

Concord University Technology Committee Minutes, April 24, 2013

Present: C. Elliott, W. Hicks, D. Hill, C. Khanlarian, M. Litton, T. Philpott, C. Shumate, G. Towers.

The meeting began at 3:00 PM in Rahall 200.

Technology Committee minutes: The minutes of the April 10, 2013 meeting were approved without revision.

Discussion items:

Acceptable Use Policy: Elliott will revise the Acceptable Use Policy for committee review. Upon committee approval, the revised policy will be distributed to constituents before being submitted for Board of Governors approval.

Confidentiality agreement: Elliott advocated that role-based information security be adopted and recommended that a confidentiality agreement covering access to digital information be prepared. Khanlarian moved and Elliott seconded that Elliott draft an agreement for committee review. The motion was approved unanimously.

External Account Exception Process: Elliott has incorporated revisions to the draft process and will re-distribute the form.

E-books and Tablet Computing Support: Hill reported on his conversations with faculty about the prospect of requiring students to have tablets. Faculty are curious about the cost to students, standardizing tablet specifications, and the potential that tablets will distract student attention in the classroom. Committee members will bring the issue to constituents for input.

Announcements:

Bandwidth: Elliott announced that campus bandwidth was successfully upgraded to 200 mb on April 19.

Student printing project sub-committee: The sub-committee will meet April 26.

Banner upgrades: The upgrades were successfully completed this week.

Student email: Student email will be moved from Microsoft Live to Office 365 in June.

Next meeting: The final meeting of the semester will be May 8.

The meeting adjourned at 4:05.

Minutes prepared by Towers.

Minutes approved at the May 8, 2013 meeting.