



Minutes

Concord University Board of Governors

February 27, 2007 – 10:00 a.m.

Teleconference – The Concord Room – 201A Marsh Hall

Members Present: Dr. Deborah Akers; Mr. Jesse Call; Mr. Joseph Long, Esq., Vice Chairman; Dr. Darrin Martin; Mr. Wayne Meisel; Ms. Amy Pitzer; Mr. R. T. Ted Rogers, Chairman; Mrs. Margaret Sayre, Secretary

Members Absent: Mr. Lane Bailey; Mr. James Brown; Mr. Eugene Fife

Others Present: Dr. Jerry Beasley, President; Dr. Hugh Campbell; Mr. Jim Cannon; Mr. Kent Gamble; Ms. Sharon Manzo, recorder; Ms. Anita Moody; Dr. Bill O'Brien; Mr. Greg Quick; Dr. John David Smith; Dr. Dean Turner

1. **Call or Order** – A quorum being present, Chairman Rogers called the meeting to order.

2. **Approval of the December 12, 2007, Minutes** - Mr. Meisel moved the approval of the December 12, 2006, minutes; Mr. Long seconded; motion carried.

3. **Administrative Reports**

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a. **Academic Affairs** ([attachment 01](#)) Dr. Turner shared recent accomplishments of two Concord graduates, and asked for questions regarding the report that was previously distributed. Ms. Pitzer asked about the change in the academic calendar. Dr. Turner said this year there will be a two-day fall break and a full week at Thanksgiving.

b. **Admissions and Financial Aid** ([attachment 02](#)) – In Mr. Curry's absence, Dr. Beasley stated applications for the 2007-2008 academic year are up 100 compared to 2006-2007. Acceptances are up by 227, and there are 53 more housing deposits this year than last. There is a decline in international student applications but projects have begun to turn this around. Kent Gamble, Director of Admissions, said that Fall '07 looks positive, but we must look at the conversion yield process and make this a priority.

c. **Beckley Center** ([attachment 03](#)) – Dr. O'Brien highlighted a portion of his written report by indicating an enrollment increase in Beckley by 50 students since Fall '06. He said this indicates that students will not go elsewhere if Concord offers classes in the Beckley area. We can fix our problem; it is based on what we do, not what others do. When the new facility is open, we will be able to offer classes earlier in the day than we currently do. Mr. Call said he'd heard that students taking classes in Beckley were mainly Athens-based students. Dr. O'Brien said he believes we can get numbers relative

to this but generally the Beckley offerings are sections of courses taught on campus. Dr. Beasley asked Dr. Turner to prepare a report for the Board. Dr. Turner said he would work with the computer center.

d. **Development Office** – Dr. Beasley said there is no development office report because Ms. Young is on medical leave as a result of an automobile accident. He said plans are finalized for the Roanoke Fund Raising Dinner, March 17, 2007, at the Hotel Roanoke. Coach Frank Beamer will be the guest speaker.

f. **Finance and Facilities (attachment 04)** – The committee researching performance contracting has engaged TRANE to conduct an on-campus comprehensive study, the results of which will be brought to the Board for a decision as to whether or not to engage in performance contracting. The Boggess architectural firm has conducted soil samples of the site on which the SGA and University are planning to construct picnic facilities. Boggess is preparing a design and cost estimate.

g. **Student Affairs (attachment 05)** – In addition to items in his written report, Dr. Smith mentioned that a joint teacher recruitment event between Bluefield State College and Concord was held on our campus February 26. Twenty-seven school systems were represented and 64 students interviewed. The University's contract with the Athens Medical Center is due for renewal next year. Coach Quick reported on the success of the men and women's basketball teams and cross-country team. Mr. Rogers commended Coach Quick and his staff for the outstanding recruiting efforts. Mr. Call said that the Student Government Association has given student organizations the most financial support in SGA history.

4. **Action Items**

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a. **Five-Year Development Plan Report and Approval of the Campus Master Plan Five-Year- Update Report and second Five-Year Implementation Plan**
[\(attachment 06a\)](#) Cannon
[\(attachment 06b\)](#) Draft, Concord University Development Plan
[\(attachment 06c\)](#) WVHEPC resolution for April 26, 2007

Dr. Campbell, in reference to property acquisition, asked if the football field could be used for soccer. Coach Quick said it is not the appropriate size and conference regulations would prohibit usage. Ms. Pitzer asked how many projects we are asking the HEPC to fund. Mr. Cannon said three – energy management, final funding for equipment and furnishings for the Rahall Center, but the third he could not recall. Mrs. Sayre asked if a state bond was still a possibility. Mr. Cannon indicated we probably need to proceed on our own, as the state bond initiative has good intentions but little action. Ms. Pitzer asked if capital projects are prioritized. Mr. Cannon said there is a list in the hand out titled Facility Priorities.

RESOLVED, that the Concord University Board of Governors approves the five year Development Plan and a summary report for submission to the HEPC.

Mrs. Sayre moved for approval; Mr. Long seconded; motion passed.

c. **Policy on Parental Notification of Student Offenses Resolution** ([attachment 07a](#)) – Dr. Smith ([attachment 07b](#)) Policy on Parental Notification of Student Offenses, suggested language

Mr. Call said Marshall University's policy was used as a model in preparation of Concord's policy. Ms. Pitzer asked for clarification of 3.1 and 3.1.1, as the two seemed to be contradictory. Mr. Call explained that the Vice President of Students Affairs has discretion regarding notification of parents for a first offense.

RESOLVED, the Concord University Board of Governors approves the Policy on Parental Notification for Student Offenses.

Ms. Pitzer moved for approval; Mrs. Sayre seconded; motion passed.

5. **Discussion Items**

a. **Affordability** – Mr. Call reported that students are actively identifying opportunities to keep cost down. They met with key people at the Capitol on Higher Education Day at the Legislature. He said students would appreciate faculty, staff, the Board of Governors, and administrators joining their efforts. Looking for grant money is one suggestion students continually make.

b. **Charter Day** – Concord will hold the third Charter Day celebration on March 1, 2007; former Governor Gaston Caperton will be the honored guest and speaker. The convocation will be streamed.

c. **Amendments to Policy 11, Adoption, Amendment, Repeal of Policies**

Ms. Pitzer moved to issue notice of intent to amend Policy 11 due to Senate Bill 603 and changes by the HEPC to Series 4. Mr. Call seconded, motion passed. Ms. Pitzer said she and Sharon Manzo will prepare a draft of an amended policy for distribution to constituents.

d. **Updated Institutional Compact Review** – Dr. Beasley explained that each year Concord submits data related to performance indicators that the HEPC outlined for each institution. The HEPC reviews the reports and decides whether or not the institution has made satisfactory progress related to the performance indicators. Concord's was generally a positive review, but we need to improve our retention rate. The Strategic Planning Committee is addressing the issue of retention, among other items. Ms. Pitzer said she is concerned because there is a lot of talk at the Capitol about the low graduation rate in West Virginia. Dr. Beasley said we are taking steps to improve Concord's. He said we need to focus on the success of freshmen, but grade inflation is not an option, as some institutions are doing. The Strategic Planning Committee is working on a comprehensive plan for improvement, which includes discussion of offering college survival coursework for all students, finding ways to help freshmen better succeed on their first graded assignment, giving more thought to offering aid to students who aren't

receiving scholarships, focusing on the high, off-campus, student employment rate, and on the adult learner who is not seeking a degree but taking courses to better their lives. Dr. Campbell said it would be helpful to employ more faculty so the faculty/student ratio could be reduced. Mr. Call asked why the external funding for Concord was so low, as reported on the Compact Progress Report Summary. Dr. Turner said he believes these data may be in error and he will check to see if some information has been omitted.

3. Policy on Naming or Renaming of Buildings or Organizational Units

When the policy was passed at the October 24, 2006, meeting, it was with the understanding that it be placed on the agenda for the February 27 meeting. After brief discussion, it was decided there are no changes.

6. President's Report

Dr. Beasley announced that Governor Manchin has appointed Mr. Lane Bailey to the Board. Mr. Bailey, a Princeton native and Concord graduate, is the executive vice president of Golin Harris. Golin Harris has provided consulting assistance for Concord at the federal level in the past and Mr. Bailey has recommended that we not renew that contract.

Dr. Hugh Campbell, President of the faculty, and Dr. Beasley have had several meetings regarding faculty concerns. As a result of these meetings, Dr. Beasley recently met with the faculty senate to discuss these concerns.

The faculty questioned the nature of scholarship spending and the efficiency of awarding policies. Dr. Beasley said efforts are being made to maximize all outside aid so the burden on institutional scholarship is minimized. He said faculty want to know that the Board and the administration value them collectively and individually. He told the faculty he hopes to do more to boost salaries. The faculty budget committee has done some research, which indicates over the last five years faculty salaries have lost ground to inflation. He assured senators that competitive salaries for faculty and others are a goal we must take seriously. Dr. Beasley said there was also a concern about what would happen if he left the presidency. He said this raises an important question for the Board and for him. He said he thinks the Board needs to think seriously about presidential succession. We need to be open in planning for who is going to lead the institution next and how the transition will be made.

Dr. Rowe, Library Director and Professor of English, and he visited staff members in Congressman Rahall and Senator Byrd's offices to discuss ways to secure federal funding for the library expansion project. This is about a \$3.8 million project. Students have committed \$50,000 for the project, but this is a project that needs to be funded by outside sources. Earmarks in the budget for projects like these are not available this year, however.

An alumna has pledged and begun making payments for phase two of the University Point project. She is also changing her will to endow the facility and programming in the facility. This would be about a \$1.5 million dollar commitment. There is an agreement that the fellowship hall in the facility will be named for her family. Also, a very close friend of the institution has recently rewritten his will and this estate could yield about \$3,000,000 to the institution.

There is some good news on the legislative front that relates to decisions the Board will be making with respect to next year's budget and tuition and fees. The Governor's budget provides a little over \$300,000 for Concord. Included in this is a one-time bonus for employees. Also, there is a \$7.5 million dollar increase in the State grant program, which will give State grant recipients more money. The Pell Grant program will increase by \$260 to a maximum of \$4310. This is a significant increase for some students. Dr. Beasley added that the average debt of Concord students, largely because of our generous scholarship program, is lower than average debt for other WV students.

Another legislative consideration is a change in the grievance procedure. In some ways, this would simplify the program, but there is a provision that would take any disagreements to mediation or even binding arbitration.

Recently, one level four grievance was decided in the institution's favor. There are two legal matters pending. One is a complaint by a student against a faculty member, which apparently will be settled without any compensation to the student or the attorney. They want to drop the case, but we are to essentially expunge the student's name from our records and not solicit alumni gifts from him. The second case pending is by a student who said a professor called her a name in class. Investigation thus far has not found anyone who can corroborate her story. Her second charge is that a faculty member forced her to carry a text book that was too heavy to class. The student is handicapped and it may be that the second allegation was inserted into the case so they could avoid the statute of limitations. This has been to mediation and the mediator believes the student has no case.

7. **Executive Session**

Pursuant to State Code §6-9a-4, Ms. Pitzer moved for executive session; Mr. Long seconded; motion passed.

Reconvening to general session, Mrs. Sayre moved to confer a Doctor of Humanitarian Service, Honoris Causa degree on former Governor Gaston Caperton; Mr. Long seconded; motion passed.

There being no further business, the meeting adjourned.

Respectfully submitted,

R. T. Rogers, Chair
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Margaret Sayre, Secretary

Attachment 01

ACTIVITIES IN ACADEMIC AFFAIRS

February 20, 2007

A Brief Report to the Concord University Board of Governors

- • Dr. Susan Robinett (Business) has been selected as the West Virginia Business Education Collegiate Teacher of the year.
- • The Concord (students) Investment Club had a total return on investments in 2006, including capital growth and dividend income, of 30.53%.
- • Dr. Joe Allen (Geology) recently learned his research grant application “Collaborative Research: Earthquake Dynamics and Friction-Plastic Coupling at Hypocentral Depths” has been funded by NSF - \$69,690.
- • Concord’s award-winning “Mock Trial Team” (Ashley Gillespie, Brian Henderson, Nathaniel Nagy, Matthew Stonestreet) was honored with a proclamation from the WV Legislature during Higher Ed Day, 2/13/07.
- • Academic Divisions are in the search and screening process for several vacant teaching positions.
- • Dr. Jane Smith and the NCA/HLC Steering Committee are continuing to collect information for the self-study report. The NCA/HLC consultant/evaluators will visit Concord 3/30-4/2/08.
- • Dr. Darrell Crick (Chemistry) has been awarded a \$15,000 research grant for “Isolation & Evaluation of Bioactive Compounds from Euphorbia & Euonymus Species” from WV-INBRE.
- • Four CU English majors (Amanda Barie, LeAnne Davis, Derek White, Dustin Williams) presented literary papers at the 15th Annual Literature Symposium for Undergraduate Students at WVU, February 17th.
- • Academic calendars for F’07 and F’08 will include a Fall Break near mid-terms and the entire week at Thanksgiving.

Attachment 02

Admissions and Financial Aid

February 2007

Respectfully submitted by Michael Curry

Vice President for Admissions and Financial Aid

I am very pleased to report an apparent up-turn in our recruitment numbers this year as compared to the same time last year.

We have 16,572 recruits in the pipeline this year versus 11,826 last year.

We have 1,571 applicants this year versus 1,464 last year...a difference of 107.

We have 1,003 acceptances versus 752 last year...a difference of 227.

We have 53 more housing deposits secured than we had at this time last year.

Specifically, we are up 48 acceptances in VA, 132 in southern WV, 43 in northern WV, and up 30 in MD and DE.

These encouraging numbers are the result of an entire staff going the extra mile and doing everything possible to ensure our enrollment for next fall. Our thanks go out to the staff for a job well done but not yet over.

The Scholarships of Distinction competition went very well this year. We have a full cadre of scholars whom we believe will make us all proud. Thanks to Andrew Sulgit, Allen Smith and Matt McGraw for their help with the interviews. All in all, we began with 256 qualifiers, interviewed 58 finalists, and awarded 10 Presidentials, 10 Deans, and 11 Marsh scholars. All but four are from West Virginia and the quality of the group is one of the best I have seen.

We have finalized our cooperative relationship with WVU Tech and have launched a joint effort to recruit more international students. Since we have the English as a Second Language Program, students from abroad can enroll in the ESL program at Concord, stay here for a year or two, and then transfer to Tech for Engineering. We are expecting big dividends from the Pacific rim countries and from China in the near future. We are also working closely with two other international recruitment firms to help us build our international pool.

Financial Aid continues to be critical to the students we serve. Due to an glitch in the upgrading of the Banner system, we have lost some time in getting the final award letters out to new students, but it appears that the problem will be fixed by the end of the month. My thanks to Mr. Cannon and his staff in the Computer Center for their help on this important matter.

Attachment 03

CONCORD UNIVERSITY BECKLEY CENTER Board of Governors Report – February 27, 2007

Spring Semester 2007 Off-Campus Enrollment [as of February 16, 2007]

| | # CRN'S | # SEATS | # STUDENTS | CREDIT HRS |
|-------------|---------|---------|------------|------------|
| Spring 2006 | 71 | 1,234 | 540 | 4,176 |
| Fall 2006 | 60 | 940 | 427 | 3,114 |
| Spring 2007 | 70 | 1,190 | 479 | 3,637 |

There are several positives in these numbers, though they don't signal by any means that our Beckley enrollment problems have been resolved. What they do tell us is that the decline in numbers [some termed it "bleeding" and suggested that it couldn't be stopped] was, in fact, something far less than terminal. An increase of 52 students is significant, for it reminds us that dollars alone don't determine student choice. All of the suspected causes of our enrollment decline [inadequate facilities, visibility concerns, competition from NRCTC, tuition cost disadvantages, etc.] are still there. They matter, no question, and they must be [and are being] addressed, but the key positive in all of this is that the strength of our Beckley program remains where it's always been – in our own hands.

Besides numbers of students, two other factors in these numbers warrant mention – the # of seats taken and the # of CRN's. The first indicates that students are taking more Concord classes than previously, the second that there were classes available for them to take. These numbers suggest that our Fall 2006 semester in Beckley was an aberration of sorts – it offered students less; we paid the price. That our Spring 2007 "seats taken" numbers come close to our Spring 2006 enrollments [1,190/1,234], despite a headcount difference of 51 students, indicates that we are serving students better this semester than we have in the past. Not well enough, to be sure, but the solution to our enrollment decline seems to be in our own hands.

The Beckley Public Higher Education Center [HEC].

The most positive aspect of our current semester numbers in Beckley is that they reflect a turnaround of sorts in the final semester before the new Higher Education Center [HEC] opens for business. For those who follow football, it's similar to trailing throughout the 1st half and scoring a touchdown just before halftime! It's important that we keep the momentum. We will. By packaging our classes [including general studies] around specific academic programs and requirements, we make it more likely that students will look upon their semester schedule of classes as a coherent, more personalized academic whole, rather than an array of separate classes selected principally on the basis of cost. These considerations, in turn, suggest a more significant and informed role for our adjunct faculty – each class they teach will assume greater programmatic significance and will increasingly reflect as much in the syllabus they design.

At the urging of Fr. Acker, we've designed a revised class schedule that meets his needs for marketing the new facility. But more importantly, it meets our students' needs as well. Since we'll have access to the new facility at 4 PM, it gives us the chance to begin our early block of classes earlier [4-6:30 PM] and offer students more classes in our later time block [7-9:30 PM]. That change alone will translate into an enrollment increase of at least 50 [headcount] students and a seat count increase of more than 100. It will permit us to offer students more classes and will end the drift of Concord students to other institutions for classes that Concord has been unable to offer. In addition, it will give us the option of holding open high enrollment classes and creating additional sections as necessary.

Distance Delivery Options

The Superintendent of the Mining Academy is working with us to secure permanent access for us to a "wired" classroom there that currently houses the WV National Guard program. This room will provide us receive and delivery capability that is secure. It also gives us an additional classroom option at the Academy.

Respectfully submitted,
William A. O'Brien

Attachment 04



Concord University

Finance and Facilities Administrative Report

13 February 2007

Business & Finance The focus has recently included efforts to update the Campus Development Plan. We have also researched “Performance Contracting,” developed a report to evaluate some scholarship effectiveness and developed a report to help evaluate the viability of graduate and undergraduate classes and programs.

Physical Plant The Rahall Technology Center continues to make progress and is on schedule for completion in this semester. Additional funding is still needed to fully furnish and equip the facility once the building is completed. The road behind Wilson Hall is being moved to provide an ADA walkway from Towers dorms to mid campus. Grading and site preparation work continue on the College Courts parking lot. Part of the lot has been graveled for use this year; we hope to have funds to pave the lot this summer. Engineered specifications for Sprinkler Systems for North/South Towers are being reviewed. IKM has submitted their first drawings for the Chapel/Alumni Center.

Print Shop Long time print shop master Mike Wimmer retired after a long and illustrious career. His position is being filled temporarily by a Printer on loan from a printing firm in Beckley. The print shop will be reporting to the bookstore and the classified position will be posted.

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Attachment 05

Board of Governors – February 27, 2007 Student Affairs

Housing and Residence Life

- Official spring 2007 residential housing numbers total as of 2/16/07: 843 (Sarvay -42, South Towers - 244, North Towers - 261, Wilson - 146, Wooddell -150).
- Safety/Security: Installation of security cameras continues.
- Summer conferencing: schedule for summer 2007 attached: Appendix I. Revenue from outside group conferencing summer 2006 approximately \$67,993.00.
- Resident Assistant Training held 1/12 through 1/15
- University laundry contract sent out to bid, emphasizing energy efficiency.
- Sexual Assault Response Team website developed.

Career Services

- Graduate follow-up continues with those who graduated December 2006. Continuing efforts being made (Career Services, Alumni, and Registrar) to develop more effective ways to follow graduates.
- First graduation fair was held on 2/12 and was a great success due to interdepartmental planning and execution. One hundred sixty (160) students participated (evaluation summary attached: Appendix II). The graduation fair offered seniors the opportunity to attend to the many graduation requirements in one place, on one day.

Athletics

- Mountain Lions Roar in the Classroom - Concord University's academic reputation is nationally recognized. The student/athletes that compete for the Mountain Lions reflect the same excellence both as scholars and in West Virginia Intercollegiate Athletic Conference competition. The latest WVIAC Commissioners' Cup poll has the Mountain Lions listed in the top 35% of the conference after the Fall Semester, furthermore the first NCAA Division II Academic Success Rate (ASR) figures indicate that Concord Athletes achieve in the classroom at a rate 12.5% higher than the national average for their student/athlete peers at NCAA Division II institutions. Concord's 81% ASR is the highest among reporting WVIAC public colleges and universities. Each of Concord's athletic teams has an ASR that places them first or second among reporting WVIAC public institutions sponsoring their respective sport. The fall semester grade point averages further highlights their commitment to excellence with over 120 Mountain Lion student/athletes earning a 3.0 gpa or better and 13 earning a perfect 4.0 gpa.
- From the Bluefield Daily Telegraph: *A pair of Concord University cross-country runners has out-distanced other West Virginia Conference athletes in the grade books as well as on the forested running paths. Senior Chris Herron, a resident of the Raleigh County community of Dorothy, and Michael Smutko, a junior from Clothier in Logan County, are the sole male runners from the conference to earn NCAA Division II Cross-Country All-Academic Awards. The awards are released by the U.S. Track and Field and Cross Country Coaches Association. To qualify, a student-athlete must have a grade point average of at least 3.25 and must have finished in the top 30 at the regional cross-country championships.*
- 1,000 Point Scorers: Tyrone Anderson, Samm Nester, Shari Walker.
- The Mountain Lion Club, Inc. has been granted tax exempt status as a public charity under section 501 (c) (3) of the Internal Revenue Code. Therefore all contributions to the Mountain Lion Club, Inc. are tax deductible. The Mountain Lion Club, Inc. is dedicated to student/athlete success at Concord University. Information on events and this year's campaign will soon be released.
- NCAA Membership Report Division II and fall football schedule attached: Appendix III.

Multicultural Affairs

- The Martin Luther King Celebration will be held on Monday, February 26th. The winners of this year's essay contest will present their essays. The keynote address will be provided by James Tolbert, President, West Virginia State Conference of Branches NAACP.

- Our Black History Month celebration continues with a dinner celebrating the 10th anniversary of Concord's Black Student Union on February 20th.. Professor emerita Harriette Wright will be honored.
- International enrollment has declined due to the December graduation of several international students and no new international students enrolled for the Spring 2007 term. Under the leadership of Admissions a plan has been developed to appropriately increase international enrollment.

Disability Services

- Four students with disabilities were trained on the specialized computer which the university purchased last semester at a cost of \$23,000. Additional training will be offered by the Division of Rehabilitation Services.
- Students directly served remains 59.
- Disabilities website: disabilityresourcesforhighereducation.org.

Board of Governors – February 27, 2007 Student Affairs (Page 2)

Student Center/Student Programming

- Concord offered a full array of diverse programming, conferences, workshops, and meetings; these events can be accessed on the calendar site (<http://www.concord.edu/Pages/calendar/ConcordCal>). Especially well attended were the Mike Super Show (over 130 students/faculty/community), and Recycled Percussion (over 400 students/faculty/community, DVD's of some of these events are available upon request. Also, many events brought to campus can be reviewed on YouTube). For snowy weekends bingo was popular (over 80 students), as was sledding in the valley.

Health/Counseling Services

- Five hundred ninety-three (669) students seen during the fall semester (08/01-12/31/06) per agreement with Athens Medical Center. One hundred twenty (120) students were seen January 2007 per agreement with Athens Medical Center.
- Student prescriptions for December \$458.86 (total \$1,650.69 year-to-date). Student prescriptions for January were \$241.94.

Intramurals

- Updates to Intramurals can be accessed by students/community through the intramural web site. This site has been redesigned and is now linked directly from both the Concord Athletics and the Concord/Students web pages.
- 3-on-3 basketball with 17 men's teams and 4 women's teams continues and a time for the championship game is now scheduled.
- 5-on-5 basketball, billiards, table tennis, and volleyball are being scheduled for January and February.

OCR Report

- The elevator in the Student Center has been made accessible, and the required proof has been forwarded to the OCR.
- The Student Center ADA lift has been installed to meet full ADA code. The proof paperwork was sent to the OCR.

Student Retention

- Plans are underway to better understand student retention and to positively impact student retention. Best practices from other schools were investigated and a database was developed to include retention tools (attached: Appendix IV).

Recreation/Wellness

- Investigating lease to buy fitness equipment for the Towers.
- Partnered with Town of Athens to develop and submit a safe schools initiative grant, building on Dr. Eck's walking audit.
- Efforts continue to expand student usage of Carter Hall including the pool.

Student Government Association (SGA)

- Very active SGA, lent a student voice to university issues including the academic schedule and university accessibility.
- Participated in Higher Education Day at the Legislature, planning for picnic complex, and Beckley Center outreach.
- Represented students on the University Strategic Planning committee and held first SGA Open House.
- Concord was well represented in statewide meetings for student government.

Judiciary

- Active Judiciary: 2/7 Student Hearing board has adjudicated approximately 60 cases: 7 visitation violations, 18 drug or alcohol related offenses, 15 violations of fire evacuation policy, 20 were violations of published rules and regulations. Limited case backlog, emphasis on rehabilitation not retribution.
- College Hearing Board and Judicial Appeals Board heard all cases in a timely manner.

Other Areas/Initiatives

- External funding initiatives grew to \$641,301.00 (2006-07).
- The Honors Program of ALEF will hold an interest meeting on 2/18 at 8pm in the Stateroom.
- Facilitated planning for a possible new Town of Athens Fire Station.
- Civic engagement brochure updated (Jesse Call).

Community Based Research

- Projects continuing: West Virginia Supreme Court – data collection and evaluation of West Virginia Drug Courts, Foster/adoptive survey, sent, awaiting returns.
- Projects completed: Regional funding priorities (member House of Delegates), E-prescription project.
- Website developed for distance education of foster and adoptive parents: www.wvfact.com.

Appendix I

Summer Conferencing 2007

| GROUP | LOCATION | CHECK - IN | CHECK OUT |
|--|----------|--------------------|-----------|
| McNair Scholars | Towers | Second Summer Term | |
| JROTC | Towers | June 17 | June 23 |
| Upward Bound Check In Classic | Wilson | June 11 | July 11 |
| Upward Bound Check in Math and Science | Wilson | June 11 | July 11 |
| Football Camp | WO | June 15 | June 17 |
| WV Teachers Holocaust Museum Conference | | June 24 | June 29 |
| Upward Bound Bridge Students for Math and Science | NT | | |
| Upward Bound Bridge Students for Classic | NT | | |
| Summer Academy | | June 17 | June 23 |
| Men's Team Basketball Camp | WO | June 23 | June 25 |
| Ladies B-Ball Team Camp | WO | June 29 | June 30 |
| College Summit | WI | July 23 | July 28 |
| Girl Scouts Camp | NT | July 8 | July 13 |
| Soccer Camp | WO | July 15 | July 19 |
| Ladies B-Ball Day Camp | N/A | July 21 | July 21 |
| Boys Individual B-Ball Camp | WO | June 23 | June 25 |
| Blacksburg Band Football Players Return to Wooddell August 1, 2007 | WI | July 29 | August 4 |

| | | | |
|--|---------------|----------------|--|
| Soccer Players Return Volleyball Players Return | NT 402-406 | August 8, 2007 | |
|--|---------------|----------------|--|

Appendix II

Graduation Fair 2007 - Evaluation Summary

| | AGREE | | | | DISAGREE | |
|--|-------|----|----|---|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | Average |
| General atmosphere of the Fair was positive. | 70 | 13 | 1 | 2 | 0 | 1.202247 |
| Overall, the Fair was beneficial. | 54 | 22 | 8 | 2 | 0 | 1.460674 |
| I feel better prepared for graduation as a result of the Fair. | 39 | 30 | 10 | 7 | 1 | 1.820225 |
| My responsibilities for graduation have been clarified. | 52 | 21 | 10 | 4 | 0 | 1.573033 |
| I will encourage others to attend future Graduation Fairs. | 63 | 15 | 6 | 3 | 0 | 1.382022 |
| I think a Graduation Fair is an excellent idea. | 68 | 13 | 4 | 1 | 1 | 1.292134 |
| Publicity for the Graduation Fair was adequate. | 51 | 25 | 8 | 2 | 1 | 1.550561 |

| | YES | NO |
|--|-----|----|
| I had applied for graduation before today. | 41 | 48 |
| I applied for graduation today. | 42 | 47 |

| Tables Visited | Number of People |
|--------------------------|------------------|
| * Registrar | 83 |
| * Career Services | 81 |
| * Alumni Office | 80 |
| * Business Office | 80 |
| * Bookstore | 77 |
| * Financial Aid | 70 |
| Food Tables | 51 |
| Admissions | 47 |
| Student Support Services | 39 |
| Jostens | 36 |
| Post Office | 19 |
| Honors Program | 15 |
| Housing | 13 |
| Student Center | 13 |
| Athletics | 7 |
| Disability Services | 6 |
| Public Relations | 4 |
| SGA | 3 |

* Required for Prize eligibility

| How did you learn about the Fair? | Number of People |
|---|------------------|
| Email | 26 |
| Flyer | 23 |
| Student Teaching Seminar/Education Department | 11 |
| Faculty/Staff Member | 7 |
| Friend | 5 |
| Career Services | 2 |
| McNair | 2 |
| SSS | 1 |
| Housing | 1 |
| Registrar Office | 1 |

| <i>What I liked best?</i> | <i>Number of Comments</i> |
|---|---------------------------|
| Everything in one place | 24 |
| Food | 7 |
| Laid back/positive atmosphere | 6 |
| Prizes | 5 |
| Music/entertainment | 5 |
| Friendly staff/attitude | 4 |
| Knowing I had completed graduation requirements | 3 |
| Information provided | 3 |
| Grad school information | 2 |
| Able to pay that day | 2 |
| Very easy, helpful and convenient | 1 |
| Clarified what I need to do before May | 1 |
| Being able to do everything in one day | 1 |
| Convenient | 1 |
| The graduation checklist (rather than just the application) | 1 |
| Education Masters Table | 1 |
| <i>Total Number of Comments</i> | <i>67</i> |

| <i>What I liked least?</i> | <i>Number of Comments</i> |
|---|---------------------------|
| Nothing/ everything great | 10 |
| Lines | 6 |
| Too loud music/ too loud | 6 |
| A few places didn't show up | 4 |
| Crowded | 3 |
| Temperature (too hot) | 3 |
| Too short | 3 |
| Lack of grad schools | 2 |
| More information on what to do after graduation | 1 |
| Too little publicity | 1 |
| No place to sit and eat | 1 |
| <i>Total Number of Comments</i> | <i>40</i> |

| <i>Suggestions</i> | <i>Number of Comments</i> |
|---|---------------------------|
| More grad school representatives | 11 |
| Open longer/more days | 8 |
| More seating and tables for students | 6 |
| More employers/have a job fair | 3 |
| More publicity | 2 |
| Take debit cards | 1 |
| Bigger | 1 |
| Spread out more | 1 |
| Make lines more visible | 1 |
| Better signs for tables | 1 |
| Have exit interviews for financial aid department | 1 |
| Encourage senior class to attend | 1 |
| <i>Total Number of Comments</i> | <i>37</i> |

Comments

Thank you!

I really thought this was a great idea, and it was really beneficial.

Good overall

good overall

It was helpful! Great idea!

Thanks for having it. I feel more prepared to graduate.

It was an enjoyable experience.

Thank you for honoring and helping all us Grads! God Bless.

Thank you!

Good fair

great idea

great idea and good job

Visited Masters Program Table (2 comments)

Really good idea and lots of advertising.

Good job!

Beneficial!

Excellent idea! Saved a lot of time.

Great job!

Great experience and very helpful

Good experience.

Great idea, it really benefited me personally.

Thanks!

It is just a wonderful idea!

It was great help.

I liked the live music and helpful atmosphere.

I like apple juice, have more next time. Thanks!

Great idea

Awesome idea!

Great idea!

Enjoyed the music

Overall, it was successful! I hope you do this again for future classes. Add library to check-out list in case people have books checked out

Concord's spirit can definitely be embraced at activities like this.

Thanks!

NCAA Membership Report DII

Division II Facts

296 total Members

55% Public/45% Private

| | <u>DII</u> | | <u>Concord</u> | | <u>Concord (05-06)</u> | |
|----------------------------------|-------------|-----|----------------|-----|------------------------|-----|
| Average Men 2004-2005 | 1,499 | 43% | 1326 | 42% | 1234 | 40% |
| Average Women 2004-2005 | 1,950 | 57% | 1850 | 58% | 1781 | 60% |
| Average Enrollment 2004-2005 | 3,449 | | 3,176 | | 3,015 | |
| Number of Men Athletes 2004 | 227 | 63% | 156 | 65% | 201 | 64% |
| Number of Female Athletes 2004 | 133 | 37% | 83 | 35% | 111 | 36% |
| Number of Athletes 2004 | 360 | | 239 | | 312 | |
| Average Number of Sports 2004 | 13.5 | | 16 | | 16 | |
| Average Expenses per Institution | | | | | | |
| W/Football | 3.8 Million | | 1.8 Million | | 2.2 Million | |
| WO/Football | 2.5 Million | | | | | |

2007 Football Schedule Homecoming Game Kickoff at 6:00 PM

2007

25-Aug TIFFIN - AWAY - 1:30PM
 1-Sep BYE
8-Sep UVA-WISE - HOME - 7:00PM
 15-Sep WEST LIBERTY - AWAY - 1:00PM
22-Sep WV WESLEYAN - HOME - 6:00PM
 29-Sep CHARLESTON - AWAY - 1:00PM
6-Oct WV STATE - HOME - HC - 6:00PM
13-Oct SHEPHERD - HOME - 1:00PM
 20-Oct GLENVILLE - AWAY - 1:00PM
27-Oct SETON HILL - HOME - 1:00PM
3-Nov NC PEMBROOK - HOME - 1:00PM
 10-Nov FAIRMONT - AWAY - 1:00PM

Attachment 06a
Concord University Board of Governors
Meeting of February 27, 2007

ITEM: Five Year Development Plan Report

COMMITTEE: Finance and Facilities

RECOMMENDATION: Resolved, that the Concord University Board of Governors approves the five year Development Plan and a summary report for submission to the HEPC.

STAFF MEMBER: Jim Cannon

BACKGROUND:

The five year development plan is a planning tool to help developed, project, and prioritize anticipate capital spending over the ensuing five years. The proposed plan is attached in the HEPC format with the five year plan summary report. Only the five year summary report is to be submitted to the HEPC.

Attachment 06b

DRAFT



Concord University
Campus Development Plan

DRAFT

Current as of February 16th, 2007

Concord University
Campus Development Plan
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Addendum 1: Project Costs and Timing Estimates

Addendum 2: Campus Aerial Topographic Map

I. Introduction

Campus Development Plans provide five-year plans for planning, financing, acquisition, construction and renovation of capital facilities and equipment. The five year plans also address demolition of existing facilities and acquisition or disposal of real property.

The 2002-2007 development plan concludes with most major goals completed or underway. The renovation and conversion of White Hall into the Rahall Technology Center is being completed by the end of the current semester. The College Courts housing units are being converted into a parking area that will resolve the persistent parking problem. The major campus electrical upgrade has been completed, and a great deal of progress has been made in moving the campus toward ADA compliance. The swimming pool renovation is complete as is the track and the football stadium. Landscaping has been completed in front of the Twin Towers area and the fire alarm system for the towers has been upgraded. The science building has been re-roofed and the Subway restaurant area has been remodeled extensively.

The following 2007–2012 Concord University Campus Development Plan supports the University mission, the Institutional Compact and the Facility Master Plan as approved by the West Virginia Higher Education Policy Commission. The Concord University Campus Development Plan also supports the statewide higher education mission and complies with associated policies.

II. Planning Assumptions

The 2007–2012 Concord University Campus Development Plan is based upon the following major planning assumptions over the plan period:

1. 1. Average enrollment of 2,800 to 3,000 FTE.
2. 2. From 850 to 1,100 students living on campus.
3. 3. The proportion of students driving automobiles to continue increasing.
4. 4. Increasing use of online and other distance education options.
5. 5. Graduate coursework offerings in up to 3 fields of study.
6. 6. Academic program offerings similar to existing fields of study.
7. 7. Minimal fee increases adequate to support operations and facilities.
8. 8. Continuation of existing housing and required dining plan policies.
9. 9. Annual Construction Cost Index increases averaging 5%.
10. 10. Construction of a multi-institutional instructional facility in Beckley, WV.
11. 11. Rising student expectations regarding facilities and services.

Note: All plan cost estimates are in FY2007 dollars.

III. Property Acquisition

The following property acquisition requirements have been identified, although specific sites are not currently available.

1. 1. Soccer Field Complex. Concord University has successfully developed a women's NCAA soccer team as part of the athletic program. Soccer games and practice are taking place on the baseball field. A regulation soccer field will require acquisition and development of potentially level property in proximity to the Athens campus. Property donation and external funding will be sought for this project.
2. 2. Plans for development of a limited number of upgraded campus housing units will be considered during this plan period. The University may purchase lots nearby or contiguous to the campus if they become available at reasonable prices.

IV. New Facilities

1. 1. An interfaith chapel, museum and alumni center known as University Point is in the design and fundraising stage. The facility will be located on the extreme right corner of the front campus property where the campus road formerly made a sharp turn. This location is currently serving as a temporary parking strip. The project is being funded in large part with donations. The University has budgeted a \$500k contribution to pay for campus staff offices in the building. Neither student fees, nor state funding will be used in the construction of this facility.
2. 2. A multi-institutional instructional facility is being built in the Beckley area of West Virginia. The initial building is in the construction phase and is expected to be open for classes by the fall of 2007. Capital funding for the facility is external.
3. 3. A student funded Picnic Shelter complex is being designed for a location between the Student Center and Sarvay Hall.

V. Renovations, Additions or Demolition

1. The Rahall Technology Center – A new ten million dollar, multi-purpose, E&G technology facility is under construction on the site of the former White Hall. It is expected to open in the spring of 2007.
2. Sprinkler System Twin Towers– The Twin Towers dormitory facilities will require fire suppression sprinkler systems by 2009. Sprinkler Project Engineering is being finalized, and installation should be completed in the 2007-2009 time frame.
3. Twin Towers Interior Renovation - The 36 year old Towers contain 330 two bedroom suites capable of housing up to 660 students. The layout of the Tower's suites is generally preferred by students over the older style residence halls. The rooms and common areas need aesthetic and energy saving interior renovation.

The project is likely to require bond financing. At this time (February 07) the HEPC is considering a joint bond issue that would permit fixed costs to be shared among participating schools. This would be the preferred method of financing.

4. Towers Fitness Center – As part of the Towers Interior Renovations, the former cafeteria dining room space may be converted to a fitness center. Cost estimated at \$75- 85k.
5. Sarvay Hall- A dormitory built in 1940, Sarvay Hall is energy inefficient and in need of heating and plumbing systems upgrades. The building is structurally sound but suffering from deterioration of interior walls, floors, bathrooms and ceilings. The outdated interior design is inefficient in terms of capacity and desirability. Interior renovation of Sarvay Hall will be undertaken when sufficient funding is available. Projected cost, ranging from limited to complete renovation, is \$1-4M
6. The Campus Roof Replacement Plan to replace aged and leaking roofs should be continued with the Marsh administration building roof and sections of Carter Center as the next candidates. Cost estimated at a \$100k per roof average.
7. University Student Center –The HVAC air handlers for the ball room and cafeteria are due to be refurbished during this plan period at an approximate cost of \$125,000. The space in SC 107 will be remodeled as funds become available.
8. Marsh Library Addition - A University library expansion project is designed to accommodate 25 years of growth in the library's traditional collection and a doubling of the electronic database. This project would provide climate control for the building. Current cost estimates are \$5M. The project is dependent on grants and private funding.
9. 9. College Courts Parking – The College Courts apartment complex consisted of twelve, 4-unit, single story, masonry buildings built in the late 50's and early 60's. In the summer and fall of 2006, ten of the twelve units were razed and the land was graded for additional campus parking. The remaining two units were to be left in tact for two years to allow existing residents time to relocate. The graded parking area should be graveled and paved by the summer of 2007. Projected total cost likely to be \$400k split between housing and E&G. Space and utility service have been preserved for future construction of garden apartments at the periphery.
10. Marsh and Science Hall Floor Renovation - The floor and sub-floor requires replacement to prevent ground moisture from displacing floor tile. Cost estimated at \$150k.
11. ADA compliance - A great deal of progress has been made on the ADA compliance plan, and it is nearing completion with a limited number of

modifications remaining. ADA and compliance will continue to be a priority in the 2007-2012 development plan.

12. The President's residence at 600 Vermillion Street requires renovation to maintain and protect the structure. Cost estimated at \$50k –60k.
13. Football Field Press Box etc - Donations are being solicited to replace the Football Field Press Box, Concession Stand and ADA Restroom facility. Cost estimates range from \$250k to \$750k depending on the level of donations avail to fund the project.
14. Handball Courts in the Carter Center require repair due to previous water damage. Cost estimated at \$100k.

VI. Site Improvements

15. Limited additional landscaping in the Twin Towers area is anticipated over the next 5 years.
16. Expansion of existing lots and property acquisition for additional parking may be considered whenever possible.
17. Road relocation and sidewalk modifications from the Twin Towers behind Wilson Hall to the main campus is an ADA requirement. The project is budgeted at \$75k. It is underway, and will be completed by the summer of 2007.
18. A road salt storage facility will be necessary to store adequate levels of winter road salt.
The existing salt shed is well beyond its useful life.

VII. Telecommunications, Utilities and Infrastructure

1. 1. Telecommunications - A megabit fiber and Ethernet campus network with an ATM switch and a new telephone EAPBX was installed at Concord University in FY 00. Most campus locations were wired or served by wireless facilities by the end of FY 01. Direct internet is provided over the fiber network, with DS3 service feeding the campus. It is expected that the existing telecommunications network will continue to meet campus needs if maintained and upgraded as technology evolves over the plan period. The Campus television cable network is aged and outdated in many buildings including the dormitories.
2. 2. Utilities:
 - A. Water: Water is supplied to Concord University from the town of Athens municipal water system. The supply is currently adequate for existing and

projected needs. If the municipal water supply becomes inadequate there are contingency plans and existing lines to convert the town and University to the much larger West Virginia Water Company system. The water distribution lines on the campus are owned and maintained by the University. They are generally considered adequate to meet campus needs over the next 10 years.

B. Sewage: The town of Athens municipal sewage system provides Concord University's sewage disposal. The existing sewage treatment plant was replaced in 2004 and meets current environmental standards. The new plant should meet current and projected needs of the Concord campus over the next ten years. The sewage lines on campus, owned and maintained by the University, are of terra cotta clay composition. These lines are believed to be in good to fair condition.

C. Natural Gas: Natural Gas service is delivered through Allegheny Power Company. The gas lines on campus were upgraded to meet current standards in 1998 and should be adequate for the next 10 years.

D. Electrical Service: American Electric Power Company provides electrical service to the Campus with mainline voltage of 12,470. The supply of electricity is considered reliable and adequate for anticipated demand. The campus distribution system, lines, switch-gear and transformers, except at the Towers dormitory, are owned and maintained by the University. These are judged to be in good condition and are adequate to meet demand during this development period.

VIII. General Deferred Maintenance and Compliance

The University expects to complete most compliance mandates early in this development planning period.

The greatest deferred maintenance needs relate to energy management and utility expense. Preliminary analysis suggests that an investment of five to seven million dollars could potentially save five to six hundred thousand dollars a year in current utility expense. The environmental impact of this much less energy use would be equal to eliminating the hydrocarbon emissions from 896 automobiles a year or the equivalent of planting 1,855 acres of trees annually.

Unfortunately, investment in capital facilities has been hampered by a State policy that distributes millions of E&G dollars from Concord building and maintenance funds to other schools.

The major impact of deferred maintenance going forward will be the increasing expense of energy inefficiency. Given the potential financial payback and the environmental benefits of energy savings, the University will seek ways to invest in utility savings. The upfront funding will be a challenge possibly addressed through performance contracting. Deferred maintenance concerns in the auxiliary facilities center on Sarvay Hall. The residence hall was built in 1940 and has not been renovated since that time. The 3.5 to 4 million dollar expense will be a funding challenge.

IX. Hazardous Materials Identification and Management

Hazardous materials are managed on a departmental basis through periodic inventory and analysis with assistance from the Physical Plant department and the West Virginia Division of Environmental Protection. The WV Fire Marshall's office and hazardous materials specialty firms are contacted for disposal.

X. Occupational Health Improvements

Known occupational health hazards are believed to be abated or in a dormant state or location which, if undisturbed, pose no threat to inhabitants. The Asbestos abatement plan has identified known and suspected locations of asbestos on campus. The plan is to require testing and abatement whenever construction, renovation or other activity threatens to disturb dormant material such as the insulation in the Alexander Fine Arts building, or boiler room pipe insulation, etc in other locations. Material deterioration due to aging or repairs may also necessitate abatement.

XI. Facility Priorities

The following is a review of existing or proposed facility projects by category and priority that may be started or completed during the five years of this development period. The projects are prioritized below by category as E&G, Auxiliary or Other with a brief rationale for each. The time line and anticipated funding for these projects is presented in addendum 1.

I. E&G Projects:

Rationale

- | | |
|--|---------------------------------|
| 1. College Courts Parking Lot Completion | Accommodate Demand / Safety |
| 2. Campus Roof Replacements | Facility Preservation |
| 3. The President's Residence Renovation Maintenance | Facility Preservation /Deferred |
| 4. Green Plan for Energy Conservation – E&G Maintenance | Utility Savings& Deferred |
| 5. Marsh and Science Hall Floor Renovation | Deferred Maintenance |
| 6. Marsh Library Expansion | Enlarge Capacity |
| 7. Carter Center Handball Courts | Deferred Maintenance |

II. Auxiliary Projects:

A. Housing

- | | |
|---|-------------------------------|
| 1. College Courts Parking Lot Completion | Accommodate Demand / Safety |
| 2. Wilson & Wooddell Roof Replacements | Facility Preservation |
| 3. Towers Sprinkler System | Compliance Mandate |
| 4. Student Fitness Center | Student Preference |
| 5. Green Plan for Energy Conservation – Aux. Maintenance | Utility Savings & Deferred |
| 6. Twin Towers Interior Renovation | Deferred Maintenance |
| 7. Stadium Lighting | Increase Facility Utilization |
| 8. Twin Towers Landscaping and Paving | Compliance & Aesthetics |
| 9. Sarvay Hall Renovation | Deferred Maintenance |

B. University Student Center

- | | |
|----------------------------------|-----------------------|
| 1. State Room Renovation | Deferred Maintenance |
| 2. HVAC Air Handler Renovation | Deferred Maintenance |
| 3. Roof Replacement | Facility Preservation |
| 4. Kitchen Equipment Replacement | Food Preparation |
| 3. Ballroom Floor Repair | Deferred Maintenance |

C. Athletics

1. Football Field Press Box, Concession Stand and Restroom facility replacement. External funds are expected to finance an NCAA "Operations Center" to include the previously mentioned functions and more. Cost estimates range from \$250k to \$750k depending on donations. Funding external
2. Carter Center Gym 1 Renovation.

3. A NCAA soccer complex is an intermediate term priority. Property donation or significant modification of existing terrain will be required. Cost undetermined.
4. High Tech Scoreboard Replacement Program. Costs undetermined. Funding external.

C. Other:

1. Chapel/Alumni Center/Museum - An interfaith chapel, museum and alumni center is in the design and final fund raising stage with construction expected to commence in 2007. The projected cost is \$3M of which \$500k is expected to come from University funds.
2. A multi-institutional instructional facility is being built in the Beckley area of West Virginia. It is expected to be open for classes in the fall of 2007. It is being built with state and federal funds.
3. 3. A gazebo picnic shelter complex, possibly including an amphitheater, is under design as a student class of 2006 gift to the University. The project is expected to provide for expansion in stages as an opportunity for future student class gifts during the five year scope of this planning period. The class of 2006 donated \$30k to help fund design and initial construction.

XII. Community Impact Statement

Completion of the projects identified in this five year project will have a beneficial impact on the local community, by stimulating economic activity and employment in the building trades and construction industry. Environmental impact is expected to be favorable with the reduction in greenhouse gases, lower water utilization and concomitant reduction in demand on the waste water treatment facility that should result from the energy and water conservation measures. The plan will be reviewed by the local Athens town council and the Region 1 Planning and Development Council.

Concord University
Addendum 1 Projected Project Costs and Timing Estimates

Current as of : 12 Feb 07

2007 - 2012

All P

| E & G Facilities Projects | FY 07 | FY08 | FY09 |
|--|--------------|-------------|-------------|
| ADA Restrooms | \$ 63 | | |
| F. A. Dimmer System. | \$ 249 | | |
| Rahall Tech Center | \$ 500 | | |
| College Courts Parking & Paving (50% E&G; 50% H&D) | \$ 200 | | |
| Marsh Hall Roof & Parapets | | \$ 200 | |
| Energy Management Projects | | \$ 150 | \$ 175 |
| Marsh Hall 1 st Floor - Floor Replacement | | \$ 75 | \$ 75 |
| Rahall Cntr Fiber Optic & Telecom Wire | \$ 212 | | |
| Gym2 / Classroom Roofs | | \$ 83 | |
| University President's Home | \$ 25 | \$ 25 | \$ 25 |
| Carter Center Handball Courts | | | |
| Capital Equip / Veh Replace. | | | \$ 100 |
| Road Relocate for Sidewalk | \$ 60 | | |
| ADA Sidewalk (towers to main campus) | \$ 20 | | |
| Road Salt Storage Facility | | | \$ 50 |

| Auxiliary Facilities Projects | FY 07 | FY08 | FY09 |
|--------------------------------------|--------------|-------------|-------------|
| Towers sprinklers & standpipes. | \$ 330 | \$ 335 | \$ 300 |
| University Point | | \$ 500 | |
| ADA Dormitory Interior | | \$ 50 | |
| Stadium Lighting | \$ 75 | | |
| Towers Interior Renovations | \$ 200 | \$ 200 | \$ 200 |
| Windows Wooddell & Wilson. | | \$ 30 | \$ 30 |
| Student Center Ballroom Renovation | \$ 50 | \$ 50 | \$ 50 |
| College Courts Parking & ADA | \$ 200 | \$ 25 | |
| Roof Replacement Wilson & Wooddell | | \$ 100 | |
| Energy Management Projects | | \$ 150 | 175 |
| Roof Replace Student Center. | | | \$ 150 |
| Book Store Renovation | \$ 25 | \$ 25 | |
| Student Center A/C Switchboard | \$ 50 | | |
| Student Center ADA Lift | \$ 20 | | |
| Dining Equipment Replacement | \$ 50 | \$ 50 | \$ 50 |
| Picnic Shelter | \$ 3 | \$ 25 | |

**Assumes constant enrollment and revenue increasing annually as system debt is paid down as estimated per carry forward basis. System debt is scheduled for payout in FY2012

Attachment 06c

West Virginia Higher Education Policy Commission Meeting of April 26, 2007

ITEM: Approval of the Campus Master Plan Five-Year Update Report and second Five-Year Implementation Plan.

INSTITUTION: Concord University

RECOMMENDED RESOLUTION: *Resolved*, That the West Virginia Higher Education Policy Commission approves Concord University five-year Campus Master Plan Update Report and the second five-year Implementation Plan as provided in Series 12, the Commission's Rule on Capital Project Management.

STAFF MEMBER: Richard Donovan

BACKGROUND:

In March 2002, the West Virginia Higher Education Policy Commission approved Concord University Ten-Year Campus Master Plan and first Five-Year Capital Implementation Plan.

As the end of the first five years (2002-2007) of its Campus Master Plan arrives, Concord University is submitting this status report of its accomplishments and an update to its Second Five-Year Campus Implementation Plan (2007-2011) to the West Virginia Higher Education Policy Commission. The Concord University Board of Governors received the report in February 2007 and approved the updated implementation Plan (2007-2011).

FIRST FIVE-YEAR CAMPUS IMPLEMENTATION PLAN REPORT (2001-2006):

| Project | Status | Cost |
|---|-------------------------------|--------------|
| Renovation and Conversion of White Hall into the Rahall Technology Center | In Progress (Near Completion) | \$11,302,793 |
| College Courts Housing Units Converted Into Parking Area | Partial Completion | \$180,843 |
| Campus Electrical Upgrade | Completed | \$327,070 |
| Swimming Pool Renovation | Completed | \$153,188 |
| Track and Field Renovation | Completed | \$682,421 |
| Carter Hall Renovation | Completed | \$327,326 |
| Twin Towers Landscaping, Parking, Paving (ADA) | Completed | \$80,585 |
| ADA Accommodation | Near Completion | \$430,776 |

| | | |
|---|-----------|---------------------|
| Science Bldg. Roof and Window Replacement | Completed | \$277,417 |
| HVAC Marsh Hall | Completed | \$300,000 |
| TOTAL COSTS | | \$14,062,419 |

First Five-Year Campus Implementation Plan (2001-2006) Descriptions:

- Renovation and Conversion of White Hall into the Rahall Technology Center: A new eleven million dollar, multi-purpose, E&G technology facility is under construction on the site of the former White Hall. It is expected to open in the spring of 2007.
- College Court Housing Units Converted into Parking Area: The College Courts apartment complex consisted of twelve, 4-unit, single story, masonry buildings built in the late 50's and early 60's. In the summer and fall of 2006, ten of the twelve units were razed and the land was graded for additional campus parking. The remaining two units were to be left in tact for two years to allow existing residents time to relocate. The graded parking area should be graveled and paved by the summer of 2007.
- Student Center Elevator upgrade for ADA compliance was completed.
- Campus Electrical Upgrade: A major upgrade of electrical service capacity and replacement of degraded service lines was completed in conjunction with construction of the Rahall Technology Center.
- Swimming Pool Renovation: A swimming pool bed liner eliminated swimming pool leaks and failed pump system was upgraded.
- Track and Field Renovation: The track surface was repaired and the field resurfaced with donor funding.
- Carter Hall Renovation: Concrete walk ways and exterior stairways were replaced, as ADA accommodations were made.
- Landscaping in Front of Twin Towers: Steps were removed from the approaches to the Twin Towers dorms and a ramp was incorporated to allow ADA access down remaining stairs, parking, and paving was reoriented for ADA parking and security bollards were emplaced. Groundwater seepage is damaging brick retaining walls and soil erosion results from gravel parking lots in need of pavement and proper drainage.
- ADA Accommodation: Campus wide ADA access was improved with new sidewalks, automatic door openers and handicapped bathroom accommodations.
- Science Building Roof and Window Replacement: Ninety percent of the very old leaking single pane windows were replaced in the science building with thermal efficient windows and roof was replaced as required due to age and condition..

- HVAC Marsh Hall: The chillers, air handlers, drive pumps and the leaking parts of the systems plumbing were repaired or replaced to prevent mold.

SECOND FIVE-YEAR CAMPUS IMPLEMENTATION PLAN REQUEST (2007-2011):

| Project | Estimated Cost |
|--|-----------------------|
| College Courts Parking Lot Completion | \$200,000 |
| Campus Roof Replacements | \$150,000 |
| The President's Residence Renovation | \$70,000 |
| Green Plan for Energy Conservation-E&G | \$5 million |
| Marsh and Science Hall Floor Renovation | \$150,000 |
| Towers Sprinkler System | \$2 million |
| Sarvay Hall Renovation | \$4 million |
| State Room Renovation | \$35,000 |
| HVAC Air Handler Renovation Student Center | \$125,000 |
| Press Box Operation Center | \$750,000 |
| Carter Center Gym I Renovation | \$100,000 |
| Chapel/Alumni Center/Museum | \$3 million |
| Marsh Library Expansion | \$5 million |
| TOTAL COSTS | \$20,580,000 |

Second Five-Year Campus Implementation Plan Request (2007-2011):

- College Courts Parking Lot Completion: Completion of the paving for the parking lot is scheduled for summer 2007. Student housing on periphery if funds available.
- Campus Roof Replacements: Replacing aged and leaking roofs should be continued with the Marsh administration building roof.
- The President's Residence Renovation: Requires renovation to maintain and protect the structure.
- Green Plan for Energy Conservation-E&G: Possible capital lease and performance contracting to up-date the energy inefficient plant facilities.
- Marsh and Science Hall Floor Renovation: The floor and sub-floor require replacement to prevent ground moisture from displacing floor tile.
- Towers Sprinkler System: Fire/safety mandate for completion August 2009.
- Sarvay Hall Renovation: A dormitory built in 1940, Sarvay Hall is energy inefficient and in need of heating and plumbing systems upgrades. The building is structurally sound but suffering from deterioration of interior walls, floors, bathrooms and ceilings. The

outdated interior design is inefficient in terms of capacity and desirability. Interior renovation of Sarvay Hall will be undertaken if and when sufficient housing funds are available.

- State Room Renovation: This room renovation project is due for completion in 2007 at a limited expense of 25-40K.
- HVAC Air Handler Renovation: Student Center air handler/ HVAC requires renovation. Estimated cost is \$ 125k
- Football Field Press Box: External funding project to replace a seriously degraded facility and add ADA access and operation center.
- Carter Center Gym I Renovation: Roof replacement and floor repair as funding permits.
- Chapel/Alumni Center/Museum: The facility will be located on the extreme right corner of the front campus property where the campus road formerly made a sharp turn. This location is currently serving as a temporary parking strip. The project is being funded in large part with donations.
- Marsh Library Expansion – The Marsh Library expansion project would extend the library's capacity for traditional books and periodicals as well as providing expanded access for digital electronic storage. The project would also provide climate control. The project is expected to cost in the range of 3 to 5 million dollars, most of which will come from external fund raising.

Attachment 07a
Concord University Board of Governors
Meeting of February 27, 2007

ITEM: Policy on Parental Notification for Student Offenses

RECOMMENDED
RESOLUTION: Resolved, the Concord University Board of
Governors approves the Policy on Parental
Notification for Student Offenses.

BOARD MEMBER: Jesse Call, Student Representative

BACKGROUND:

The purpose of this policy will be to change Concord's tradition of notifying students of all offenses committed by students that had included minor offenses like having a candle in their dorm room. This policy would limit notification to only the more serious offenses without limiting parents' rights under federal laws to gain such information. This policy was reviewed and endorsed by the Concord University Student Affairs Committee, a committee of students, faculty, and staff; the Student Government Association; and the Classified Staff Council. The policy was sent out for the comment period and received comments of support and some minor suggestions for changes in semantics. The Faculty Senate endorsed the policy, but did request some changes. This policy is also endorsed with the support from the Vice President for Student Affairs and Dean of Students, and has been reviewed by the President with his changes made. Taking all those into consideration, this policy is brought for your approval today. The policy is based on the policy as established by our sister institution's board of governors, Marshall University.

Attachment 07b

Concord University Board of Governors

Policy No. _____

Policy on Parental Notification of Student Offenses

SECTION 1. GENERAL

1.1 Scope: This policy shall define which student offenses shall result in proactive parental notification by the University.

1.2 Authority: W. Va. Code §18B-1-6

1.3 Passage Date: _____

1.4 Effective Date: _____

SECTION 2. PURPOSE

2.1 The purpose of this policy shall be to establish a procedure and standard for the notification of parents of Concord University students for offenses against the University.

2.2 Nothing in this policy shall prevent University officials from notifying parents or guardians of health or safety emergencies, regardless of the judicial status of the student.

2.3 Nothing in this policy shall deny the rights and procedures of any person guaranteed under state and federal laws, including the Family Educational Rights and Privacy Act (FERPA).

SECTION 3. POLICY

3.1 The Vice President of Student Affairs and Dean of Students has the authority to notify parents or guardians when students under the age of 21 are found to have committed violations of University policies related to the possession, use, or distribution of alcohol or drugs.

3.1.1 Two or more violations associated with drug or alcohol use would be reasonable cause for notice.

3.2 The notification of parents is indicated when (1) the violation involved harm or threat of harm to persons or property; (2) the violation involved an arrest in which the student was taken into custody; (3) the violation resulted in or could result in the student being suspended from the University and/or dismissed from residence halls; (4) the student has shown a pattern of violations, even if they are minor; and/or (5) the student who

committed the violation became physically ill and/or required medical intervention as a result of consumption of alcohol and/or drugs.

3.3 Whenever possible, students will be informed that parental notification is planned in advance of their parents' receiving the notification.

3.4 Nothing in this policy shall prevent the University from notifying parents or guardians when students under the age of twenty-one are involved in a group activity off campus, in which the students' organization is found to have violated University policy with respect to the use and/or consumption of alcohol or drugs.

3.5 The notification of parents is simply an act of notice and is not subject to appeal.