

**Articulation of Credits Proposal
Concord University's Division of Business with
Mercer County Schools
March 2018**

This agreement is made between the Division of Business at Concord University and Mercer County Schools.

Purpose

The purpose of this articulation agreement is to establish a collaboration between Concord University and Mercer County Schools. This agreement provides a systematic plan for students to enter Concord University to pursue a four-year degree in Business Administration or other programs at Concord University with possibly a minimum of 3 and up to 12 credit hours of college credit earned through high school credit.

Admission to Concord University

Students must apply to and meet all requirements for admission into Concord University in order to receive University credit. An official high school transcript documenting completion of a program and/or courses must be sent to the Admission's Office at Concord University in order to articulate the earned high school credits for designated college credits. Credits earned through completion of this program will be recorded as "Passing" on the University transcript and apply toward earned hours for graduation from Concord University. Students who choose to transfer to another institution will be permitted to request an official transcript from Concord University verifying completion of the program and/or courses from Mercer County Schools. Appropriate copies of MOS certification are also required. Students receiving credit for ACCT 205 and BGEN 222 must formally declare Business Administration as their major or as a minor at Concord University.

Acceptance of Credits

Mercer County Schools	Concord University College Equivalent	Credits
<p>Successful completion of any one of the following Programs of Study:</p> <ul style="list-style-type: none"> Accounting BM1410 – Business Management & Administration Administrative & Management Support BM1465 – Business Management & Administration Marketing Management: Sports, Entertainment & Recreation MK0420 – Marketing 	<p>BGEN 105, Introduction to Business</p> <ul style="list-style-type: none"> Completers of one of these programs can earn college credit for BGEN 105 within five years of graduation from high school. Credit will be earned after the student passes an equivalency exam administered by the business administration degree program faculty. 	3
<p>Accounting Principles I – WVEIS 1401 AND Accounting Principles II – WVEIS 1403</p> <ul style="list-style-type: none"> Students must complete both courses earning a grade of C or better in each course. 	<p>ACCT 205, Principles of Accounting I</p> <ul style="list-style-type: none"> Credit can be earned for ACCT 205 within five years of graduation from high school. To fully earn the credit, the student must pass the Concord University course, ACCT 206 with a grade of C or better. <p>(Note – the student must have declared their major or minor as business administration in order to earn credit for this courses)</p>	3
<p>Business Computer Applications I – WVEIS 1411</p> <ul style="list-style-type: none"> Students must earn a grade of C or better and must earn the MOS certification in Word. 	<p>BGEN 110, Introduction to Computers in Business</p> <ul style="list-style-type: none"> Credit can be earned for BGEN 110 within five years of completing the course. 	3
<p>Business Computer Applications II – WVEIS 1413</p> <ul style="list-style-type: none"> Students must earn a grade of C or better and must earn the MOS certification in Excel. 	<p>BGEN 222, Business Productivity Software</p> <ul style="list-style-type: none"> Credit can be earned for BGEN 222 within five years of completing the course. <p>(Note – the student must have declared their major or minor as business administration in order to earn credit for this courses)</p>	3

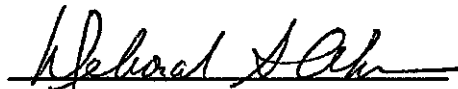
Monitor/Review

The Chair of the Division of Business at Concord University, Susan Robinett, and the Recruitment & Technical Center Facilitator of Mercer County Technical Education Center, Kimberly Rotenberry or designated representatives from each party agree to monitor the performance of this agreement and to revise it as necessary with notification to both parties.

Amendment or Termination of this MOU

The agreement may be amended from time to time through mutual consent of the two groups. The agreement may be terminated by either party for due cause and after adequate notice to the other party. If termination is initiated by Concord University, Mercer County students who have met the criteria for the articulation of credits at the time of the termination shall be able to use the terms of this agreement if admission to Concord University is sought immediately following the student's graduation from Mercer County Schools.

Date: March 1, 2018



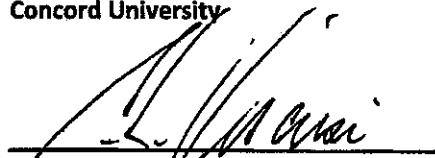
Deborah S. Akers, Ed.D.
Superintendent
Mercer County Schools



Dr. Kendra Boggess
President
Concord University



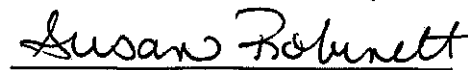
Rosemary Mitchell
Director of Technical and Adult Education
Mercer County Technical Education Center



Dr. Peter Viscusi
Vice President and Academic Dean
Concord University



Kimberly Rotenberry
Recruitment & Technical Center Facilitator
Mercer County Technical Education Center



Dr. Susan Robinett
Chair of Division of Business
Concord University