

Minutes  
Concord University Board of Governors  
December 14, 2005  
10:00 a.m.  
Teleconference Meeting

1. **Call to Order and Determination of a Quorum**

A quorum being present, the meeting was called to order. Board Members participating were: Mr. R. T. "Ted" Rogers, Chairperson; Mr. J. Franklin Long, Vice Chairperson; Mrs. Margaret Sayre, Secretary; Mrs. Amy Pitzer, Staff Representative; Mr. Darrin Martin, Faculty Representative; Mr. Jesse Call, Student Representative; Mr. James M. Brown; Mr. Wayne Meisel; and, Mr. James L. Miller. Others participating: Dr. Jerry Beasley; Dr. Hugh Campbell; Mr. Jim Cannon; Miss Jessica Cook; Mr. Michael Curry; Mr. Richard Dillon; Mr. Bill Hardee; Mr. Bryan Henderson; Mrs. Anita Moody; Ms. Jade Perez; Mr. John D. Smith; Mr. Jared Tice; Mr. Dean Turner; and, Ms. Loretta Young. Unable to participate: Dr. Deborah Akers and Mr. Eugene Fife.

2. **Approval of Minutes**

Upon motion by Mr. Brown, seconded by Mrs. Sayre, and passed unanimously, the minutes of the October 12, 2005 meeting were approved with comments added from Mr. Call.

3. **President's Report**

Dr. Beasley, Mr. Rogers, and Mr. Leonard Anderson met with Senator Walt Helmick, Chair of Senate Finance Committee, to discuss a Court of Claims bill and to request a legislative appropriation to pay the bill. It is customary for the Court of Claims to send their recommendation to the legislature for disposition of a claim. The Court of Claims decided that Concord University and/or The State of West Virginia should reimburse ARAMARK about \$557,000 for its payment of contract employees.

Dr. Beasley reported that The National Park Service has released the funds necessary for a feasibility study of Camp Brookside in Summers County as an outdoor education facility. This project, coordinated by Ed Burdette, may give young people from all over the Eastern United States an opportunity to experience this area.

Dr. Beasley thanked Loretta Young for her work. A corporation has provided \$250,000 to light our outdoor Athletic Facility. Ms. Young and Coach Greg Quick are also working with a donor who is interested in providing an artificial surface for the football field. Ms. Young announced that the President for AEP (the parent company for Appalachian Power) will be the speaker for the Mercer County Chamber of Commerce dinner that will be held on campus January 19, 2006.

Dr. Beasley reported that a cabinet meeting was held several weeks ago in Beckley. The purpose of the meeting was to assure that we are giving Raleigh County the kind of service and attention that is needed. There was also a luncheon with community leaders from the Beckley area. Dr. Ted Spring, President of New River Community and Technical College, participated and addressed ways in which we can

collaborate with New River Community and Technical College in the shared facility in Beckley. The bids from construction companies that Father Acker reviewed significantly exceeded the budget available for this project. The Raleigh County Commission has now hired a new architect who will design a facility that is in line with the budget. The facility will be approximately 30,000 sq feet.

Dr. Beasley reported that in two years we will be evaluated by North Central Association for our 10-year reaccreditation. Dr. Turner appointed Dr. Jane Smith to coordinate the reaccreditation efforts. He further reports that Dr. Darrin Martin is coordinating our preparation for NCATE review of our teacher education program. NCATE has new standards. The accreditation is absolutely essential because certification to teach in WV Schools requires graduation from NCATE accredited institutions. We need to demonstrate the strength of our program.

Dr. Beasley met with Air Force General Foglesong from Mingo County who is creating a leadership program that will involve students from all over West Virginia under the aegis of The Appalachian Leadership Education Foundation. This Foundation would involve Shepherd University and Concord University. The ultimate plan is to select 40 students to enroll at Concord to participate in the program and to pay for someone to coordinate their work. A fund raiser was held at the Greenbrier in November and about \$1 million was pledged to ALEF. They still need pledges to reach somewhere between \$2 and \$3 million to assure funding for the first three years of the program.

Dr. Beasley stated that SGA (Student Government Association) is working on a project that may add a lovely addition to the front of our library. They are talking with a local metal sculptor about the possibility of bronze mountain lions.

Dr. Beasley reported that he and Mr. Curry visited the College of New Jersey, and will attempt to apply lessons learned to our situation at Concord.

Mr. Wayne Meisel acknowledged Dr. Beasley's recognition by Waynesburg College. He was former Vice President at Waynesburg for several years and he was given the A. B. Miller Award for his efforts to encourage community service.

#### 4. Report of Financial Audit

Mr. Cannon noted that the HEPC expects a clean and timely audit, and introduced Mr. Chris DeWeiss a partner with Suttle and Stalnaker, who audited the University. Mr. DeWeiss noted their opinion was the best an institution can receive. He also reported that there were no compliance and no internal control problems and that the favorable report was a good indication of the quality of the management team. He further noted that there is only one audit adjustment, a change re-classifying revenue between Federal and State dollars. Mr. DeWeiss concluded by saying that there is nothing in this document of any concern from an audit perspective or for the Board of Governors to be concerned about.

Dr. Beasley stated we also have an audit of the Concord University Foundation and the Research Corporation.

5. ADMINISTRATIVE REPORT

a) Facility Report

Mr. Cannon updated the Board on some major capital projects that the Institution has underway.

- 1) Window replacement in the Science Building
- 2) ADA Restroom Project
- 3) The Rahall Science and Technology Center construction
- 4) SGA picnic shelter
- 5) The sprinkler systems for Towers and Wooddell (Engineering studies on the sprinkler systems are complete.)
- 6) The Fine Arts dimmer system
- 7) University Point
- 8) Parking issues

b) HEPC Audit Report for Dual Enrollment

Dr. Turner reported on HEPC Audit report. HEPC did allow us to continue the courses in high schools. The audit visit occurred on November 29, 2005. Interim Chancellor Bruce Flack and Interim Director of Academic Affairs Mark Stotler met with Carolyn Cox, Registrar; Dr. Turner; and 12 teachers and counselors from five high schools. The issues discussed were as follows:

- 1) Co-mingling AP courses and other college courses in the high school
- 2) Information provided by teachers on their courses
- 3) Use of textbooks as long as they are approved by Concord Faculty.
- 4) A system of mentoring in which Concord Faculty visit classes before they finish in January, and collect course evaluations.

The high school teachers believe that our elimination of payments to the schools had curtailed their use of some materials needed in the classroom. The HEPC asked that we provide a credential report on these adjuncts and that we attempt to fund these courses.

Mr. Rogers asked about the level of funding required.

Dr. Turner reported that it would be approximately \$30,000.

6. ACTION ITEMS

- A) Proposal to separate roles of Interim Dean of Students and Director of Housing and Residence Life.

Mr. Long moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors understands and agrees with the student position, and declares its intent to sever the roles of Interim Dean of Students and Director of Housing and Residence Life to better serve student needs.

Mr. Brown seconded the motion. Motion passed unanimously.

- B) Discontinuation of Content Specialization in Oral Communications 9-Adult (BS in Education).

Mrs. Sayre moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors recommends that the Concord University Content Specialization in Oral Communications 9-Adult (BS in Education) be discontinued with the Spring 2006 Semester.

Mr. Brown seconded the motion. Motion passed unanimously.

- C) Approval of Final Draft of Parking and Traffic Policy.

Mr. Brown moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors recommends the approval of the Final Draft of Parking and Traffic policy, with the addition of Concord University's name to the State Parking requirements and the correction of the word "monies" in Section 2.3.

Mrs. Sayre seconded the motion. Motion passed unanimously.

- D) Approval of Final Draft of Faculty Salaries Policy.

Mr. Brown moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors recommends the approval of the Final Draft of Faculty Salaries Policy, with the recommendation from Dr. Beasley in Section 3.6.2 to read "subject to available funding."

Mr. Miller seconded the motion. Motion passed unanimously.

- E) Amendment of Policy No. 13 Undergraduate and Graduate Tuition and Fee Waivers.

Mrs. Sayre moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors recommends the approval of Amendment of Policy No.13 Undergraduate and Graduate Tuition and Fee Waivers, with the recommendation from Mr. Curry in Section 3.2 to read "subject to approval by the President" and to add Section 5.1 to read "An annual report of all fee waiver recipients and the amounts waived."

Mr. Long seconded the motion. Motion passed unanimously.

F) Intent to Plan-Master of Social Work.

Mrs. Sayre moved the adoption of the following resolution:

RESOLVED, that the Concord University Board of Governors approves the intent to plan a Master of Social Work Program.

Mr. Long seconded the motion. Motion passed unanimously.

7. Other Matters

Mr. Rogers' read a letter from Wayne Meisel thanking the Board of Governors for approving his Honorary Degree.

Dr. Beasley also informed everyone that Mr. Meisel will be speaking at our Convocation on February 28, 2006, to celebrate Charter Day. Also, Kathy Ball is to have a reunion with our Bonner Scholar alumni and current Bonner Scholars.

Mr. Call asked the Board if they could please not schedule any future meetings during exam week.

8. Adjournment

Upon motion by Mrs. Pitzer, seconded by Mr. Long, and unanimously approved, the meeting adjourned.

Respectfully submitted,

R. T. "Ted" Rogers, Chairperson

Margaret J. Sayre, Secretary