



Intent to Revise Policy # CU-GA- 64, Faculty Evaluation and Performance Review
30 Day Comment Period Notice:

Consonant with Series 4 (Rules, Guidelines and Other Policy Statements by Governing Boards) and Concord University Policy No. 11 (Adoption, Amendment, and Repeal of Policies- Rule on Rules), the Concord University Board of Governors approved the Intent to Revise CU-GA-64, Faculty Evaluation and Performance Review on June 04, 2024.

Administrators within Academic Affairs—the Provost, the Associate Provost, and the two College Deans—are proposing to revise and update two board policies, CU-AA-62 Faculty Appointment, Classification, and Rank and CU-AA-64 Faculty Evaluation and Performance Review.

We are seeking a number of changes to CU-AA-64: clarifying the language throughout the policy and correcting inconsistencies and basic errors; adding the phrase “and the Provost” to step four of the annual review process for tenured and tenure-track full-time faculty members as well as step four of the annual review process for non-tenure-track and term faculty members in order to ensure that the Provost is aware of all annual evaluation outcomes; including the paragraph indicating the faculty member’s right to respond to evaluations in every section to which it applies; and to include a paragraph listing examples for evidence of good teaching in the Appendix: Guidelines for Faculty Portfolio, a paragraph that was inadvertently omitted when the policy was previously revised.

The proposed policy is attached for your review. Please forward comments, electronically, to lwoolwine@concord.edu by **4:00 p.m. Friday, October 11, 2024.**

Thank you,
Lora