



MEMORANDUM

TO: Interested Firms for RFB#CU2407 Grant Writing & Training Services

From: Andrea Webb, Chief Procurement Officer

Date: January 23, 2024

Subject: RFP#CU2407 Cancellation Notice

Concord University would like to extend its gratitude to all vendors who have submitted bids for RFB#CU2407 Grant Writing & Training Services. At this time, given the bids received it is in the best interest of the University to cancel this RFB.

Sincerely,

A handwritten signature in blue ink that reads "Andrea Webb".

Andrea Webb

Chief Procurement Officer