

Concord University Technology Committee Minutes, February 27, 2013

Present: J. Alexander, M. Angle, K. Bennington, M. Cork, C. Elliott, W. Hicks, D. Hill, C. Khanlarian, C. Lamb, M. Litton, S. Meadows, A. Pitzer, C. Shumate, G. Towers.

The meeting began at 3:00 PM in Rahall 200.

Technology Committee minutes: The minutes of the Feb. 13, 2013 meeting were unanimously approved with a minor revision by adding M. Litton to the list of attendees.

Campus bandwidth saturation and possible solutions: Elliott and Meadows reported that Concord's internet speed has recently slowed during the peak weekday traffic hours of 8 AM to 2 PM. This situation is in large part attributable to recreational internet use typically including free music streaming services like Pandora and streaming video. Hill moved and Bennington seconded that Towers draft a statement that informs Concord internet users of the problem and politely asks for their assistance by refraining from recreational internet use during peak weekday hours. The statement will be reviewed and approved by the committee before it is issued publicly. The motion was approved unanimously.

Elliott reported that internet speed will be improved by the installation of a new traffic shaper in late March and by the addition of 200 Mb of bandwidth by early April. The additional bandwidth will raise the total bandwidth to 200 Mb. Elliott stated that Concord needs 400 MB of campus bandwidth to be consistent with national best practices.

Administration Privileges Exceptions Management form: Elliott requested committee members' perspectives on the form. On behalf of the Division of Science, Mathematics, and Health (formerly the Division of Natural Sciences), Hill reported concern about the signature authority assigned to the VPAD and about signatories' liability in the event that administrative privileges are misused.

Student printing project sub-committee: Elliott reported that the committee members are Cork, Flanigan, Khanlarian, Litton, Meadows, Philpott, Shumate, and Towers. Also joining the project will be Doug Moore from the Library.

Technology committee meeting schedule conflicts: Elliott will send an email invitation to committee members to use an online scheduling service to indicate availability.

Staffing updates: Elliott reported that the search committee for the Information Systems Technician position is interviewing candidates.

Constituent reports: On behalf of the Division of Social Sciences, Alexander asked about the level of technology service – especially printing - for Beckley students considering that Beckley students are charged the same tech fees as Athens students. Alexander also brought forward divisional concerns about the backlog of technology work orders. Elliott asked that constituents call him if delayed responses to work orders are preventing them from doing their work.

The meeting adjourned at 4:00.

Minutes prepared by Towers. Minutes approved at the April 10, 2013 meeting.