



Minutes

Concord College Board of Governors

September 26, 2002

The Concord Room

2:00 p.m.

1. Call to Order and Determination of a Quorum

A quorum being present, the meeting was called to order. In attendance were: Mr. James M. Brown, Chairperson; Mrs. Margaret Sayre, Vice Chairperson; Mr. James L. Miller, Secretary; Mr. Daniel Dunmyer; Mr. R. T. "Ted" Rogers; Dr. Charles Brichford, Faculty Representative; Ms. Heather Arnott, Student Representative; Mrs. Linda Martin, Classified Representative. Also attending were President Jerry L. Beasley; Cabinet Officers, Mr. James L. Cannon, Dr. Dean W. Turner, Mrs. Debbie Curry, Mr. Michael Curry, Dr. William O'Brien, Ms. Anita Lewis; and, Ms. Cecilia Fizer. Participating by conference call: Mr. Wayne Meisel

2. Approval of the Minutes

Mr. Rogers moved that the minutes of the May 24, 2002, teleconference meeting be approved with the following amendment:

Item 5 (New Business) should read: Mr. Brown announced that a meeting of the Executive Committee is needed to discuss the evaluation of the president, and discuss the renewal of the president's contract with the College.

Mrs. Sayre seconded. Motion carried.

3. Election of Officers

Mr. Rogers moved that the Board retain officers as elected last year. Mr. Meisel seconded. Motion carried.

4. President's Report

Dr. Beasley reported that Governor Wise has asked for a ten percent budget cut next year, which amounts to approximately \$1 million for the College. A mid-year budget rescission has also been discussed and is being taken into account by the Strategic Planning Committee.

President Beasley explained the funding priorities of the legislature stating that the budget request of the WV Higher Education Policy Commission reflects support for student scholarships and financial aid. A good portion of the dollars from the budget cuts required by each institution will go toward funding the Promise Scholarship initiative. The support of community colleges in West Virginia is another funding priority of the current legislature, as well as support of research institutions, particularly West Virginia University. Baccalaureate education, however, is not high on the list of priorities.

Dr. Beasley reported on suggestions from Chancellor Mullen on possible ways for institutions to deal with the budget cuts: 1) assess faculty workloads, and find ways to increase the number of students in classes, and/or reduce the number of classes offered; 2) review low productivity courses; 3) provide support for institutions that develop cooperative agreements with other institutions for cost sharing initiatives and distance learning opportunities; 4) consolidation of administrative services within and across institutions; 5) make auxiliary enterprises and intercollegiate athletics self-supporting; and 6) acceleration of the Policy Commission's tuition and fee policy.

Reporting on the Compact, Dr. Beasley told Board members that the Policy Commission expects each institution to report on performance indicators, which were agreed upon originally by the College's planning committee and Board of Governors. The Strategic Planning Committee is meeting with all academic departments to discuss the College's goals, assess strengths and weaknesses, and identify opportunities for progress and change. It is important that the College have an aggressive agenda for change and improvement, which the Strategic Planning Committee will be working to achieve. The SPC will ultimately bring a set of recommendations to the Board of Governors for approval.

Dr. Beasley announced that the College has 175 Promise scholarship recipients in the upcoming freshman class. Plans are being made for a reception on campus honoring Governor Wise and Robert Morgenstern, which would give the Promise scholarship recipients the opportunity to thank the Governor for making the program possible, and would afford an opportunity for Governor Wise to see the end product of this important effort.

Dr. Beasley told the Board that he, Dr. Thomas Powell, President of Glenville State College, and Dr. Steve Kaplan, Chancellor of the University of Virginia – College at Wise are working on the creation of a consortium of small public colleges in the Appalachian region. The purpose of the consortium is to find additional resources to do some things that the colleges could not do independently of one another. The consortium would have a compelling case to take to national foundations to find resources for faculty development projects, continuing education, faculty and student exchanges, and sharing technology. The three presidents identified 15 public colleges in Central Appalachia that share common challenges.

Dr. Beasley briefed the Board about the development of a Board of Visitors for Concord College, a group that would eventually complement the work of the Board of Governors, and provide a new means of support for students, faculty and staff. Recruitment of members for the Board of Visitors is ongoing.

5. **Report of Committee on Academic Affairs**
 - a. Approval for revisions to B.S. in Environmental Geosciences Program

Mr. Miller moved the adoption of the following resolution:

RESOLVED, The Board of Governors endorses curriculum changes in the proposed Bachelor of Science in Environmental Geosciences at Concord College, and recognizes the intent to add a full-time faculty member to the program using state and/or private funds. Thus, it now encourages the West Virginia Higher Education Policy Commission to approve the proposal for program implementation in the Fall 2003 semester.

Mrs. Sayre seconded the motion. Motion carried.

6. **Report of Committee on Student Affairs**

Mrs. Debbie Curry, Vice President for Student and Staff Affairs, reported on activities in the residence halls (see attached).

Mr. Brown suggested that another tour of the residence halls be set up for Board members, which would afford the Board the opportunity to see improvements that have been made, or need to be made in residential life, and would also show support for the people who work in the residence halls.

Mr. Steve Lee, newly hired Athletic Director, was introduced to the Committee on Student Affairs. Mr. Lee shared his vision for Concord athletics with the committee, and expressed concern about the significant increase in the insurance premium that covers the College's athletes. Mr. Dunmyer volunteered to meet with College staff to attempt to identify potential solutions to the problem.

Nancy Ellison briefed the committee on a Social Justice Grant that the College has been awarded in the amount of \$10,000. This grant will focus on increasing diversity and promoting tolerance and civility on campus.

There was a discussion about the retention of "middle tier" students at the College. The committee explored several ideas and agreed to draft a proposal for future discussion.

7. **Report of Committee on External Affairs**

Mr. Michael Curry, Vice President for Admissions and Financial Aid, reported on scholarships, the Promise program, costs associated with retention, the Summer Academy, dual credit students, the entitlement system, and the Covenant Scholars Program (see attached).

Dr. Beasley announced that the Shott Foundation has awarded \$1 million to the College for an entrepreneurial studies program. An appreciation luncheon is being planned on November 8 to honor the Shott Foundation.

8. **Report of Committee on Finance and Facilities**

a. **Approval of Capital Project Priorities**

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors approves the Capital Project Priorities as submitted.

Mr. Rogers seconded the motion. Motion carried.

- b. Request to the West Virginia Higher Education Policy Commission for mold remediation in the Science Hall

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors request \$550,000 from state funding for the mold remediation project in the Science Hall.

Mrs. Sayre seconded. Motion carried.

- c. Request to the West Virginia Higher Education Policy Commission for the renovation of White Hall.

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors request \$2.5 million from state funding for the renovation of White Hall, a former residence hall that is being converted to the Southern West Virginia Technology Center.

Mrs. Sayre seconded. Motion carried.

- d. Policies recommended for adoption

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors approves the Textbook Policy as submitted, but only until the policy can be appropriately reviewed and revised by a committee representative of students and faculty to address the issue of excessive costs to students due to frequent changes in textbooks.

Mr. Rogers seconded. Motion carried.

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors adopts the Third-Party Fee Waivers policy as submitted. Furthermore, the Board of Governors delegates to the College president (or president's designee) the authority for the approval of the Third-Party Fee Waivers.

Mrs. Sayre seconded. Motion carried.

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors approves the Travel Rules policy as submitted with the addition that the meal allowance for faculty traveling to Beckley to teach classes would be continued. Meals are reimbursed at the rate of \$35.00 per day in-state; \$50.00 per day out-of-state.

Mr. Rogers seconded. Motion carried.

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors approves the Guidelines for Levels of Tuition and Required Fees for Undergraduate Students as submitted.

Mrs. Sayre seconded. Motion carried.

Mr. Dunmyer moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors approves the fiscal year '03 budget as submitted.

Mr. Miller seconded. Dr. Brichford voted against. Motion carried.

9. **Executive Session**

The Board adjourned to Executive Session to discuss personnel matters.

Upon return from Executive Session, Mr. Miller moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors voted to extend the employment contract of President Beasley for one year making it a continuing three-year contract with no change in salary this year. However, in memory of the parents of Jerry and Jean Beasley, scholarships will be made available to Concord College students in the amount of \$15,860, which is equivalent to the salary increase that would have been awarded to President Beasley. Additionally, a Mountain State Professorship is included in the terms of President Beasley's employment contract.

Mr. Dunmyer seconded.

Dr. Brichford moved that Mr. Miller's motion to renew President Beasley's contract be tabled until such time as a procedure for evaluating the president has been adopted and a review has been carried out.

Mrs. Linda Martin seconded Dr. Brichford's motion.

Those in favor of the motion: Dr. Brichford and Mrs. Martin.

Those against: Mr. Rogers; Mr. Meisel, Mrs. Sayre, Mr. Dunmyer, Mr. Miller, and Ms. Arnott.

Motion failed.

Mr. Miller's original motion was voted on.

Those in favor of Mr. Miller's motion: Mr. Rogers, Mr. Meisel, Mrs. Sayre, Mr. Dunmyer, Ms. Arnott, and Mr. Miller.

Those against: Dr. Brichford and Mrs. Martin.

Motion passed.

Mr. Miller moved the adoption of the following resolution:

RESOLVED, The Concord College Board of Governors will have a formal review format for presidential evaluation in place by November 2002. Therefore, in the future, this format will be in place before presidential contract review is brought before the full Board.

Mrs. Sayre seconded. Motion carried.

Mr. Brown told Board members that before the November 20 Board meeting, Mr. Dunmyer will provide the information he has collected thus far regarding the mechanism that should be used in the evaluation of the president. At that time the appropriate format will be established.

Mr. Meisel and Mr. Rogers indicated that a press release should be prepared to acknowledge Dr. Beasley's generosity to the College by establishing the scholarships in memory of President and Mrs. Beasley's parents. Mrs. Sayre told the Board that the West Virginia Higher Education Policy Commission should also be notified of Dr. Beasley's award to the College.

10. Other Matters

Mrs. Sayre briefed the Board about the Policy Commission's training session for Boards of Governors. Representatives from NCHEMS addressed the group about assessment and budget concerns. The keynote speaker was Dr. Steve Porch, Chancellor Emeritus of the University System of Georgia.

Mr. Meisel said that the Board should affirm President Beasley's initiative to create a consortium with the colleges in the Appalachian region as he has seen some very positive things evolve from groups such as this.

Mr. Meisel announced that the Bonner Foundation has given the Concord College Foundation \$25,000, which is earmarked for flood relief efforts in McDowell and Mercer Counties. Further, he said, had it not been for the effective leadership of President Beasley, the Foundation would not have been able to make this award. Mrs. Bonner, who died in August, was a resident of McDowell County.

Mrs. Sayre moved the adoption of a resolution honoring Mrs. Corella Bonner, and requested that the administration of the College provide the appropriate language for the resolution.

Mr. Rogers seconded. Motion carried.

11. **Announcements**

The next meeting of the Concord College Board of Governors is scheduled on Wednesday, November 20, 2002, at 10:00 a.m. This will be a teleconference meeting.

There being no further business, the meeting adjourned.

Respectfully Submitted,

James M. Brown, Chairperson

James L. Miller, Secretary

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Attachments