**BLUEFIELD STATE COLLEGE EMERGENCY ACTION PLAN**

Ned Shott Gym 219 Rock St, Bluefield WV

* Instruct EMS to physical education building, notify the gymnasium is on the fourth floor immediately to the right. ATR is on the third floor, through the far blue doors located next to the men’s locker room and down the stairs.

Tennis courts Stadium Dr. Bluefield

* Instruct EMS to travel directly to the tennis courts, in between the Bluefield recreational center and Bowen field.

Bowen Field – Stadium Drive Bluefield

* Instruct EMS to arrive at front gate of baseball stadium and to enter the field by the home team bull pen located to the right

Bluefield High School 535 W Cumberland Rd, Bluefield, WV 24701

* Instruct EMS to turn left upon arrival to the school and follow the road to the back of the school to the softball field. EMS will remain on the road to travel down the hill and directly onto the softball field if necessary.

Pikeview 3566 Eads Mill Rd, Princeton, WV 24740

* Instruct EMS to drive through the parking lot towards the track, then turn left to access the baseball field

Princeton High School 1321 Stafford Dr. Princeton, WV 24740

* Instruct EMS to access Hunnicutt stadium via Old Bluefield Road

Bluefield High School 535 W Cumberland Rd, Bluefield, WV 24701

* Instruct EMS to turn left upon arrival to the school and follow the road to the back of the school to the softball field. EMS will remain on the road to travel down the hill and directly onto the softball field if necessary.

Graham Recreation Park – Gov GC Peery Hwy, Bluefield VA 24605

GAME SITUATIONS

WITH ATHLETIC TRAINER PRESENT

LIFE THREATENING INJURIES (EMS REQUIRED)

* Athletic trainer- evaluate injuries and stabilize athlete
	+ Instruct student assistant/head coach/assistant coach to activate EMS
	+ Instruct student assistant/head coach/assistant coach to retrieve AED from hallway beside the elevator on 4th floor of PE building
* Student assistant/Head Coach - call EMS (911) and retrieve AED
	+ Give exact location
	+ Nature of injury
	+ Name of injured patient
	+ Retrieve emergency medical documents
* Assistant Coach- keep uninjured patients calm and away from scene
	+ Instruct student assistant/manager to meet and direct EMS to scene of injury
* EMS arrives- Designated staff member travels with patient to hospital with emergency information
* If game is away, follow hosting facility EAP

NON-LIFE THREATENING INJURIES (REQUIRING HOSPITAL VISIT)

* Athletic trainer- provides immediate care, stabilizes injury
	+ Transports patient to ER/MedExpress

MINOR INJURIES

* Athletic Trainer- provides immediate care, determines whether patient should continue activity
	+ ATEP student may perform these acts under supervision

AWAY GAMES

WITHOUT ATHLETIC TRAINER PRESENT

* Patient is cared for by home team ATC
* Assistant coach- provide emergency medical information
	+ travel with patient in case of EMS transport
* Head Coach/Assistant Coach- Contact ATC to notify of situation
* Injured patient- reports to ATC upon campus arrival

PRACTICE SITUATIONS

WITH ATHLETIC TRAINER PRESENT

LIFE THREATENING INJURIES (EMS REQURED)

* Athletic trainer- evaluate injuries and stabilize athlete
	+ Instruct student assistant/head coach/assistant coach to activate EMS
	+ Instruct student assistant/head coach/assistant coach to retrieve AED from hallway beside the elevator in PE building
* Student assistant/Head Coach - call EMS (911) and retrieve AED
	+ Give exact location
	+ Nature of injury
	+ Name of injured patient
	+ Retrieve emergency medical documents
* Assistant Coach- keep uninjured patients calm and away from scene
	+ Instruct student assistant/manager to meet and direct EMS to scene of injury
* EMS arrives- ATC travels with patient to hospital with emergency information
* ATC returns to practice following visit

NON LIFE THREATENING INJURIES (REQUIRING HOSPITAL VISIT)

* Athletic trainer- provides immediate care, stabilizes injury
	+ Transports patient to ER/MedExpress
	+ Returns to practice after visit
* Head Coach- If other injuries occur remove patient from activity, instruct to see ATC ASAP
	+ Activate EMS if necessary

PRACTICE SITUATIONS

WITHOUT ATHLETIC TRAINER

LIFE THREATENING INJURIES (EMS REQUIRED)

* Head Coach- stabilize patient as best as possible
	+ Remain with patient until EMS arrives
* Assistant Coach/Student assistant- activate EMS
	+ Instruct student assistant to retrieve AED from hallway beside elevator on 4th floor of PE building if necessary
	+ Provide exact location
	+ Nature of injury
	+ Name of patient
	+ Call ATC
	+ instruct bystander to greet and direct EMS upon arrival
	+ instruct bystander to retrieve emergency medical information
	+ travel with patient to hospital with emergency information

NON LIFE THREATENING INJURIES (REQUIRING HOSPITAL VISIT)

* Head Coach/Assistant Coach- provide basic first aid
	+ Rest patient
	+ Ice if needed
	+ Contact ATC
	+ Transport patient to hospital if ATC is not able to
	+ Remain in hospital until ATC arrives or patient is discharged

MINOR INJURIES

* Head Coach- remove patient from practice
	+ Instruct patient to provide basic first aid if necessary
* Patient- See ATC ASAP