



VICE PRESIDENT & ACADEMIC DEAN

TO: Dr. Jerry L. Beasley  
President

FROM: Dean W. Turner  
Vice President and Academic Dean

DATE: May 30, 2007

SUBJECT: WVUIT/Concord Articulation Agreement

The attached agreement proposes a 2+2 program for student seeking an engineer degree at WVUIT. This may provide some benefit to "domestic" students, however the agreement is designed primarily for international students, especially those needing an English as a Second Language program. The agreement states that a minimum of 50 students will attend Concord under this program the initial year of operation. The required operating costs of \$5,000/year may already be in Nancy Ellison's budget or could be added from the fees collected from 50 additional students.

During the S'07 Semester the document was review by Dean's Staff. All agreed that Concord University would benefit from the program with minimal obligations.

Although I recommend approval of the agreement, you may wish to contact Mr. Curry regarding WVUIT's situation regarding this program before you sign the document.

Please contact me if I can provide any additional insights.

C: Mr. Curry

**Articulation Agreement** to use Concord's ESL program as a recruiting tool between WVU Institute of Technology, the Community and Technical College at Tech., and Concord University.

**AGREEMENT OF PROGRAM ARTICULATION**

**English as a Second Language (ESL)**


Concord University's ESL program is designed to improve the full range of the English language skills. The student receives instruction in reading, writing, and speaking English as well as TOEFL preparation. TOEFL practice tests are given on a regular basis. Institutional TOEFL tests are given at midterm and at the end of the program.

**Cost for the ESL program:**

\$4500 per semester, plus a \$50 housing deposit. The program is offered 3 times per year (fall, spring, and summer) the program includes ESL studies, books, room, and board. Payment is to be made to Concord University.

**Transfer**

Concord University and WVU Tech will market the ESL program from their own institutions. WVU Tech may wish to market to students not meeting the verbal requirements of WVU Tech's admissions or to students not meeting the ACT/SAT requirements, or not having an ACT/SAT score. WVU Tech may opt to use Concord's ESL program as an extension ESL program. WVU Tech may refer students to Concord's ESL program by informing the student directly or by contacting Concord's International Counselor. If the student has the minimum ACT/SAT requirement scores and successfully graduates from the ESL program a regular transfer may be made, if the student so desires transfer, is in good standing, and owes no payment to Concord. If the student does not meet the ACT/SAT requirements or does not have an ACT/SAT score then the student may opt to take the ASSET test given by Concord University. Students who elect to take the ASSET test, and meet the required scores for undergraduate studies, must then enroll in Concord's undergraduate program, remain at Concord for 30 successful credit hours, be in good standing, and owe no payments to Concord prior to transferring if the student so desires.

 _____ President, Concord University	5/31/07 _____ Date
_____ President, WVU Tech	_____ Date
_____ President CTC at WVUIT	_____ Date



**Articulation Agreement** to establish a 2+2 program between  
**Concord University, WV Institute of Technology** and the  
**Community and Technical College at WVUIT**

**Domestic Students:**

Any student enrolled full-time at Concord University who completes four consecutive semesters of study at Concord and who maintains a minimum GPA of 3.25 and who completes the necessary requisite courses in the pre-engineering path, shall be eligible for automatic transfer to the engineering program offered at WVU Tech to complete their degree. The degree shall be conferred, upon the student at the completion of their studies, by WVU Tech. All tuition, fees, room and board charges shall be paid in full to the institution in which the student is enrolled. No transfer may be made if the student seeking the transfer owes payments of any kind to the sending institution.

**International Students:**

Any international student who enrolls in the English as a Second Language program (ESL) at Concord University; who gains acceptance as a full-time student at Concord, completing four consecutive semesters, maintaining a minimum GPA of 3.25 in the required courses in the pre-engineering path, shall be eligible for automatic transfer into the engineering program offered by WVU Tech to complete their degree. The degree shall be conferred upon the student at the completion of their studies by WVU Tech. All tuition, fees, room and board shall be paid to the institution in which the student is enrolled. Failure to do so shall constitute grounds for prohibiting the transfer and/or expulsion from the program. Only students who complete the four consecutive semesters taking requisite courses and maintain a minimum 3.25 GPA shall be automatically eligible for such a transfer into the upper level courses of WVU Tech's engineering program. WVU Tech reserves the right to reject students failing to meet these agreed upon standards.

Concord University reserves the right to reject students deemed to lack the necessary academic skills to be successful in the 2+2 program. All normal standards of satisfactory academic progress embraced by Concord University shall apply to students enrolled in the 2+2 program. International students enrolled in the ESL program must successfully complete the ESL program by completing four consecutive semesters at Concord University



prior to being automatically accepted by WVU Tech's school of engineering.

Concord University and WVU Tech shall reserve the right to promote this 2+2 program in a cooperative fashion. However neither institution shall produce written, printed, electronic, telephone or other measure of promotional commutation which either institution finds inappropriate. Prior to such publications referring to the 2+2 program, all such promotional materials must be approved by designated officials of both institutions. Cost of promotional materials, be they written, print, electronic, telephonic, or by other means shall be the responsibility of the institution initiating and creating the materials. Cost of recruiting including, but not limited to, postage, travel, accommodations (hotel and meals), telemarketing, international fairs to promote this 2+2 program shall be the responsibility of the institution initiating the specific recruitment efforts. Both institutions reserve the right to refuse payment in recruiting cost not initiated by, or having prior approval by the institutions designated authority.

Concord University faculty in cooperation with WVU Tech's faculty shall designate the appropriate list of requisite courses to enter the final 2 years of WVU Tech's engineering program. Specifically, this program will bring a minimum of 50 students the first year of the agreement entering Concord either as a regular admit or ESL program admit. Failure to enroll the minimum 50 2+2 students may constitute grounds to discontinue this agreement. This agreement may be renewed on an annual basis; however,

Concord University and WVU Tech each reserve the right to discontinue the agreement after the first recruitment cycle by notifying in writing the other institution of the abolishment of the agreement within 30 days prior to the date of the discontinuances of the 2+2 program. Both institutions agree to commit up to \$5,000 in the year of agreement to establish a \$10,000 total operating budget for the program. One designated official from each institution shall be responsible for administering this operational fund. Half of the funds will be housed in each institution and each institution shall have full discretion using their half of these operational funds. Either institution may elect to spend more on the program, but those funds over/about this \$10,000 total shall be the responsibility of the institution electing to spend more on the program. The other institution shall not be held liable for costs, expense, liabilities or other charges intended or unintended that are generated by the other institution.

Students who change their intentions after entering the 2+2 program or the ESL program may do so without penalty or liability and shall be subject to the normal policies and procedures relevant to the academic policies of the institution in which the student is enrolled.

This agreement shall begin on Enter Date and end on Enter Date. Renewal of the agreement must be signed in writing with all amendments agreed to by both institutions prior to its reinstating on Enter Date. Nothing in this agreement shall be in violation of standing, state, local, national and institutional laws as relevant there to.

# Transfer Credits by School

<i>Course #</i>	<i>Course Name</i>	<i>Credit Hour</i>	<i>WVUIT Equivalent</i>	<i>WVUIT Course Name</i>	<i>WVUIT Credit Hr</i>
ACCT-205	Principles of Accounting	3	ACCT 201	Principles of Accounting	3
ACCT-206	Principles of Accounting	3	ACCT 202	Principles of Accounting	3
ECON-201	Principles of Macroecon	3	ECON 231	Principles of Economics	3
ENGL 203	World Literature I	3	ENGL 225	World Literature	3
ENGL 204	World Literature II	3	ENGL 261	English Literature	3
ENGL-101	Composition	3	ENGL-101	Composition & Reading	3
ENGL-102	Composition	3	ENGL-102	Composition, Rhetoric,	3
FREN 101	Elementary French I	3	FREN 101	French Language & Cult	3
GEOG-201	World Geography	3	GEOG 102	World Geography	3
HIST-101	World Civilization	3	HIST 101	World Civilization	3
MATH-201	Intro. To Programming I	3	CSCI 111	Computer Science I	3
MUS-101	Intro to Music	3	MUSC-142	Survey of Music	3
PED-101	Personal Wellness	2	HLTH-102	Lifetime Health	2
POSC-101	Intro to Pol. Science	3	POLS 102	PS	3
PSY-101	Psychology	3	PSYC 101	General Psychology	3
SOC-101	People & Environment	3	SOCA 101	Principles of Sociology	3