

## **Concord University Technology Committee Minutes September 25, 2013**

Present: J. Alexander, M. Angle, K. Bennington, M. Cork, C. Elliott, R. Hallows, D. Hill, C. Khanlarian, C. Lamb, J. Nottingham, C. Shumate, J. Smith.

The meeting began at 3:00 PM in Rahall 200.

**Technology Committee Meeting Minutes:** The minutes of the September 11, 2013 meeting were approved with minor changes.

### **Discussion/Action Items:**

**Going paperless.** A suggestion was made that the committee take a cue from the Printing Committee and go paperless. After brief discussion the **committee unanimously agreed** to forego printed agendas, minutes, and as many other materials as possible for future meetings.

### **Infrastructure Changes for Windows XP and Office 2003 End of Life.**

At the September 11, 2013 meeting the committee was presented with the following proposed resolution. "Due to the risks of running unsupported operating systems in an enterprise network environment we will be dropping all support for Windows XP, Office 2003 and older versions of Microsoft Windows and Office on both university and non-university owned computers as of April 1, 2014. At that time Technology Services is directed to deny network access to workstations that are determined to be running Windows XP, Office 2003, or older versions of Windows or Office." The resolution has not yet been voted on and Technology Services is continuing to work as though it will be approved.

- Social Sciences has a bank of laptops needing evaluation for running Windows 7 and will submit a work order.
- Mathematics department has some symposiums running Windows XP and will update them without assistance.
- Technology Services will use automated systems available to identify computers in need of remediation.
  - Active cooperation and collaboration with departments will be necessary to identify computers such as laptops that may not show up in our reports

### **Printing Committee Update.**

This item will be moved to the next meeting. There was some discussion about printing in class and how there may be an opportunity to educate students and faculty on ways to reduce the need for print.

### **Announcements/Updates:**

- Progress on the upgrade to Drupal 7 and implementation of multi-site configuration. This will allow more granular control, and better security, on web page editing permissions.
- New emergency alert software that can provide pop-up messages to computers on campus. Initial grant request has been approved. Testing needs to be scheduled.
- Bandwidth usage is up about 50 percent since the April, 2013 upgrade to 200 Mbps.

**New items:**

- Acalog does not have the 4 year plan.
- Concord needs a brand and identity guide for web standards.
- Web sites are inconsistent in the use of templates.

**Next meeting:** October 9, 2013 at 3:00 pm in Rahall 200.

**Future Agenda Items:**

- Wireless Infrastructure Upgrades
- Update from Printing Committee
- Network and Infrastructure Funding Model
- Social Media Policy
- Digital Signatures

The meeting adjourned at 4:00.

Minutes prepared by Elliott.