed print services for students. These gentlemen represent multiple products/solutions with varying functionalities. A number of possible requirements were discussed such as requiring authentication, integration with existing systems. It was agreed that the problem is limited in scope and a subcommittee will be formed.

Administrative Privileges and Exceptions Management. Elliott briefed the Committee on how limiting the use of Administrative Privileges is an effective security measure and a best practice in place at most universities. However, faculty and employees occasionally require administrative privileges and there should be a process for responding to those requirements. Committee members were asked to share the form with their colleagues and share suggestions and feedback by the next meeting.

Moodle and Blackboard Status. Elliott provided an update on the status of Moodle and Blackboard. Concord University now operates two instances of a Learning Management System (LMS), down from five instances last summer.

- The new Moodle instance is accessible at http://moodle.concord.edu and is integrated with Active Directory.
- Blackboard Learn 9.1 (service pack 8) is accessible at http://learn.concord.edu and is awaiting updating to service pack 11 and integration with Active Directory.

Timing for applying Blackboard Service Pack 11. Salifu briefed the Committee on the recent round of faculty workshops designed to familiarize users with Blackboard service pack 11 and Active Directory integration and the post-workshop assessments that indicate attendees are ready now for SP11 and it will not be disruptive to do so mid-semester. ***The Committee approved updating the production instance of Blackboard Learn to service pack 11 and integration with Active Directory.*** This action is tentatively scheduled for Sunday, March 10 which precedes Spring Break.

Announcements.

- Quality Matters Training is on the calendar for March 20th, 25 attendees are identified.

- Frontier Communications has not provided a start date for the new level of bandwidth at 200 Mbps.
- Technology Services will be proactively reviewing computer labs and technology enhanced classrooms and sharing recommendations with Division Chairs.
- A Search Committee has been formed for the Information Systems Technician position and review of applicants will begin as soon as practical.

Meeting adjourned at 4pm.

Minutes prepared by Elliott.

Minutes approved at the Feb. 27 meeting.