

# First Time Loan Acceptance Checklist

This checklist is for first-time student borrowers who are not sure what they need to do to accept loans for the first time. This resource is their personal checklist to make sure that have done all necessary steps to accept the loans and afford their enrollment at Concord University.

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**[] If you are in the process of accepting loans for this upcoming academic year, the process is as follows:**

**You can view your awards, as well as view Terms and Conditions, on your MyCU account by following the steps below:**

- 1. Log in to your MyCU Account**
- 2. Click on Self-Service under Tools**
- 3. Click on Financial Aid tab**
- 4. Click on Award**
- 5. Click on Award by Aid Year**
- 6. Select aid year**
- 7. Click on Accept Award Offer**

**[] Complete Entrance Counseling at [www.studentaid.gov](http://www.studentaid.gov)**

**[] Complete a Master Promissory Note for Subsidized/Unsubsidized online at [www.studentaid.gov](http://www.studentaid.gov).**