

University Technology Committee Meeting Minutes 10/13/10

Attendees: Jessica Alexander (Faculty Technology Mentor), Kevin Bennington (Div. of Fine Arts), Kendra Boggess (Academic Affairs), Jamie Boggs (Technology Services), Andrea Campbell (Div. of Education), Susan Cheek (Beckley Center), Will Hicks (Residence Life and Housing), David Hill (Div. of Natural Sciences), Christi Lamb (Enrollment), Steve Meadows (Technology Services), Joan Pendergast (Div. of Social Sciences), Terri Philpott (Student Affairs), Susan Robinett (Div. of Business), Steve Rowe (Library), John Spencer (Technology Services), Lynne White (Facilitator)

Absent: Advancement, Athletics, Business Office, Div. of Languages and Literature, Enrollment, Financial Aid, Human Resources, Registrar's Office, Student Government

1. The University Technology Committee convened on October 13, 2010 at 3:30 p.m. in Rahall 103.
2. Minutes from the September 22, 2010 meeting were approved with one correction indicating that technology plans have also been received from the Division of Education and Human Performance.
3. Presentation
 - a. Committee members were given a presentation about classroom interactive response technologies by a representative from Turning Technologies.
4. Continuing Business:
 - a. Course Management System evaluation
 - i. System Status: Steve Meadows has met with Concord's Blackboard representative and is making arrangements to obtain a license for a test version of Blackboard 9.1.
 - ii. User Group: An online educators information meeting was held on October 6. Participants were given instructions regarding how to access the test Moodle system at moodle.concord.edu (sign on using your MyCU user id and password). This site is also being used as a repository for information obtained during this evaluation.
 - iii. Jessica Alexander proposed using a table outlining Blackboard functionality to gather information from instructors about current Blackboard use. The Divisions of Education, Business, and Social Sciences requested presentations at their next division meetings.
5. New Business:
 - a. Online parent access to student information
 - i. Student Affairs has proposed that Concord provide an online mechanism for parents to obtain student permission and access student information. Discussion ensued. This effort needs to be sized by Technology Services and brought back to the committee for prioritization.
 - b. Need for data entry policy
 - i. Advancement has proposed that Concord needs a consistent guideline for entering data in information systems. John Spencer indicated that this is a problem only within Advancement and was due to staff turnover and the need for retraining. Other functional areas represented on the committee indicated that they do not have similar problems. Advancement was not present at the meeting to clarify.
 - c. Need for social networking policy
 - i. Associate Dean Kendra Boggess brought a situation to the committee where a student was using email and social networking sites to create a threatening or harassing environment for a professor and asked the committee to consider what if any changes might be needed in technology policies and procedures to address the increased role that social networking plays in university life. The consensus of the committee was that

University Technology Committee
Meeting Minutes 10/13/10

technology is just the instrument in this case and that the Academic Catalog, the Student Handbook, and the Honor Code already provide Academic Affairs and Student Affairs with the foundation to address issues such as this.

6. Information and Reports
 - a. The committee continued the prior meeting's discussion regarding the reduction of unwanted printing on campus.
7. The meeting was adjourned at 4:30 p.m.

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