

University Assessment Committee Meeting Agenda

Location: Zoom **Date:** November 29, 2021 **Time:** 2:00pm

1) Reviews

i) Due dates:

5-year reports – Friday, December 15

Annual review – Friday, January 28

ii) Reviewer Tips:

Provide useful, constructive feedback. Include positive feedback as well as recommendations. Program faculty will use your feedback to improve upon their assessment efforts. Please give feedback in each area if possible!

- Be detailed, specific, and honest.
- Don't just copy and paste from report. Summarize your findings.
- When pointing out an issue, try to suggest a possible solution.

What to look for:

- Program Learning Goals and Outcomes - Are they listed? Are they measurable?
- Data collection - Data collection is a process of collecting information from all the relevant sources to evaluate the outcomes. How do they collect data? Did they explain this process??
- Analysis - Analysis of data is a process of inspecting, cleaning, transforming, and modeling data with the goal of discovering useful information, suggesting conclusions, and supporting decision making.
- What changes have been made as a result? – How did program faculty review assessment results to make changes, improve courses/curricula, etc...? Did they include follow actions

Remember that the purpose of the review is to provide feedback on things the program is doing well in assessment (and to encourage continuing these efforts) and on areas that need improvement (and to provide suggestions for improvement).

2) Schedule Spring Assessment Day for Communication and Personal, Civic, Cultural and Global Competence

a) Will want to utilize artifact/evidence collecting system aligned with current General Education data submissions and review past data

3) Aligning/scaffolding Program and University Learning Goals

4) Spring Assessment Committee Meeting schedule – Based on teaching schedules 9:00am on Wednesdays? Would like to schedule at least 3 meetings for the spring.

5) Co-curricular definition

a) Student Centered – Co-curricular at Concord University includes programming and activities that enhance the student experience and reinforce our university goals and learning outcomes.

6) University Assessment mission and goals

7) Other