



UNDERGRADUATE GRADE POINT AVERAGE

Policy Number: CU-AA-34

PURPOSE

This policy establishes the cumulative grade point average required for graduation with an associate or baccalaureate degree from Concord University. The policy does not preclude higher grade point average requirements for admission to, nor graduation, from specific degree programs.

SCOPE

This policy is applicable to all undergraduate students, whether pursuing an associate or baccalaureate degree and not applicable to graduate degree programs.

POLICY

It is the policy of Concord University to require a minimum cumulative grade point average of 2.0 for graduation from the university with an associate or baccalaureate degree.

PROCESS

Determining Grade Point Average [CSR §133-22-2.]

Quality points are based on point values for each semester hour of credit: "A" – 4; "B" -3; "C" – 2; "D" – 1; and "F" – 0. The grade point average to be computed for graduation purposes shall be based on all academic work for which the student has registered with the following exceptions:

- a. Courses with grades of "W" or "WP".
- b. Courses in remedial and/or developmental education.
- c. Courses taken on a credit/no credit, pass/fail, or satisfactory/unsatisfactory basis when a passing grade is earned.
- d. Courses taken on an audit basis.
- e. Courses which have been repeated under provisions of the "D/F Forgiveness Rule."
- f. Courses which are covered under Academic Forgiveness as set forth in CU-AA-32.

Minimum Grade Point Average

The minimum grade point average required for graduation with an associate or baccalaureate degree from Concord University is and earned 2.0 GPA. Specifically, both a. and b. as follows:

- a. A 2.00 cumulative GPA on all courses attempted at Concord, both total and within the major.
- b. A 2.00 cumulative grade average on all courses taken at Concord and at all other institutions.

D and F Repeat Provisions

If a student earns a grade of "D" or "F" (including failures due to regular and/or irregular withdrawal) on a course taken prior to the receipt of a baccalaureate degree, and if that student repeats this course prior to the receipt of the baccalaureate degree, the original grade shall be disregarded and the grade or grades earned when the course is repeated shall be used in determining the grade point average.

The original grade shall not be deleted from the student's record. In upper division courses (300-400), a student may formally repeat up to eight (8) credit hours, of a grade of "C", with the written permission of the Department Chair and College Dean for the student's declared major.

The privilege of "D" and "F" repeat is capped at 21 credit hours including any request for a "C" repeat in an upper division course.

Note: Any failing grade issued as a result of academic dishonesty will not be subject to repeat under the Academic Forgiveness Policy CU-AA-32.

PROCEDURE

The Provost may develop administrative processes, procedures, or forms for administering this policy, which may include a written request for consideration of D/F repeat privilege.

LIMITATIONS

This policy does not preclude higher grade point average requirements for specific degree programs.

This policy pertains only to Concord University graduation requirements and not to such requirements for professional certification which may be within the province of licensure boards, external agencies, or the West Virginia Board of Education.

AMENDMENTS

This Policy may be amended to change names, links to information, and contact information without resorting to the rulemaking process.

Federal and State laws, rules and regulations change. Any portion of this policy and process document may be modified in practice to ensure the due process rights of the individuals involved are provided and to conform with any current Federal and State law, rules and regulations. Subject to the institution's rulemaking policy, the institution will change this policy to conform to the most current laws and regulations within a reasonable time of discovering the change.

REFERENCE/AUTHORITY

HEPC Procedural Rule Series §133-22, Grade Point Average for Associate and Baccalaureate Degrees, effective January 21, 2018.

Supersedes CU-AA-34, Grade Point Average, effective December 20, 2006.

APPROVAL

Intent to Plan/ Revise Approved by the Board of Governors: April 20, 2021

Adopted by the Board of Governors: June 15, 2021

Effective: June 15, 2021