

Boone County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Boone County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Boone County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

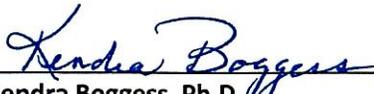
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Boone County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Boone County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Boone County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Boone County Board of Education**

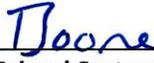
- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Boone County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:



Kendra Boggess, Ph.D.
President
Concord University



Superintendent


Boone
School System

Effective Date: July 1, 2024

**Botetourt County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement by and between **Concord University** and the **Botetourt County (Virginia) School System** is for the purpose of setting forth the responsibilities of the Institution of Higher Education and the School System Board of Education relating to the placement of teacher candidates for early field experiences and clinical experiences (student teaching) in the public school setting. The effective dates of this agreement shall be from July 1, 2024 to June 30, 2025, or until termination is requested by either entity.

I. Concord University EPP

- A. Affirms that all teacher candidates are authenticated students of the institution requesting placement in the county.
- B. Affirms that all teacher candidates will be placed at teaching stations following the school system's procedure for securing proper placements and selection of professionally certified cooperating teachers.
- C. Affirms that all teacher candidates placed have met the course work required at the level appropriate for clinical or student teaching experience(s).
- D. Affirms that the teacher candidates will be properly supervised by Institution of Higher Education personnel.
- E. Affirms that Institution of Higher Education personnel will consult with proper school system administrators and teachers on the progress or lack of progress of teacher candidates during the clinical or student teaching experience(s).
- F. Affirms that teacher candidates will abide by all regulations of the school system.
- G. Affirms that teacher candidates have been instructed about employee confidentiality and confidentiality of student records and will fully comply with County practices as outlined in public school policies.
- H. Affirms that any compensation or tuition waiver for principals and/or teachers of cooperating schools is provided throughout the school system unless otherwise agreed.

II. Botetourt County Board of Education

- A. Affirms that it will permit teacher candidates who are approved by the Board to practice teach and become involved in other educational activities.
- B. Provides adequate counseling/in-service for teacher candidates by addressing school system and building policy to enhance the teacher candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- C. Affirms that it will cooperate with the personnel from the Institution of Higher Education in the selection of the site(s) and station(s) for the teacher candidates, both clinical and student teaching.
- D. Affirms that if a conflict shall arise during a teacher candidate's clinical or student teaching experience, that appropriate Institution of Higher Education personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to students, the teacher candidate and staff members.

This agreement is signed by both parties and shall become effective as dated below.


Kendra Boggess, Ph.D.
President
Concord University


Superintendent
Botetourt County Public
School System

Effective Date: July 1, 2024

Cabell County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Cabell County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Cabell County Board of Education** and shall be a continuing agreement until **June 30, 2025**, at which time it shall be renewed or dissolved by mutual consent of both parties.

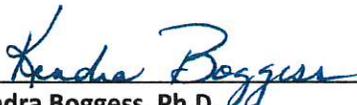
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Cabell County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Cabell County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Cabell County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

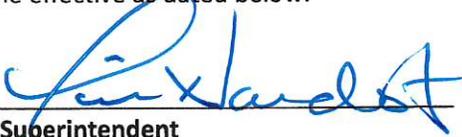
II. **Cabell County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Cabell County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:



Kendra Boggess, Ph.D.
President
Concord University



Superintendent


School System

Effective Date: July 1, 2024

Fayette County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Fayette County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Fayette County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

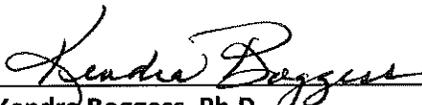
I. Concord University EPP

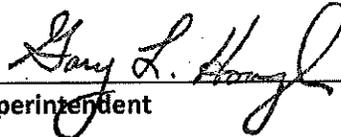
- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Fayette County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Fayette County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Fayette County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to PK-12 student records and information.

II. **Fayette County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Fayette County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent

School System

Effective Date: July 1, 2024

**Giles County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement by and between **Concord University** and the **Giles County (Virginia) School System** is for the purpose of setting forth the responsibilities of the Institution of Higher Education and the School System Board of Education relating to the placement of teacher candidates for early field experiences and clinical experiences (student teaching) in the public school setting. The effective dates of this agreement shall be from July 1, 2024 to June 30, 2025, or until termination is requested by either entity.

I. Concord University EPP

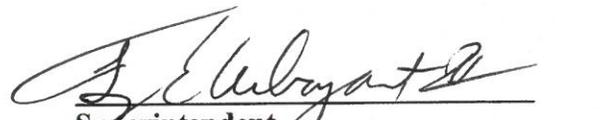
- A. Affirms that all teacher candidates are authenticated students of the institution requesting placement in the county.
- B. Affirms that all teacher candidates will be placed at teaching stations following the school system's procedure for securing proper placements and selection of professionally certified cooperating teachers.
- C. Affirms that all teacher candidates placed have met the course work required at the level appropriate for clinical or student teaching experience(s).
- D. Affirms that the teacher candidates will be properly supervised by Institution of Higher Education personnel.
- E. Affirms that Institution of Higher Education personnel will consult with proper school system administrators and teachers on the progress or lack of progress of teacher candidates during the clinical or student teaching experience(s).
- F. Affirms that teacher candidates will abide by all regulations of the school system.
- G. Affirms that teacher candidates have been instructed about employee confidentiality and confidentiality of student records and will fully comply with County practices as outlined in public school policies.
- H. Affirms that any compensation or tuition waiver for principals and/or teachers of cooperating schools is provided throughout the school system unless otherwise agreed.

II. Giles County Board of Education

- A. Affirms that it will permit teacher candidates who are approved by the Board to practice teach and become involved in other educational activities.
- B. Provides adequate counseling/in-service for teacher candidates by addressing school system and building policy to enhance the teacher candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- C. Affirms that it will cooperate with the personnel from the Institution of Higher Education in the selection of the site(s) and station(s) for the teacher candidates, both clinical and student teaching.
- D. Affirms that if a conflict shall arise during a teacher candidate's clinical or student teaching experience, that appropriate Institution of Higher Education personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to students, the teacher candidate and staff members.

This agreement is signed by both parties and shall become effective as dated below.


Kendra Boggess, Ph.D.
President
Concord University


Superintendent
Giles County Public Schools
School System

Effective Date: July 1, 2024

Greenbrier County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Greenbrier County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Greenbrier County Board of Education** and shall be a continuing agreement until **June 30, 2025**, at which time it shall be renewed or dissolved by mutual consent of both parties.

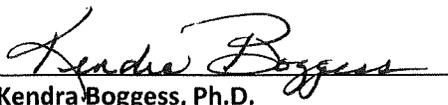
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Greenbrier County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Greenbrier County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Greenbrier County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Greenbrier County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Greenbrier County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent
Greenbrier County
School System

Effective Date: July 1, 2024

Hampshire County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Hampshire County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Hampshire County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

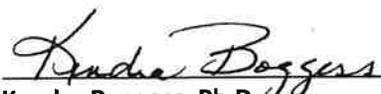
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption*.
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Hampshire County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Hampshire County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Hampshire County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. Hampshire County Board of Education

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Hampshire County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University

Superintendent

School System

Effective Date: July 1, 2024

**Hampshire County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement made by and between **Hampshire County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Hampshire County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

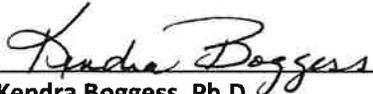
I. Concord University EPP

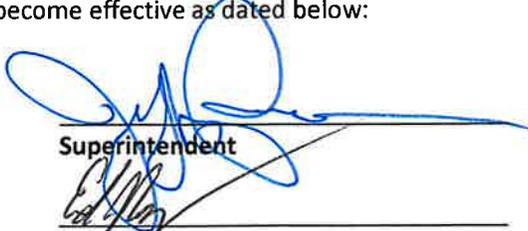
- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption*.
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Hampshire County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Hampshire County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Hampshire County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Hampshire County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Hampshire County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent

School System

Effective Date: July 1, 2024

Kanawha County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Kanawha County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Kanawha County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Kanawha County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Kanawha County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Kanawha County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Kanawha County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Kanawha County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggress, Ph.D.
President
Concord University


Superintendent

School System

Effective Date: July 1, 2024

**Lakota Local School District and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement by and between **Concord University** and the **Lakota Local School District (Ohio) School System** is for the purpose of setting forth the responsibilities of the Institution of Higher Education and the School System Board of Education relating to the placement of teacher candidates for early field experiences and clinical experiences (student teaching) in the public school setting. The effective dates of this agreement shall be from July 1, 2024 to June 30, 2025, or until termination is requested by either entity.

I. Concord University EPP

- A. Affirms that all teacher candidates are authenticated students of the institution requesting placement in the county.
- B. Affirms that all teacher candidates will be placed at teaching stations following the school system's procedure for securing proper placements and selection of professionally certified cooperating teachers.

- C. Affirms that all teacher candidates placed have met the course work required at the level appropriate for clinical or student teaching experience(s).
- D. Affirms that the teacher candidates will be properly supervised by Institution of Higher Education personnel.
- E. Affirms that Institution of Higher Education personnel will consult with proper school system administrators and teachers on the progress or lack of progress of teacher candidates during the clinical or student teaching experience(s).
- F. Affirms that teacher candidates will abide by all regulations of the school system.
- G. Affirms that teacher candidates have been instructed about employee confidentiality and confidentiality of student records and will fully comply with County practices as outlined in public school policies.
- H. Affirms that any compensation or tuition waiver for principals and/or teachers of cooperating schools is provided throughout the school system unless otherwise agreed.

II. Lakota Local School District Board of Education

- A. Affirms that it will permit teacher candidates who are approved by the Board to practice teach and become involved in other educational activities.
- B. Provides adequate counseling/in-service for teacher candidates by addressing school system and building policy to enhance the teacher candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- C. Affirms that it will cooperate with the personnel from the Institution of Higher Education in the selection of the site(s) and station(s) for the teacher candidates, both clinical and student teaching.
- D. Affirms that if a conflict shall arise during a teacher candidate's clinical or student teaching experience, that appropriate Institution of Higher Education personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to students, the teacher candidate and staff members.

This agreement is signed by both parties and shall become effective as dated below.


Kendra Boggers, Ph.D.
President
Concord University


Superintendent
Lakota Local Schools
School System

Effective Date: July 1, 2024

FOR
2024-2025
June

Logan County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Logan County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Logan County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

I. Concord University EPP

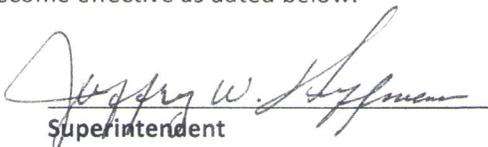
- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Logan County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Logan County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Logan County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Logan County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Logan County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggers, Ph.D.
President
Concord University


Superintendent

School System

Effective Date: July 1, 2024

AGREEMENT ADDENDUM

In the event of conflict between this addendum and the agreement, this addendum shall control:

1. **DISPUTES** - Any references in the agreement to arbitration or to jurisdiction of any court other than the Circuit Court of the county in which the Agency is located are hereby deleted. The parties may agree to nonbinding mediation prior to litigation.
2. **HOLD HARMLESS** - Any clause requiring the Agency to indemnify or hold harmless any party is hereby deleted in its entirety.
3. **GOVERNING LAW** - The agreement shall be governed by the laws of the State of West Virginia. This provision replaces any references to any other State's governing law.
4. **TAXES** - Provisions in the agreement requiring the Agency to pay taxes are deleted. As a political subdivision of the State of West Virginia, the Agency is generally exempt from Federal, State, and local taxes and will not pay taxes for any Vendor including individuals, nor will the Agency file any tax returns or reports on behalf of Vendor or any other party.
5. **PAYMENT** - Any references to prepayment are deleted. Fees for software licenses, subscriptions, or maintenance are payable annually in advance. Payment for services will be in arrears.
6. **INTEREST** - Any provision for interest or charges on late payments is deleted. The Agency has no statutory authority to pay interest or late fees.
7. **NO WAIVER** - Any language in the agreement requiring the Agency to waive any rights, claims or defenses is hereby deleted.
8. **FISCAL YEAR FUNDING** - Service performed under the agreement may be continued in succeeding fiscal years for the term of the agreement, contingent upon funds being appropriated by the Legislature or otherwise being available for this service. In the event funds are not appropriated or otherwise available for this service, the agreement shall terminate without penalty on June 30. After that date, the agreement becomes of no effect and is null and void. However, the Agency agrees to use its best efforts to have the amounts contemplated under the agreement included in its budget. Non-appropriation or non-funding shall not be considered an event of default.
9. **STATUTE OF LIMITATION** - Any clauses limiting the time in which the Agency may bring suit against the Vendor, lessor, individual, or any other party are deleted.
10. **SIMILAR SERVICES** - Any provisions limiting the Agency's right to obtain similar services or equipment in the event of default or non-funding during the term of the agreement are hereby deleted.
11. **ATTORNEY FEES** - The Agency recognizes an obligation to pay attorney's fees or costs only when assessed by a court of competent jurisdiction. Any other provision is invalid and considered null and void.
12. **ASSIGNMENT** - Notwithstanding any clause to the contrary, the Agency reserves the right to assign the agreement to a State agency or another local governmental agency, board or commission of the State of West Virginia upon thirty (30) days written notice to the Vendor and Vendor shall obtain the written consent of Agency prior to assigning the agreement.
13. **LIMITATION OF LIABILITY** - The Agency, as a political subdivision of the State, cannot agree to assume the potential liability of a Vendor. Accordingly, any provision limiting the Vendor's liability for direct damages to a certain dollar amount or to the amount of the agreement is hereby deleted. Limitations on special, incidental or consequential damages are acceptable. In addition, any limitation is null and void to the extent that it precludes any action for injury to persons or for damages to personal property.
14. **RIGHT TO TERMINATE** - Agency shall have the right to terminate the agreement upon thirty (30) days written notice to Vendor. Agency agrees to pay Vendor for services rendered or goods received prior to the effective date of termination. In such event, the Agency will not be entitled to a refund of any software license, subscription or maintenance fees paid.
15. **TERMINATION CHARGES** - Any provision requiring the Agency to pay a fixed amount or liquidated damages upon termination of the agreement is hereby deleted. The Agency may only agree to reimburse a Vendor for actual costs incurred or losses sustained during the current fiscal year due to wrongful termination by the Agency prior to the end of any current agreement term.
16. **RENEWAL** - Any reference to automatic renewal is hereby deleted. The agreement may be renewed only upon mutual written agreement of the parties.
17. **INSURANCE** - Any provision requiring the Agency to purchase insurance for Vendor's property is deleted. The Agency is insured through the Board of Risk and Insurance Management, and will provide a certificate of property insurance upon request.
18. **RIGHT TO NOTICE** - Any provision for repossession of equipment without notice is hereby deleted. However, the Agency does recognize a right of repossession with notice.
19. **ACCELERATION** - Any reference to acceleration of payments in the event of default or non-funding is hereby deleted.
20. **CONFIDENTIALITY** - Any provision regarding confidentiality of the terms and conditions of the agreement is hereby deleted. Governmental contracts are public records under the West Virginia Freedom of Information Act.
21. **AMENDMENTS** - All amendments, modifications, alterations or changes to the agreement shall be in writing and signed by both parties. No amendment, modification, alteration or change may be made to this addendum without the express written approval of the Agency.

ACCEPTED BY:

Local Education Agency: Logan County Schools
 Signed: Jessie W. Huggins
 Title: Superintendent
 Date: 9/11/24

VENDOR:

Company Name: Concord University
 Signed: Heather Boggs
 Title: President
 Date: 9/16/2024

McDowell County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **McDowell County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **McDowell County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **McDowell County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **McDowell County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **McDowell County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **McDowell County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **McDowell County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:



Kendra Bogges, Ph.D.
President
Concord University



Superintendent


School System

Effective Date: July 1, 2024

Monongalia County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Monongalia County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Monongalia County Board of Education** and shall be a continuing agreement until June 30, 2025.

I. **Concord University EPP**

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Monongalia County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Monongalia County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Monongalia County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

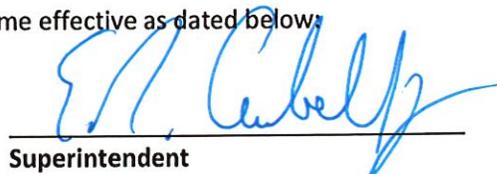
II. **Monongalia County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Monongalia County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

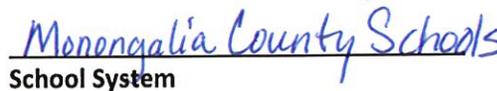
This agreement is signed by both parties and shall become effective as dated below:



Kendra Boggess, Ph.D.
President
Concord University



Superintendent


School System

Effective Date: August 1, 2024

Monroe County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Monroe County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Monroe County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

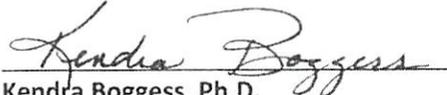
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Monroe County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Monroe County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Monroe County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Monroe County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Monroe County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent

School System

Effective Date: July 1, 2024

**Nicholas County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

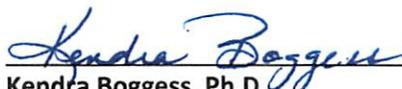
This agreement made by and between **Nicholas County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Nicholas County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

- I. **Concord University EPP**
 - A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
 - B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
 - C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
 - D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
 - E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
 - F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
 - G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
 - H. Affirms that Concord University EPP may provide services and assistance to **Nicholas County Board of Education** and partnership schools.
 - I. Affirms that all teacher candidates working in **Nicholas County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
 - J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
 - K. Affirms that if warranted, after collaboration between Concord University EPP and **Nicholas County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
 - L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Nicholas County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Nicholas County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent
Nicholas County Schools
School System

Effective Date: July 1, 2024

Putnam County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Putnam County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Putnam County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

I. Concord University EPP

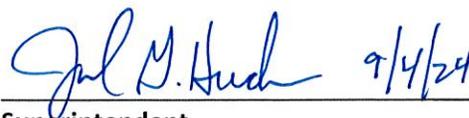
- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Putnam County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Putnam County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Putnam County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Putnam County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Putnam County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University

 9/4/24
Superintendent

School System

Effective Date: July 1, 2024

**Raleigh County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement made by and between **Raleigh County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Raleigh County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

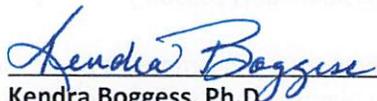
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Raleigh County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Raleigh County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Raleigh County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

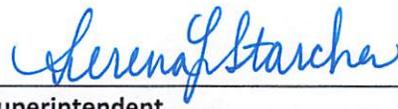
II. **Raleigh County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Raleigh County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:



Kendra Boggess, Ph.D.
President
Concord University



Superintendent


School System

Effective Date: July 1, 2024

New BS
6

**Summers County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement made by and between **Summers County Board of Education and Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Summers County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

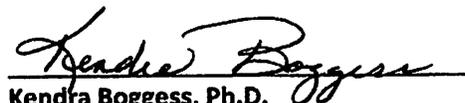
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Summers County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Summers County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Summers County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

II. **Summers County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Summers County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

This agreement is signed by both parties and shall become effective as dated below:


Kendra Boggess, Ph.D.
President
Concord University


Superintendent
Summers County
School System

Effective Date: July 1, 2024

**Tazewell County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers**

This agreement by and between **Concord University** and the **Tazewell County (Virginia) School System** is for the purpose of setting forth the responsibilities of the Institution of Higher Education and the School System Board of Education relating to the placement of teacher candidates for early field experiences and clinical experiences (student teaching) in the public school setting. The effective dates of this agreement shall be from July 1, 2024 to June 30, 2025, or until termination is requested by either entity.

I. Concord University EPP

- A. Affirms that all teacher candidates are authenticated students of the institution requesting placement in the county.
- B. Affirms that all teacher candidates will be placed at teaching stations following the school system's procedure for securing proper placements and selection of professionally certified cooperating teachers.
- C. Affirms that all teacher candidates placed have met the course work required at the level appropriate for clinical or student teaching experience(s).
- D. Affirms that the teacher candidates will be properly supervised by Institution of Higher Education personnel.
- E. Affirms that Institution of Higher Education personnel will consult with proper school system administrators and teachers on the progress or lack of progress of teacher candidates during the clinical or student teaching experience(s).
- F. Affirms that teacher candidates will abide by all regulations of the school system.
- G. Affirms that teacher candidates have been instructed about employee confidentiality and confidentiality of student records and will fully comply with County practices as outlined in public school policies.
- H. Affirms that any compensation or tuition waiver for principals and/or teachers of cooperating schools is provided throughout the school system unless otherwise agreed.

II. Tazewell County Board of Education

- A. Affirms that it will permit teacher candidates who are approved by the Board to practice teach and become involved in other educational activities.
- B. Provides adequate counseling/in-service for teacher candidates by addressing school system and building policy to enhance the teacher candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- C. Affirms that it will cooperate with the personnel from the Institution of Higher Education in the selection of the site(s) and station(s) for the teacher candidates, both clinical and student teaching.
- D. Affirms that if a conflict shall arise during a teacher candidate's clinical or student teaching experience, that appropriate Institution of Higher Education personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to students, the teacher candidate and staff members.

This agreement is signed by both parties and shall become effective as dated below.



Kendra Boggess, Ph.D.
President
Concord University



Superintendent
Tazewell Co. Public Schools
School System

Effective Date: July 1, 2024

Wyoming County and Concord University EPP
Memorandum of Understanding
For
Clinical Students: Field Placement, Student Teachers and Resident Teachers

This agreement made by and between **Wyoming County Board of Education** and **Concord University EPP** is for setting forth the responsibilities of the institution of higher education and the **Wyoming County Board of Education** and shall be a continuing agreement until June 30, 2025, at which time it shall be renewed or dissolved by mutual consent of both parties.

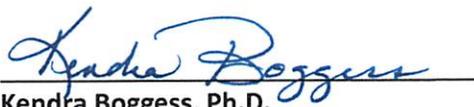
I. Concord University EPP

- A. Affirms that all teacher candidates are bona fide students of the institution and requesting placement in this county.
- B. Affirms that pre-service teacher candidates will be placed in clinical experiences that provide substantial experience in programmatic and content area that will not be covered during the yearlong clinical placement.
- C. Affirms that all teacher candidates (pre-service teacher candidates and resident teachers) will be placed at instructional sites and resident hubs by collaboratively following the county's procedure for securing proper placement and selection of professional certified cooperating teachers pursuant to the requirements set forth in WVBE Policy 5100, *including but not limited to successful completion of approved training or exemption.*
- D. Affirms that residency candidates will follow the district calendar in yearlong residency placements.
- E. Affirms that all teacher candidates placed have met the minimum course work required at the level appropriate for pre-service, student teaching, and residency experience.
- F. Affirms that the teacher candidates will be properly supervised by Concord University EPP personnel.
- G. Affirms that Concord University EPP personnel will consult with the proper county school administrators and cooperating teachers on the progress or lack of progress of teacher candidates or residents.
- H. Affirms that Concord University EPP may provide services and assistance to **Wyoming County Board of Education** and partnership schools.
- I. Affirms that all teacher candidates working in **Wyoming County Schools** have background screening either by the county or affidavits are supplied by Concord University EPP that show such has been completed prior to the first field experience and again at admissions to the education program.
- J. Affirms that student teachers and resident teachers will have completed all requirements for the West Virginia Department of Education clinical permits: student teaching or residency permits.
- K. Affirms that if warranted, after collaboration between Concord University EPP and **Wyoming County Schools**, a pre-service teacher candidate, student teacher or a resident teacher maybe relocated to a different placement.
- L. Affirms that each teacher candidate, student teacher and resident teacher will acknowledge and agree to maintain confidentiality with regards to *PK-12* student records and information.

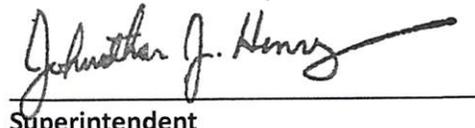
II. **Wyoming County Board of Education**

- A. Affirms that it will permit pre-service teacher candidates, student teachers and yearlong resident teachers to complete various clinical and field experience and become collaboratively involved in other educational activities in the county to permit broadening the teacher candidates' experience.
- B. Affirms that it will place all teacher candidates and resident teachers on the board agenda and make their presence and assignment(s) in the county a part of the board minutes, thereby recognizing the official acceptance in the county school system.
- C. Affirms that it will provide adequate counseling/in-service for teacher candidates, student teachers and resident teachers by addressing county and building policy to enhance the candidate's knowledge of the system and the rules and regulations under which all employees must comply in carrying out their regular duties.
- D. Affirms that it will include student teachers, resident teachers and Concord University EPP in professional learning opportunities and provide high quality induction for resident teachers.
- E. Affirms that resident teachers and cooperating teachers will utilize the co-teaching model of instruction during the yearlong residency experience.
- F. Affirms that it will cooperate with personnel from Concord University EPP in the selection of the site(s) and professional certified cooperating teachers pursuant to requirements set forth in WVBE Policy 5100 for teacher candidates, student teachers, and resident teachers.
- G. Affirms that if a conflict shall arise during the teacher candidate's (pre-service, student teachers, resident teachers) experience, appropriate Concord University EPP personnel will be contacted to resolve said problem in an amenable manner, with minimal trauma to the K-12 students, clinical teacher, and staff members.
- H. Affirms Concord University EPP has contacted each school for placement and assignment of cooperating teachers and includes this information in the letter of approval of teacher candidates assigned to schools.
- I. Affirms that Residency 1 students are not permitted to provide coverage for vacant classrooms.
- J. Affirms that each Residency II student who is recommended by the EPP will be hired on a Long-Term Residency Permit by the **Wyoming County Board of Education** as a substitute allowing Residency II students the opportunity to substitute in their host school a maximum of one day per week during Residency II. (Per WVBE Policies 5100 and 5202)
- K. Affirm that residents may not cover for a teacher of record without compensation during Residency 2.
- L. Affirms each candidate completing a yearlong residency clinical experience is assigned a K-12 email address by the county during the residency clinical experience pursuant to requirements set forth in WVBE Policy 5100.

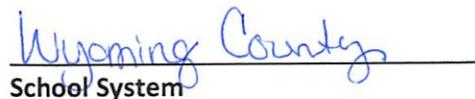
This agreement is signed by both parties and shall become effective as dated below:



Kendra Boggess, Ph.D.
President
Concord University



Superintendent



School System

Effective Date: July 1, 2024